# BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING SEPTEMBER 5, 2013 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE FIFTH DAY OF SEPTEMBER, 2013, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

# **ROLL CALL:**

ROBIN BUSCH: PRESENT

JAMES DAVIS: ABSENT

GARY LOWE: PRESENT

GLENN MCCOMAS: PRESENT

STEVEN OGLESBY: PRESENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:32 p.m.

#### NO PUBLIC COMMENTS

Time closed: 7:32 p.m.

Councilman Lowe thanked and commended the Public Works Department for their fast response in repairing the handicapped curb cut out on Maple Street.

ADJOURNMENT OF WORK SESSION:

Motion by: Steven Oglesby Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

#### APPROVAL OF MINUTES:

Motion by: Robin Busch Seconded by: Steven Oglesby To approve minutes of August 22, 2013 Regular Meeting. Roll call vote held. All votes affirmative with the exception of Councilman Lowe and Councilman McComas who abstained due to their absence at the council meeting of August 22<sup>nd</sup>.

# **CONSENT AGENDA:**

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

#### **RESOLUTIONS:**

- 1. #13-157: Resolution re: Payment of Bills
- 2. #13-158: Resolution re: 2014 NJ Department of Transportation grant application

for Lake Street Roadway Improvements Project

3. #13-159: Resolution re: 2014 NJ Department of Transportation grant application for

Poplar Street Reconstruction Project

4. #13-160: Resolution re: Renewal of Membership in Ocean County Municipal Joint

Insurance Fund

5. #13-161: Resolution re: Raffles License for Manchester Hawks Youth Football and

Cheer

- 6. #13-162: Resolution re: Appointment of Melissa Biondi as Alternate Crossing Guard
- 7. #13-163: Resolution re: Appointment of Tiffany Caruso as Alternate Crossing Guard

#### RESIGNATIONS:

- 1. Acceptance of Resignation of Police Officer Jeffrey Emmons
- 2. Acceptance of Resignation of SLEO II Matthew Walaszek

Motion by: Gary Lowe Seconded by: Glenn McComas To approve consent agenda. Roll call vote held. All votes affirmative.

#### COMMITTEE/COUNCIL REPORTS:

Councilman Seaman reported that the Fall Festival has been scheduled for Saturday, October 12<sup>th</sup> and added that the Outdoor Movie Night is scheduled for Saturday, October 19<sup>th</sup> with both events to take place at Lake Horicon.

Mr. Seaman added that he had met with Xtreme Cheer representatives who are looking to build a structure. Mr. Seaman further added that they had received a donation of mats but did not have the required 501c Charitable Organization certificate to accept the donation.

Mr. Seaman also reported that the "ball field looks great" with many people "using it."

Council President Oglesby reported that the next meeting of the Local Emergency Planning Committee is scheduled for Wednesday, October 18<sup>th</sup> at the Emergency Services Complex.

Mr. Oglesby also congratulated the Lakehurst Volunteer Fire Company on their 100<sup>th</sup> Anniversary celebration.

Councilwoman Busch asked how the reassessment was progressing.

Municipal Clerk Dugan reported that the reassessment was progressing.

Ms. Busch reported that she had met with Public Works Supervisor David Winton who is obtaining a quote for the purchase of banners for the downtown business district.

Ms. Busch added that she has seen the new sanitation truck.

#### COMMENTS FROM PUBLIC:

Time opened: 7:40 p.m.

Sue Barker, 409 Cedar Street, presented a newspaper article which stated that Jackson Township paid for their Family Fun Day utilizing a Clean Communities Grant and suggested that the grant be utilized to assist in funding a Block Party.

Mayor Robbins stated that the Borough receives a Clean Communities Grant annually and "can decide where to use it."

Time closed: 7:45 p.m.

# PRESENTATION OF CERTIFICATES OF APPRECIATION AND CHIEF'S AWARD TO POLICE OFFICER IAIN JAMES AND POLICE OFFICER MATTHEW KLINE:

Mayor Robbins presented Certificates of Appreciation to Police Officer Iain James and Police Officer Matthew Kline for the organizing of the annual National Night Out.

Police Chief Higgins also presented the Chief's Award to both officers for the National Night Out event.

# CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

# **RESOLUTION**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and** 

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

# PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Steven Oglesby Seconded by: Edward Seaman To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 7:50 p.m.

Time out of closed session: 9:10 p.m.

Motion by: Edward Seaman Seconded by: Glenn McComas

To end closed session. Roll call vote held. All votes affirmative.

# ADJOURNMENT:

Motion by: Steven Oglesby Seconded by: Robin Busch To adjourn meeting. Roll call vote held. All votes affirmative. Time: 9:12 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk