# BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING FEBRUARY 21, 2013 MINUTES

MEETING OPENED AT 7:30 P.M. BY COUNCIL PRESIDENT OGLESBY.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE TWENTY-FIRST DAY OF FEBRUARY, 2013, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

# **ROLL CALL:**

ROBIN BUSCH: ABSENT

JAMES DAVIS: PRESENT

GARY LOWE: PRESENT

GLENN MCCOMAS: PRESENT

STEVEN OGLESBY: PRESENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: ABSENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed the regular meeting agenda.

PRESENTATION BY LAKEHURST POLICE DEPARTMENT TO VFW POST 10061 FOR THEIR GENEROUS DONATION FOR THE PURCHASE OF THREE VESTS:

Police Chief Higgins presented a plaque to Commander Hetzel for their generous donation of \$2,800 for the purchase of three ballistic vests. Chief Higgins stated that the vests had been purchased and distributed.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:35 p.m.

NO PUBLIC COMMENTS

Time closed: 7:35 p.m.

Council President Oglesby announced that Mayor Robbins would not be in attendance as he was at the emergency room with his wife who was injured during an exercise class.

Councilman Davis reported that the members of the Public Safety committee met with members of the Fire Company and added that he will report the results of the meeting during the committee report section of the regular meeting.

Councilman Lowe reported that members of the Cub Scouts would like to plant the barrels along Union Avenue for the Spring, if the barrels were owned by the Borough.

Municipal Clerk Dugan responded that the barrels were owned by the Borough.

# ADJOURNMENT OF WORK SESSION:

Motion by: Gary Lowe Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

#### APPROVAL OF MINUTES:

Motion by: Edward Seaman Seconded by: Glenn McComas To approve minutes of February 7, 2013 Regular Meeting. Roll call vote held. All votes affirmative.

Motion by: Edward Seaman Seconded by: Glenn McComas To approve minutes of February 12, 2013 Special Meeting. Roll call vote held. All votes affirmative.

#### **CONSENT AGENDA:**

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

# **RESOLUTIONS:**

- 1. #13-053: Resolution re: Payment of Bills
- 2. #13-054: Resolution re: Adjustment to Utility Bill for Block 53; Lot 18
- 3. #13-055: Resolution re: Adjustment to Utility Bill for Block 61; Lot 3
- 4. #13-056: Resolution re: Appointing Karishma Montgomery and Lindsey Callis as

members of the Lakehurst Volunteer Fire Company

- 5 #13-057: Resolution re: Municipal Service Fee for Pinehurst Estates
- 6. #13-058: Resolution re: Appointing Sterling Appraisal for tax appeal appraisal

services

#### CORRESPONDENCE:

1. Request from the Lakehurst Volunteer Fire Company to serve alcohol at fundraising events: St. Patrick's Day dinner dance scheduled for March 16, 2013; 100<sup>th</sup> Anniversary Party scheduled for August 24, 2013; and Halloween Dance scheduled for October 26, 2013

Motion by: James Davis Seconded by: Gary Lowe To approve consent agenda. Roll call vote held. All votes affirmative with the exception of Councilman Seaman who abstained from voting on resolution regarding membership in the Lakehurst Volunteer Fire Company and the request of the Fire Company to serve alcoholic at fundraising events as he is a member of the organization and voting in the affirmative for all other items listed on the Consent Agenda.

#### ORDINANCES NOT ON CONSENT AGENDA:

Motion by: Edward Seaman Seconded by: Glenn McComas To approve on second reading and open the public hearing on Ordinance #2013-02 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF LAKEHURST AT CHAPTER VIII ENTITLED "TOWING" PERTAINING TO LICENSED CONTRACTORS, FEES, AND SUSPENSION" Roll call vote held. All votes affirmative.

Time opened: 7:40 p.m.

#### NO PUBLIC COMMENTS

Time closed: 7:40 p.m.

Motion by: Gary Lowe Seconded by: Edward Seaman To adopt Ordinance #2013-02. Roll call vote held. All votes affirmative.

# COMMITTEE/COUNCIL REPORTS:

Councilman Seaman reported that the annual Easter Egg Hunt is scheduled for Saturday, March 23, 2013.

Councilman Davis reported that the members of the Public Safety Committee met with Assistant Fire Chief Danny Dries who "did a terrific job or organizing and prioritizing" vehicle maintenance needs for the Fire Department. Mr. Davis added that the repairs were "broken down to manageable bites" and further added that he would like to see the Governing Body "step forward and do what is required to get repairs done." Mr. Davis also stated that "two trucks need our attention" and recommended that repairs be completed for fire vehicles 6201 and 6223.

Council President Oglesby also commended Assistant Fire Chief Dries and the Fire Company for "laying out plans for reasonable repairs." Mr. Oglesby added that Mayor Robbins had spoken to him and requested that Municipal Clerk Dugan be tasked to write a memo to all department heads requiring the proposed repairs to rolling stock be submitted to the members of the Buildings and Grounds committee.

Motion by: James Davis Seconded by: Gary Lowe To repair brakes on fire truck 6201. Roll call vote held. All votes affirmative with the exception of Councilman Seaman who abstained due to his membership in the Lakehurst Volunteer Fire Department.

Councilman Lowe stated that he will meet with Police Chief Higgins and Sergeant Baranyay along with the engineer to discuss the cost estimate for the firing range.

Councilman McComas reported that Public Works Supervisor David Winton met the FEMA representatives who approved \$42,000 in reimbursement costs for Hurricane Sandy response.

Councilman McComas also reported that David Winton has been reviewing trash truck specifications.

Council President Oglesby reported that the Local Emergency Planning Committee meeting was held last night during a request was made that a letter be generated and forwarded to the New Jersey State Forest Fire Service requesting that the wildfire threat posed by the large amount of overgrowth be mitigated by controlled burning for the area West of Division Street with a copy forwarded to Manchester Township. Mr. Oglesby added that a gate is missing which allows for illegal dumping to occur on the property.

Council President Oglesby reminded everyone that single stream recycling is being conducted on Mondays with metal being collected on the first and third Fridays of the month.

Council President Oglesby also reported that the antenna on the portable tower have been refastened to the water tower.

**COMMENTS FROM PUBLIC:** 

Time opened: 8:05 p.m.

# NO PUBLIC COMMENTS

Time closed: 8:05 p.m.

# **CLOSED SESSION:**

Clerk Dugan reads resolution to go into closed session:

# RESOLUTION

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and** 

**WHEREAS,** this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

# PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: James Davis Seconded by: Glenn McComas To approve resolution to go into closed session. Roll call vote held. All votes

affirmative.

Time into closed session: 8:05 p.m.

Time out of closed session: 8:47 p.m.

Motion by: Glenn McComas Seconded by: James Davis

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Glenn McComas Seconded by: James Davis To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:47 p.m.

Bernadette Dugan, RMC/CPM

Municipal Clerk