BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING MARCH 21, 2013 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK BERNADETTE DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE TWENTYFIRST DAY OF MARCH, 2013, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT

JAMES DAVIS: PRESENT

GARY LOWE: PRESENT

GUENN MCCOMAS: PRESENT

STEVEN OGLESBY: PRESENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

REQUEST FROM MANCHESTER TOWNSHIP TO UTILIZE LAKE HORICON SHOULD HARRY WRIGHT LAKE BE CLOSED AND TO SCHEDULE A MARINE LIFE SCIENCE CLASS ON AUGUST 19-23.

Consensus reached to allow Manchester Township to utilize Lake Horicon should Harry Wright Lake be closed and to schedule a Marine Life Science Class on August 19-23, 2013.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:50 p.m.

NO PUBLIC COMMENTS

Time closed: 7:50 p.m.

Council President Oglesby stated that "it has come to his attention" that there is some confusion and inconsistency with committees and duties and responsibilities and asked Mayor Robbins to describe the duties of committees.

Mayor Robbins stated that after the administrator left, the council members have increased their duties. Mayor Robbins added that the responsibilities of the committees are to have at least monthly meetings with their respective department heads and bring information to the table for the council to make decisions. Mayor Robbins also added that no particular committee member will render any decision without the governing body's consent.

Borough Attorney Sean Gertner stated that the governing body would appreciate recommendations from the committees with the final decision being made by the governing body.

Council President Oglesby stated that there is "some overlap of duties."

Mayor Robbins stated that as Council President Oglesby and Councilman Davis are members of the Public Safety committee, the fire department members should reach out to the committee chairperson first.

Councilman McComas stated that with regard to rolling stock there is some confusion as to which committee should be contacted; the Public Safety committee or the Buildings and Grounds committee?

Mayor Robbins replied that anything regarding vehicles "goes to the Buildings and Grounds committee."

Councilman Davis stated that he speaks with Councilman Lowe "several times a week."

Mayor Robbins stressed the need to communicate.

ADJOURNMENT OF WORK SESSION:

Motion by: James Davis Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Steven Oglesby Seconded by: Glenn McComas

To approve minutes of March 7, 2013 Regular Meeting. Roll call vote held. All votes affirmative with the exception of Councilwoman Busch who abstained due to her absence at the meeting of March 7th.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- 1. #13-069: Resolution re: Payment of Bills
- 2. #13-070: Resolution re: Increase to the Temporary Budget (Current Fund)
- 3. #13-071: Resolution re: Increase to the Temporary Budget (Utility Fund)
- 4. #13-072: Resolution re: Raffle License for Leisure Village West Golf Club
- 5. #13-073: Resolution re: Appointment of Craig MacFarlane as alternate Land Use Board Member
- 6. #13-074: Resolution re: Professional Services Agreement for CDL testing
- 7. #13-075: Resolution re: Redemption of Tax Sale Certificate #12-00002
- 8. #13-076: Resolution re: Hiring of Roberta Brooks as Police Officer

Motion by: Glenn McComas Seconded by: Gary Lowe To approve consent agenda. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Seaman announced that the annual Easter Egg Hunt is scheduled for Saturday, March 23, 2013 at 11:00 a.m. at Lake Horicon for children 7 and under.

Councilman Davis reported that he attended an advisory meeting with representatives of the New Jersey Department of Transportation along with Police Chief Higgins concerning the reconfiguring of the Lakehurst Circle. Mr. Davis added that Route 37 traffic will yield to Route 70 traffic heading east. Mr. Davis further added that lane striping and yield signs will be installed along with advisory signage indicating the traffic pattern change. Mr. Davis indicated that the changes should be completed by summer.

Mr. Davis also reported that the individual responsible for the recent vandalism to the barber pole of the Lakehurst Barber Shop has been arrested and charged.

Council President Oglesby reported that the Local Emergency Planning Committee meeting held on March 20, 2013 was sparsely attended. Mr. Oglesby added that applications for Stewart Bill 966 grant funding are due on April 15, 2013 with additional radios being sought.

Councilman Lowe reported that work is being done on the Mack truck and added that the fire department has been "doing repairs" and will prepare a new list of prioritized repair needs.

Councilman McComas reported that a meeting was held by the Finance Committee and the Chief Financial Officer and added that a meeting has been scheduled for April 1, 2013 with the Citizen's Budget Advisory Committee.

Mr. McComas asked for the Governing Body members to consider the refinancing of the Rural Development loans in order to receive a more favorable interest rate to save money. Mr. McComas added that \$205,000 could be saved over the life of the loans.

Governing Body members requested some additional information from the Chief Financial Officer. Mr. McComas stated that he will request additional information.

MAYOR COMMENTS:

Mayor Robbins reported that Spring is here and urged residents to be watchful for children who will be outdoors.

Mayor Robbins announced that the Lakehurst Revitalization Association has scheduled a Spring Flower and Garden Expo on Saturday, April 27, 2013 from 10:00 a.m. until 3:00 p.m.

COMMENTS FROM PUBLIC:

Time opened: 8:02 p.m.

Angela Guarracino, 163 Riviera Drive, Brick, presented brochures to Mayor Robins from Hope and Healing for Hurricane Sandy survivors who may be in need of support.

Mayor Robbins thanked Ms. Guarracino for her assistance and stated that the brochures will be at the Borough Hall and Community Center.

Time closed: 8:05 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Glenn McComas Seconded by: Robin Busch To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 8:05 p.m.

Time out of closed session: 9:01 p.m.

Motion by: James Davis Seconded by: Edward Seaman

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: James Davis Seconded by: Edward Seaman To adjourn meeting. Roll call vote held. All votes affirmative. Time: 9:01 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk