

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
MAY 16, 2013
TENTATIVE AGENDA**

1. Approval of Minutes of May 2, 2013 Work Session/Regular Meeting
2. Payment of Bills
3. Resolution regarding *Click It or Ticket* program
4. Resolution regarding hiring of conflict assessor for tax appeal
5. Resolution regarding professional services contract for conflict tax appeal attorney
7. Resolution regarding disabled veteran tax refund
8. Resolution regarding Request for Quotes for tax reassessment services
9. Resolution regarding raffle license for Lakehurst First Aid Squad
- 10 Introduction and First Reading of Ordinance #13-05 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY”
11. Second Reading and Public Hearing of Ordinance #13-04 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)
12. Public Hearing on 2013 Municipal Budget
13. Adoption of 2013 Municipal Budget
14. Resolution regarding self-examination of 2013 Municipal Budget
15. Executive/Closed Session to discuss Personnel Matters/Contract Negotiations

Bernadette Dugan, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF
OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

#2013-04

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; **and**

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst in the County of Ocean finds it advisable and necessary to increase its CY 2013 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of its citizens; **and**

WHEREAS, the Mayor and Council hereby determines that a 1.5% increase in the budget for said year, amounting to \$44,731.13 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary, **and**

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, in the County of Ocean, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2013 budget year, the final appropriations of the Borough of Lakehurst shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1.5% amounting to \$44,731.44 and that CY 2013 municipal budget for the Borough of Lakehurst be approved and adopted in accordance with this ordinance; **and**

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; **and**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five days of introduction; **and**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the eighteenth day of April, 2013 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the sixteenth day of May, 2013 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

ORDINANCE

2013-05

AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1: The base salaries and wages of the following employees of this Borough shall be as follows:

<u>POSITION:</u>	NON-CONTRACTUAL	
	<u>MINIMUM:</u> Per annum	<u>MAXIMUM:</u> Per annum
Recreation Leader(s)	\$ 750.00	\$ 5,000.00

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the sixteenth day of May 2013 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the sixth day of June 2013 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
12-00495	06/18/12	T0969 THIS & THAT UNIFORMS, LLC									
		1 CLASS A S/S SHIRT INCLUDES	75.00	2-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	06/18/12	05/09/13		
		2 CLASS A TROUSERS W/FRENCH BLUE	88.00	2-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	06/18/12	05/09/13		
		3 BDU TROUSERS W/ FRENCH BLUE	79.00	2-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	06/18/12	05/09/13		
		4 BLOUER S/S SHIRT W/ DEPT PATCH	69.00	2-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	06/18/12	05/09/13		
			311.00								
13-00175	02/27/13	M0061 MINE SAFETY APPLIANCES CO									
		1 INSPECT AND CALIBRATE 2	1,200.00	3-01-26-113-299	B MISCELLANEOUS		R	02/27/13	05/10/13		
13-00251	03/26/13	M0013 BILL MEYER ELECTRIC									
		1 INSTALL 100 AMP PANEL AT PW	1,500.00	3-01-26-113-299	B MISCELLANEOUS		R	03/26/13	05/09/13		
13-00274	04/03/13	C0025 C. W. SALES CORP									
		1 HOURS SERVICE SEWER PUMP	450.00	3-09-00-101-221	B SPECIAL CONSULTANT		R	04/03/13	05/09/13		106449
13-00276	04/03/13	S0975 SANDY'S COZY CORNER									
		1 PRISONERS BREAKFAST 03/20/13	27.82	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/10/13		
		2 PRISONERS BREAKFAST 03/13/13	24.34	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/10/13		
			52.16								
13-00277	04/03/13	I0274 ITALY'S BEST PIZZERIA									
		1 PRISONERS LUNCHES 03/13/13	66.95	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		
		2 PRISONERS LUNCHES 03/20/13	77.00	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		
			143.95								
13-00278	04/03/13	A0007 ALL INDUSTRIAL SAFETY PRODUCTS									
		1 DZ BROWN JERSEY GLOVES	56.70	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		194311
		2 PAIR ZTECH GRAY LENS	46.80	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		194311
		3 PAIR ZTECH CLEAR LENS	46.80	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		194311
		4 DZ LEATHER PALM GLOVES XL	34.70	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		194311
		5 BX TOWELETTES	12.50	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		194311
		6 BX 50PCS DUST RESPIRATOR	6.25	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		194311
		7 BX DISPO NITRILE GLOVES	118.00	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13		194311

