BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING FEBRUARY 7, 2013 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SEVENTH DAY OF FEBRUARY, 2013, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT

JAMES DAVIS: PRESENT

GARY LOWE: PRESENT

GUENN MCCOMAS: PRESENT

STEVEN OGLESBY: PRESENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

Councilman Oglesby reported that a grant is available from "Keep America Beautiful" and Coca Cola for recycling bins.

Councilwoman Busch reported that she reviewed the criteria for designation as a "Tree City USA" and added that the Borough does not meet all requirements.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:40 p.m.

NO PUBLIC COMMENTS

Time closed: 7:40 p.m.

ADJOURNMENT OF WORK SESSION:

Motion by: Gary Lowe Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Steven Oglesby Seconded by: James Davis To approve minutes of January 17, 2013 Regular Meeting. Roll call vote held. All votes affirmative.

Motion by: James Davis

Seconded by: Steven Oglesby
To approve/release executive session minutes of March 3, 2011. Roll call vote held. All
votes affirmative with the exception of Councilman Seaman, Councilman Lowe and
Councilwoman Busch who abstained due to the fact that they were not members of the
governing body at the meeting of March 3, 2011.

Motion by: Steven Oglesby Seconded by: James Davis To approve/release executive session minutes of April 7, 2011. Roll call vote held. All votes affirmative with the exception of Councilman Seaman, Councilman Lowe and Councilwoman Busch who abstained due to the fact that they were not members of the governing body at the meeting of April 7, 2011.

Motion by: James Davis

Seconded by: Steven Oglesby
To approve/release executive session minutes of May 19, 2011. Roll call vote held. All
votes affirmative with the exception of Councilman Seaman, Councilman Lowe and
Councilwoman Busch who abstained due to the fact that they were not members of the
governing body at the meeting of May 19, 2011.

Motion by: James Davis

Seconded by: Steven Oglesby
To approve/release executive session minutes of October 20, 2011. Roll call vote held.
All votes affirmative with the exception of Councilman Seaman, Councilman Lowe and
Councilwoman Busch who abstained due to the fact that they were not members of the
governing body at the meeting of October 20, 2011.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- 1. #13-042: Resolution re: Payment of Bills
- 2. #13-043: Resolution re: Adjustment to Utility Account for Block 54; Lot 12
- 3. #13-044: Resolution re: Adjustment to Utility Account for Block 41; Lot 11
- 4. #13-045: Resolution re: Appointing Matthew Walaszek as SLEO II
- 5. #13-046: Resolution re: Increase to Temporary Budget to include Stewart Bill 966 Grant
- 6. #13-047: Resolution re: Supporting Municipal Receipt of Energy Tax
- 7. #13-048: Resolution re: Participation in Ocean County Prosecutor's FAST traffic
 - safety initiative program
- 8. #13-049: Resolution re: Participation in Ocean County Prosecutor's DWI
 - enforcement program
- 9. #13-050: Resolution re: Authorizing Borough Attorney Sean Gertner to review
 - proposed trash truck specifications

ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF LAKEHURST AT CHAPTER VII ENTITLED "TOWING" PERTAINING TO LICENSED CONTRACTORS, FEES, AND SUSPENSION" (#13-02)

Motion by: Steven Oglesby Seconded by: Gary Lowe

To approve consent agenda. Roll call vote held. All votes affirmative.

ORDINANCES NOT ON CONSENT AGENDA:

Seconded by: Robin Busch Motion by: James Davis To approve on second reading and open the public hearing on Ordinance #2013-01 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY." Roll call vote held. All votes affirmative.

Time opened: 7:42 p.m.

Municipal Clerk Dugan stated that the ordinance provides a salary range for the position of Housing Inspector.

Time closed: 7:42 p.m.

Motion by: Edward Seaman Seconded by: James Davis

To adopt Ordinance #2013-01. Roll call vote held. All votes affirmative.

UNFINISHED BUSINESS:

SECOND PUBLIC HEARING FOR 2013 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING:

Motion by: Steven Oglesby Seconded by: Edward Seaman To open the second public hearing for 2013 Community Development Block Grant funding. Roll call vote held. All votes affirmative.

Time opened: 7:44 p.m.

NO PUBLIC COMMENTS

Time closed: 7:46

Motion by: Edward Seaman Seconded by: Steven Oglesby To close the second public hearing for 2013 Community Development Block Grant funding. Roll call vote held. All votes affirmative.

RESOLUTION REGARDING 2013 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION:

Motion by: Edward Seaman Seconded by: Glenn McComas To approve resolution #13-051 regarding 2013 Community Development Block Grant application. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Seaman asked when the antenna will be relocated to the water tower.

Municipal Clerk Dugan replied that the antenna will be relocated to the water tower either Monday or Tuesday weather permitting.

Councilman Davis reported that the members of the Public Safety Committee met with the new line officers of the Fire Company.

Council President Oglesby reported that the members of the Public Safety Committee met with the Police Chief and added that a slight change in Public Works call-outs for inclement weather will be implemented. Mr. Oglesby stated that Public Works Supervisor Winton or LeVance will be notified directly by the Police Officer as opposed to calling Ocean County Sheriff's Department for dispatching of plows and sanders. Mr. Oglesby added that "we are prepared for the storm."

Councilman Lowe reported that he met with Sergeant Baranyay and Police Chief Higgins concerning the proposed firing range and commended the efforts of both Sgt. Baranyay and Police Chief Higgins.

Councilman McComas reported that he met with Chief Financial Officer Alan Murray concerning budget matters and expects our bond rating to be received shortly.

MAYOR COMMENTS:

Mayor Robbins stated that a "storm is coming" and reminded residents to remove their vehicles from the street and to remove snow from sidewalks within twenty-four hours.

COMMENTS FROM PUBLIC:

Time opened: 7:59 p.m.

Danny Barker, 409 Cedar Street, asked if the sidewalks on the west side of Orchard Street will be replaced with Community Development Block Grant funding.

Mayor Robbins stated that the sidewalks will be replaced if the grant is received.

Mr. Barker stated that the sidewalks on the north side of Lake Street are in disrepair and create a "tripping hazard." Mr. Barker added that he and Sergeant Baranyay "took topography" photographs and delivered them to the Borough engineer.

Tim Patenaude, 504 Maple Street, asked for information concerning the towing ordinance.

Municipal Clerk Dugan replied that she will provide a copy to him at the close of the regular meeting.

Sue Barker, 409 Cedar Street, asked if any thought has been given to scheduling an Earth Day or Arbor Day event. Ms. Barker stated that she and several volunteers cleaned debris along Lake Horicon.

Council President Oglesby added that the Borough will be applying for a FEMA hazard mitigation grant in the amount of \$300,000 for three generators: one for the water plant, one for the sewer lift station, and one for Borough Hall.

Councilman Seaman suggested that a fuel pod should be added to the grant requests to fuel the generators.

Councilman Lowe suggested adding a fuel tank to the grant and added that he will provide the cost estimate for a gasoline tank.

Time closed: 8:05 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Steven Oglesby Seconded by: James Davis To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 8:05 p.m.

Time out of closed session: 10:00 p.m.

Motion by: James Davis Seconded by: Steven Oglesby

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: James Davis Seconded by: Steven Oglesby To adjourn meeting. Roll call vote held. All votes affirmative. Time: 10:00 a.m.

Bernadette Dugan, RMC/CPM Municipal Clerk