BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING DECEMBER 19, 2013 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE NINETEENTH DAY OF DECEMBER, 2013, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT

JAMES DAVIS: PRESENT

GARY LOWE: ABSENT

GLENN MCCOMAS: PRESENT

STEVEN OGLESBY: PRESENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:34 p.m.

Sue Barker, 409 Cedar Street, questioned the resolutions concerning canceling unexpended balances.

Municipal Clerk Dugan responded that the canceled funds would be added to surplus.

Time closed: 7:35 p.m.

ADJOURNMENT OF WORK SESSION:

Motion by: Edward Seaman Seconded by: Steven Oglesby To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Edward Seaman Seconded by: James Davis To approve minutes of December 5, 2013 Work Session/Regular Meeting. Roll call vote held. All votes affirmative with the exception of Councilwoman Busch who abstained due to her absence at the meeting of December 5th.

Motion by: James Davis Seconded by: Edward Seaman To approve/release executive session minutes of December 6, 2012. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: Edward Seaman To approve/release executive session minutes of January 17, 2013. Roll call vote held. All votes affirmative with the exception of Councilman Davis who abstained due to his absence at the meeting of January 17th.

Motion by: Steven Oglesby Seconded by: Robin Busch To approve/release executive session minutes of February 7, 2013. Roll call vote held. All votes affirmative with the exception of Councilman Davis who abstained due to his absence at the meeting of February 7th.

Motion by: Steven Oglesby Seconded by: James Davis To approve/release executive session minutes of February 21, 2013. Roll call vote held. All votes affirmative with the exception of Councilwoman Busch who abstained due to her absence at the meeting of February 21st.

Motion by: James Davis Seconded by: Steven Oglesby To approve/release executive session minutes of March 7, 2013. Roll call vote held. All votes affirmative with the exception of Councilwoman Busch who abstained due to her absence at the meeting of March 7th.

Motion by: Steven Oglesby Seconded by: James Davis To approve/release executive session minutes of March 21, 2013. Roll call vote held. All votes affirmative.

Motion by: James Davis Seconded by: Robin Busch To approve/release executive session minutes of April 4, 2013. Roll call vote held. All votes affirmative with the exception of Councilman Seaman who abstained due to his absence at the meeting of April 4th.

Motion by: Steven Oglesby Seconded by: Robin Busch

To approve/release executive session minutes of April 18, 2013. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: James Davis To approve/release executive session minutes of May 2, 2013. Roll call vote held. All votes affirmative with the exception of Councilman Seaman who abstained due to his absence at the meeting of May 2nd.

Motion by: Steven Oglesby Seconded by: Edward Seaman To approve/release executive session minutes of May 16, 2013. Roll call vote held. All votes affirmative with the exception of Councilman Davis who abstained due to his absence at the meeting of May 16th.

Motion by: Steven Oglesby Seconded by: Robin Busch To approve/release executive session minutes of June 6, 2013. Roll call vote held. All votes affirmative.

Motion by: Edward Seaman Seconded by: James Davis To approve/release executive session minutes of June 20, 2013. Roll call vote held. All votes affirmative with the exception of Councilman McComas who abstained due to his absence at the meeting of June 20th.

Motion by: James Davis Seconded by: Edward Seaman To approve/release executive session minutes of July 18, 2013. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: Robin Busch To approve/release executive session minutes of August 8, 2013. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: Robin Busch To approve/release executive session minutes of August 22, 2013. Roll call vote held. All votes affirmative with the exception of Councilman McComas who abstained due to his absence at the meeting of August 22nd.

Motion by: Steven Oglesby Seconded by: Robin Busch To approve/release executive session minutes of September 5, 2013. Roll call vote held. All votes affirmative with the exception of Councilman Davis who abstained due to his absence at the meeting of September 5th.

Motion by: Edward Seaman Seconded by: James Davis To approve/release executive session minutes of September 19, 2013. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: James Davis

To approve/release executive session minutes of October 3, 2013. Roll call vote held. All votes affirmative with the exception of Councilman Seaman who abstained due to his absence at the meeting of October 3rd.

Motion by: Edward Seaman Seconded by: James Davis To approve/release executive session minutes of October 17, 2013. Roll call vote held. All votes affirmative.