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Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
13-00278	04/03/13	A0007	ALL INDUSTRIAL SAFETY PRODUCTS	Continued				
8 MESH VEST W/REFLECTIVE STRIPE	197.50	R-02-00-202-299	B MIS EXP 2012 & PRIOR CLEAN COMM		R	04/03/13	05/09/13	194311
	519.25							
13-00340	04/17/13	M0029	MARYANNE CAPASSO					
1 REIMBURSEMENT FOR ALLIANCE	183.47	3-01-41-205-297	B STATE SHARE		R	04/17/13	05/09/13	
13-00356	04/26/13	B0064	BLUE LINE EMERGENCY LIGHTING					
1 CRUZER WEAPON LOCK	119.00	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/26/13	05/09/13	454
2 WEAPON LOCK TIMER	30.00	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/26/13	05/09/13	454
3 INSTALLATION & WIRING	106.25	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/26/13	05/09/13	454
4 REPAIR BAD CONNECTION	63.75	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/26/13	05/09/13	454
5 WHELEN SLIDE SWITCH	40.00	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/26/13	05/09/13	454
6 LABOR	85.00	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/26/13	05/09/13	454
	444.00							
13-00365	04/26/13	G0076	GOODYEAR TIRE CRAFT					
1 WATER PUMP	77.12	3-01-25-125-252	B MOTOR VEHICLE - MAINT/REPAIR		R	04/26/13	05/09/13	
2 LABOR	271.23	3-01-25-125-252	B MOTOR VEHICLE - MAINT/REPAIR		R	04/26/13	05/09/13	
3 TEMP SENSOR	29.38	3-01-25-125-252	B MOTOR VEHICLE - MAINT/REPAIR		R	04/26/13	05/09/13	
4 LABOR	90.00	3-01-25-125-252	B MOTOR VEHICLE - MAINT/REPAIR		R	04/26/13	05/09/13	
	467.73							
13-00366	04/29/13	B0064	BLUE LINE EMERGENCY LIGHTING					
1 WEAPON TIMER FOR CHARGER 1302	30.00	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/29/13	05/09/13	
2 WEAPON TIMER FOR DURANGO 1305	30.00	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/29/13	05/09/13	
3 INSTALLATION AND WIRING	170.00	3-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	04/29/13	05/09/13	
	230.00							
13-00369	05/01/13	L0003	LAKEHURST HARDWARE					
1 MSC AUTOMOTIVE, QT CAMII 15/40	19.62	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
2 MISC NUTS & BOLTS	5.20	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
3 MICRO CHISEL CHAIN, SUPER 20	55.87	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
4 CAM II 10W-30 OIL	10.47	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
5 15 OZ BRAKE CLEANER, WHT LITH	14.97	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
6 NO 7 CAR WASH POWDER, MISC	29.44	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
7 9V ALKALINE BATTERIES	49.44	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
8 HAVOLINE CONVENT, BLIS 2PK	29.47	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	
9 5/8 BENT PIN, 14OZ MP LITH	28.73	3-01-25-125-262	B MINOR TOOLS & EQUIPMENT		R	05/01/13	05/09/13	

