# BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEEING NOVEMBER 7, 2013 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SEVENTH DAY OF NOVEMBER, 2013, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

## **ROLL CALL:**

ROBIN BUSCH: ABSENT

JAMES DAVIS: PRESENT

GARY LOWE: PRESENT

GLENN MCCOMAS: PRESENT

STEVEN OGLESBY: ABSENT

EDWARD SEAMAN: ABSENT

MAYOR HARRY ROBBINS: PRESENT

#### WORK SESSION:

ANNOUNCEMENT OF WINNERS OF HALLOWEEN DECORATING CONTEST:

Mayor Robbins announced the winners of the Halloween decorating contest:

First Place: \$100 Prize: Kurt and Janet Van Buskirk, 604 Willow Street

Second Place: \$ 50 Prize: Andrew MacLean, 505 Oak Street

Third Place: \$ 25 Prize: Richard and Mary Rider, 214 Church Street

## REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

## PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:33 p.m.

#### NO PUBLIC COMMENTS

Time closed: 7:33 p.m.

Borough Attorney Sean Gertner asked that a Memorandum of Understanding with Northeast Housing for municipal service fees. Mr. Gertner added that a "modification locks in" the 2013 rate for each unit at \$4,279 per year through December 31, 2015. Mr. Gertner further added that Northeast Housing will be given a monthly credit for up to four unoccupied units. Mr. Gertner stated that the agreement is the "best compromise" concerning the matter.

## ADJOURNMENT OF WORK SESSION:

Motion by: James Davis Seconded by: Gary Lowe To adjourn work session. Roll call vote held. All votes affirmative.

## APPROVAL OF MINUTES:

Motion by: Glenn McComas Seconded by: Gary Lowe To approve minutes of October 17, 2013 Regular Meeting. Roll call vote held. All votes affirmative.

## CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

## **RESOLUTIONS:**

1.	#13-187:	Resolution re:	Payment of Bills
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- 2. #13-188: Resolution re: Transfer (Current Fund)
- 3. #13-189: Resolution re: Redemption of Tax Sale Certificate #13-00003
- 4. #13-190: Resolution re: Raffle License for VFW Post 10061
- 5. #13-191: Resolution re: Appointing Joseph DePasquale as SLEO II
- 6. #13-192: Resolution re: Adjustment to Utility Account of Block 24; Lot 11
- 7. #13-193: Resolution re: Correction of Posting Error to Tax Account of Block 63; Lot 8
- 8. #13-194: Resolution re: Appointing Jason Guide as SLEO II
- 9. #13-195: Resolution re: Award of Contract for Orchard Street Curb and Sidewalk

Project to Earle Asphalt Company

10. #13-196: Resolution re: Award of Contract for Purchase of Backhoe to Ransome

CAT

11. #13-197: Resolution re: Authorization for Mayor Robbins to execute Memorandum

of Understanding with Northeast Housing for municipal

## service fees

#### CORRESPONDENCE:

1. Request of Robin Busch to serve alcoholic beverages at a private event at the Community Center on November 17, 2013

Motion by: James Davis Seconded by: Glenn McComas To approve consent agenda. Roll call vote held. All votes affirmative.

## ORDINANCES NOT ON CONSENT AGENDA:

Motion by: James Davis

Seconded by: Glenn McComas
To approve on second reading and open the public hearing on Ordinance #2013-07
entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF
OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE
REVISED GENERAL ORDINANCES OF THE BOROUGH, CREATING SECTION 218 (A) PROVIDING TEMPORARY BENEFITS TO MUNICIPAL EMPLOYEES
INJURED IN CONNECTION WITH THEIR EMPLOYMENT." Roll call vote held. All
votes affirmative.

Time opened: 7:40 p.m.

## NO PUBLIC COMMENTS

Time closed: 7:40 p.m.

Motion by: Glenn McComas Seconded by: James Davis To adopt Ordinance #2013-07. Roll call vote held. All votes affirmative.

## COMMITTEE/COUNCIL REPORTS:

Councilman Davis reported that the new police vehicle is "in house" and is being outfitted with radios and the former chief's vehicle will be utilized as a supervisor vehicle. Mr. Davis added that he met with representatives of the fire department concerning vehicle maintenance with all vehicle repairs on the prioritized list completed.

Councilman Lowe reported that he is awaiting an update from Assistant Fire Chief Danny Dries regarding a cost estimate for electrical pump repairs for 6211 and that two quotes were received for the repair which is the last remaining task on the prioritized vehicle repair list from the fire department.

Mr. Lowe added that the Office of Emergency Management will be "picking up the cost" for the electrical connection for the electric stove as the stove will be utilized during emergencies for food preparation.

Councilman Lowe stated that at a previous council meeting, Councilman Seaman had requested that the ball field be seeded. Mr. Lowe added that "it doesn't seem right" to seed the area "when it can be destroyed by a circus."

Mr. Lowe further added that Councilman Seaman had also requested that the pier at Lake Horicon as it is in need of refurbishment. Mr. Lowe stated that damaged boards should be replaced and the pylons painted, but painting the wood would require continual maintenance as the paint deteriorates.

Councilman McComas reported that he met with Public Works Supervisor David Winton regarding the water meter replacement project. Mr. McComas stated that if the old meters which will be removed are recycled, the Borough will receive a \$5,000 and if the meters are tested and a report made the Borough will receive \$267.

Mayor Robbins stated that the meters which will be removed will be recycled.

Mr. McComas also reported that Mr. Winton has \$8,000 remaining in his vehicle budget and would like to purchase a plow for the Ford F800. Mr. McComas stated that Mr. Winton will wait until the end of the year and purchase the plow is funds remain.

Discussion held on removal on concrete trailer due to abuse of improper dumping.

## MAYOR COMMENTS:

Mayor Robbins reported that the Borough of Lakehurst Historical Society is sponsoring a play concerning Mary Todd Lincoln on Saturday, November 9<sup>th</sup> at 1:00 p.m. at the Community Center.

Mayor Robbins advised residents that winter is coming and to be careful.

## **COMMENTS FROM PUBLIC:**

Time opened: 7:55 p.m.

## NO PUBLIC COMMENTS

Time closed: 7:55 p.m.

## **CLOSED SESSION:**

Clerk Dugan reads resolution to go into closed session:

## RESOLUTION

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and** 

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

# PERSONNEL MATTERS CONTRACT NEGOTIATIONS POSSIBLE LITIGATION

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Gary Lowe Seconded by: Glenn McComas To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 7:56 p.m.

Time out of closed session: 8:12 p.m.

Motion by: Glenn McComas Seconded by: James Davis To end closed session. Roll call vote held. All votes affirmative.

## ADJOURNMENT:

Motion by: James Davis Seconded by: Glenn McComas To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:12 p.m.

Bernadette Dugan, RMC/CPM

Municipal Clerk