Motion by: James Davis Seconded by: Glenn McComas To approve/release executive session minutes of November 7, 2013. Roll call vote held. All votes affirmative with the exception of Council President Oglesby, Councilwoman Busch, and Councilman Seaman who abstained due to their absence at the meeting of November 7th.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

1. #13-206: Resolution re: Payment of Bills

2. #13-207: Resolution re: Acceptance of 2012 Municipal Audit

3. #13-208: Resolution re: Participation by the Lakehurst Volunteer Fire Department in

the 2012-2013 New Jersey Forest Fire Service Volunteer

Fire Assistance Grant

4. #13-209: Resolution re: Cancellation of Current Fund unexpended balances

5. #13-210: Resolution re: Cancellation of Utility Fund unexpended balances

6. #13-211: Resolution re: Current Fund Transfer

7. #13-212: Resolution re: Chapter 159 for Drive Sober or Get Pulled Over Year End

Crackdown

8. #13-213: Resolution re: Extension of Shared Services Agreement to provide court

services for Plumsted Township until February 28, 2014

RESIGNATIONS:

1. Resignation of SLEO II Casey McPartlin

Motion by: Glenn McComas Seconded by: James Davis To approve consent agenda with removal of resolution regarding person-to-person, place-to-place transfer of liquor license held by Joseph Albero and Frank D'Apolito which was removed from the agenda for consideration at the meeting of January 16, 2014 as the Governing Body did not have an adequate opportunity to review the results of the background investigation . Roll call vote held. All votes affirmative with the exception

of Councilman Seaman who abstained on the resolution regarding participation in the New Jersey Forest Fire Service Grant by the Lakehurst Volunteer Fire Department as he is a member of the organization but voted in the affirmative on all other matters.

ORDINANCES NOT ON CONSENT AGENDA:

Motion by: James Davis

Seconded by: Steven Oglesby
To approve on second reading and open the public hearing on Ordinance #2013-08
entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF
OCEAN, STATE OF NEW JERSEY, ADOPTING, AMENDING, SUPPLEMENTING,
AND CODIFYING THE MANDATORY AND RANDOM ALCOHOL AND DRUG
TESTING POLICY OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF
OCEAN, AND STATE OF NEW JERSEY." Roll call vote held. All votes affirmative.

Time opened: 7:46 p.m.

Borough Attorney Sean Gertner explained that the ordinance is a "codification of existing policy" which is "easily accessible."

Time closed: 7:46 p.m.

Motion by: James Davis Seconded by: Edward Seaman To adopt Ordinance #2013-08. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Seaman reported that the "tree lighting was wonderful and well attended." Mr. Seaman added that Santa will be delivering gifts via fire truck on December 24th.

Councilman McComas reported that the results on the underground fuel oil storage tank behind the Borough Hall have been negative as to additional contamination.

Mr. McComas added that JCP & L will be installing voltage meters in an attempt to address voltage concerns at the Emergency Services Complex.

Mr. McComas further added that funds had been encumbered for the purchase of a snow plow and stated that Public Works Supervisor Winton would like to proceed with the purchase.

Councilwoman Busch reported that the electrical equipment at the Emergency Services Complex has been grounded with the voltage meters being monitored by JCP & L.

Mayor Robbins stated that the Borough will "move forward" with proper surge protection for the building and equipment.

Councilman McComas stated that a burned transformer wire has been replaced by JCP & L.

Councilwoman Busch reported that Mr. Winton has researched the cost of hiring a mechanic. Ms. Busch added that after reviewing invoices the Borough saves approximately \$47,000 by outsourcing vehicle repairs after wage and benefit comparisons were conducted.

Councilwoman Busch commended the Police Department for the recent code enforcement report.

COMMENTS FROM PUBLIC:

Time opened: 7:54 p.m.

NO PUBLIC COMMENTS

Time closed: 7:54 p.m.

Terry Cain, 705 Cedar Street, asked about the water meter installation project.

Mayor Robbins replied that the Borough has contracted with a company to install the water meters which had reached the end of their useful life and were "running" slowly. Mayor Robbins explained that outflow is measured by the Ocean County Utilities Authority and added that the Borough must account for water that is produced from the well fields.

Council President Oglesby stated the New Jersey Department of Environmental Protection also monitors water production and added that the water meter project will modernize the equipment which has a twenty year warranty.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: James Davis Seconded by: Glenn McComas

To approve resolution to go into closed session. Roll call vote held.

Time into closed session: 7:55 p.m.

Time out of closed session: 8:20 p.m.

Motion by: Edward Seaman Seconded by: Glenn McComas

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: James Davis Seconded by: Edward Seaman To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:20 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk