# BOROUGH OF LAKEHURST REGULAR MEETING APRIL 18, 2013 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE EIGHTEENTH DAY OF APRIL, 2013, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

### **ROLL CALL:**

ROBIN BUSCH: PRESENT

JAMES DAVIS: PRESENT

GARY LOWE: PRESENT

GUENN MCCOMAS: PRESENT

STEVEN OGLESBY: PRESENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:35 p.m.

### NO PUBLIC COMMENTS

Time closed: 7:35 p.m.

Councilman Davis requested that a resolution approving an agreement with the Lakehurst Board of Education and the Borough of Lakehurst for a school resource officer be placed on the consent agenda.

Council President Oglesby reported that the Barnegat Bay Blitz is scheduled for Thursday, May 9, 2013 to begin at 9:00 a.m. at Lake Horicon. Mr. Oglesby added that gloves, bags, and "pointy sticks" will be provided for participants. Mr. Oglesby further added that previous clean-ups have resulted in a "remarkable cleanup" of not only Lake Horicon Park but Division Street as well. Mr. Oglesby added that Amy Lowe will be representing the Borough.

Councilman Lowe thanked Municipal Clerk Dugan and Public Works personnel for removing a fence which posed a safety hazard from a sidewalk on Oak Street.

Councilwoman Busch reported that she is researching the feasibility of receiving credit card payments for court, tax and utility payments by residents.

### ADJOURNMENT OF WORK SESSION:

Motion by: James Davis Seconded by: Steven Oglesby To adjourn work session. Roll call vote held. All votes affirmative.

#### APPROVAL OF MINUTES:

Motion by: Steven Oglesby Seconded by: James Davis To approve minutes of April 4, 2013 Regular Meeting. Roll call vote held. All votes affirmative.

### **CONSENT AGENDA:**

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

### **RESOLUTIONS:**

1. #13-082: Resolution re: Payment of Bills

2. #13-083: Resolution re: Shared Services Agreement with Ocean County Prosecutor's

Officer for Drug Recognition Expert Callout Program

3. #13-084: Resolution re: Award of Contract for Trash Truck Purchase to Hunter

Jersey Peterbilt

4. #13-085: Resolution re: Support of fund-raising efforts for concession stand by

Lakehurst Revitalization Association

5. #13-086: Resolution re: Raffle License for Women's Club of Holiday City West

6. #13-087: Resolution re: Raffle License for Lion's Eye Research Foundation of New

Jersey

7. #13-088: Resolution re: Agreement with Lakehurst Board of Education for School

Resource Officer

#### ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF TIHE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK" (#13-04)

Motion by: Glenn McComas Seconded by: Robin Busch

To approve consent agenda. Roll call vote.

### ORDINANCES NOT ON CONSENT AGENDA:

Motion by: Steven Oglesby

Seconded by: Gary Lowe
To approve on second reading and open the public hearing on Ordinance #2013-03
entitled: "REFUNDING BOND ORDINANCE AUTHORIZING THE ISSUANCE OF
NOT TO EXCEED \$4,600,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL
OBLIGATION REFUNDING BONDS AUTHORIZED IN AND BY THE BOROUGH
OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY, IN ORDER TO
PROVIDE FOR THE REFUNDING OF CERTAIN BONDS HERETOFORE ISSUED
BY THE BOROUGH AND APPROPRIATING THE PROCEEDS OF SUCH
GENERAL OBLIGATION REFUNDING BONDS TO SUCH PURPOSE." Roll call
vote held. All votes affirmative.

Time opened: 7:37 p.m.

### NO PUBLIC COMMENTS

Time closed: 7:37 p.m.

Motion by: Glenn McComas Seconded by: James Davis To adopt Ordinance #2013-03. Roll call vote held. All votes affirmative.

#### NEW BUSINESS:

### INTRODUCTION OF 2013 MUNICIPAL BUDGET:

Motion by: Glenn McComas Seconded by: Steven Oglesby
To approve resolution #13-089 introducing 2013 Municipal Budget. Roll call vote held.
All votes affirmative.

### COMMITTEE/COUNCIL REPORTS:

Councilman Seaman announced that the Spring Flower and Garden Expo is scheduled for Saturday, April 27, 2013 from 11:00 a.m. through 3:00 p.m.

Councilman Davis reported that the police academy "starts today with Ms. Brooks" in attendance. Mr. Davis added that he "looks forward to her success in the academy."

Mr. Davis announced that the Lakehurst Volunteer Fire Department is sponsoring a circus on June 17, 2013 and a 100<sup>th</sup> Anniversary celebration on August 24, 2013.

Councilman Lowe reported that the curb reveal on the north corner of Maple and Lake Streets to too high to allow for pedestrian access.

Mayor Robbins stated that Public Works Supervisor David Winton will check into the matter.

Councilman McComas reported that he had been asked why the First Aid Squad is not operating "under the same system as the Fire Department" with regard to the purchase order system. Mr. McComas stated that the Fist Aid Squad is "its own organization" and owns its own vehicles, while the Fire Department utilizes "a lot of Borough-owned property.

Mr. McComas also reported that the initial research for credit card use for receipt of Borough payments may result in the Borough losing money.

Councilwoman Busch in response to Councilman McComas' comments concerning acceptance of credit card payments, stated that the Borough "may be able to do it" with the customer paying a convenience fee.

Mayor Robbins requested that the Chief Financial Officer be directed research the matter.

Councilman Lowe reported that the Public Works dump truck has been repaired and added that Police vehicle 1303 is at Lester Glen for transmission work.

Councilwoman Busch commented that the flowering trees "look great."

## MAYOR COMMENTS:

Mayor Robbins cautioned residents that as the weather "is nice" more children will be outdoors and urged that everyone "drive safely."

Mayor Robbins also announced that the Spring Flower and Garden Expo is scheduled for Saturday, April 27, 2013 at 11:00 a.m. until 3:00 p.m.

# **COMMENTS FROM PUBLIC:**

Time opened: 7:50 p.m.

Renee Hourigan, 517 Union Avenue, stated that she has been a Lakehurst resident since 1992 and added that she is starting a cheer program. Mrs. Hourigan stated that she "is not asking for any money" but requested the "backing of the town." Mrs. Hourigan stated that the group will practice in the school and will "do community service." Mrs. Hourigan further stated that presently there are twenty-three children in the group.

Mayor Robbins tasked Recreation Committee Chair Edward Seaman to meet with Mrs. Hourigan to discuss the matter.

Councilwoman Busch asked if the group has insurance coverage.

Mrs. Hourigan replied that the group has insurance coverage and is incorporated.

Ms. Heather Cramer, 2525 Steiner Road, Manchester, stated that she is a former resident of Lakehurst who is employed by McRoberts Protection Agency which is expanding services to include municipal events. Ms. Cramer requested a meeting with members of the Public Safety Committee to discuss the matter.

Mayor Robbins suggested that Ms. Cramer contact either Council President Oglesby or Councilman Davis to scheduled a meeting.

Sue Barker, 409 Cedar Street, asked the date for the hearing on the 2013 Municipal Budget.

Mayor Robbins replied that the budget hearing is scheduled for the meeting of May 16, 2013 during which the Chief Financial Officer and the Municipal Auditor will be present to answer questions.

Time closed: 7:56 p.m.

# **CLOSED SESSION:**

Clerk Dugan reads resolution to go into closed session:

### RESOLUTION

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and** 

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

#### PERSONNEL MATTERS

### **CONTRACT NEGOTIATIONS**

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Gary Lowe Seconded by: Glenn McComas

To approve resolution to go into closed session. Roll call vote held. All votes

affirmative.

Time into closed session: 7:58 p.m.

Time out of closed session: 8:58 p.m.

Motion by: James Davis Seconded by: Glenn McComas

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Steven Oglesby Seconded by: Gary Lowe

To adjourn meeting. Roll call vote. Time: 8:59 p.m.

Bernadette Dugan, RMC/CPM

Municipal Clerk