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Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
13-00369	05/01/13	L0003 LAKEHURST HARDWARE		Continued				
10 MISC NUTS & BOLTS, 140Z MP	9.99	3-01-25-125-262		B MINOR TOOLS & EQUIPMENT	R	05/01/13	05/09/13	
11 PRIME A/F AF3000	27.98	3-01-25-125-262		B MINOR TOOLS & EQUIPMENT	R	05/01/13	05/09/13	
	<u>281.18</u>							
13-00370	05/01/13	C0048 COTTRELL GRAPHICS						
1 1000 NON-WINDOW ENVELOPES	58.05	3-01-43-201-216		B PRINTING	R	05/01/13	05/09/13	413-59
13-00374	05/01/13	P0032 THE PARTS SHACK, LLC						
1 CASES MOBIL 1 GREASE	89.70	3-01-26-147-299		B MISCELLANEOUS	R	05/01/13	05/09/13	
13-00375	05/01/13	L0003 LAKEHURST HARDWARE						
1 REDMAX 65CC BLOWER	399.99	R-02-00-202-299		B MIS EXP 2012 & PRIOR CLEAN COMM	R	05/01/13	05/09/13	67039
13-00377	05/01/13	F0001 FARRO'S TEE'S						
1 GOLF POCKET SHIRTS 2XL	90.00	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
2 GOLF POCKET SHIRTS XL	80.00	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
3 REG TEE SHIRTS LG	44.75	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
4 REG TEE SHIRTS XL	44.75	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
5 REG TEE SHIRTS XXL	157.50	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
6 REG TEE SHIRTS 3X TALL	84.75	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
7 SWEATSHIRTS XL	63.00	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
8 HATS	190.80	3-01-26-151-271		B UNIFORMS	R	05/01/13	05/10/13	32814
	<u>755.55</u>							
13-00378	05/01/13	G0076 GOODYEAR TIRE CRAFT						
1 LT275/70R18	338.00	3-01-26-147-257		B PUBLIC WORKS VEHICLE - TIRES	R	05/01/13	05/09/13	174067
2 COMP SPIN, VALVE STEM, DISPOSA	42.00	3-01-26-147-257		B PUBLIC WORKS VEHICLE - TIRES	R	05/01/13	05/09/13	174067
3 ENVIRO SURCHARGE	2.21	3-01-26-147-257		B PUBLIC WORKS VEHICLE - TIRES	R	05/01/13	05/09/13	174067
	<u>382.21</u>							
13-00380	05/03/13	S0082 SCHAEFER PYROTECHNICS						
1 2013 FIREWORKS - DOWN PAYMENT	3,500.00	3-01-30-143-236		B PUBLIC RELATIONS	R	05/03/13	05/10/13	2987
13-00383	05/09/13	O0141 OCEAN COUNTY MUNICIPAL JIF						
1 2013 SECOND PAYMENT OC JIF	33,432.50	3-09-00-101-228		B INSURANCE - OTHER	R	05/09/13	05/09/13	
2 2013 SECOND PAYMENT OC JIF	48,218.17	3-01-23-122-224		B INSURANCE-WORKERS COMPENSATION	R	05/09/13	05/09/13	
	<u>81,650.67</u>							

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
13-00384	05/09/13	00286 OCEAN COUNTY ROAD DEPARTMENT						
1 SCHEDULE C - ROAD SALT	1,737.18	3-01-26-135-267	B	SCHEDULE "C"	R	05/09/13	05/09/13	
13-00385	05/09/13	N0136 NJ NATURAL GAS COMPANY						
1 ESC GAS BILL	658.85	3-01-40-228-204	B	ADMIN OTHER EXPENSES	R	05/09/13	05/09/13	
2 PW GARAGE GAS BILL	824.76	3-01-40-228-204	B	ADMIN OTHER EXPENSES	R	05/09/13	05/09/13	
3 COMMUNITY CENTER GAS BILL	50.09	3-01-40-228-204	B	ADMIN OTHER EXPENSES	R	05/09/13	05/09/13	
4 PD HQ GAS BILL	160.66	3-01-40-228-204	B	ADMIN OTHER EXPENSES	R	05/09/13	05/09/13	
5 BOROUGH HALL GAS BILL	128.25	3-01-40-228-204	B	ADMIN OTHER EXPENSES	R	05/09/13	05/09/13	
	<u>1,822.61</u>							
13-00386	05/09/13	A0971 AVAYA COMMUNICATION						
1 MERLIN SYSTEM AGREEMENT 04/13	77.14	3-01-31-168-299	B	TELECOMMUNICATIONS	R	05/09/13	05/10/13	
13-00387	05/09/13	L0003 LAKEHURST HARDWARE						
1 HARDWARE HOUSE ACCOUNT CHARGES	12.47	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
2 FD PURCHASES 04/13	42.59	3-01-25-125-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
	<u>55.06</u>							
13-00388	05/09/13	L0040 LOWE'S						
1 B&G SUPPLIES	122.55	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
2 B&G SUPPLIES	379.12	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
3 B&G SUPPLIES - POLICE DEPT	47.73	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
4 B&G SUPPLIES - COMM CTR	17.30	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
5 B&G SUPPLIES - COMM CTR	21.66	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
6 B&G SUPPLIES - LAKE FOUNDATION	8.91	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
7 B&G SUPPLIES	101.75	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
8 B&G SUPPLIES	24.59	3-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/09/13	05/10/13	
9 CLEAN COMMUNITIES	24.68	R-02-00-202-299	B	MIS EXP 2012 & PRIOR CLEAN COMM	R	05/09/13	05/10/13	
10 VEH MAINT - POLICE CARS	12.45	3-01-26-147-252	B	POLICE VEHICLE MAINT/REPAIR	R	05/09/13	05/10/13	
11 VEH MAINT	38.87	3-01-26-147-299	B	MISCELLANEOUS	R	05/09/13	05/10/13	
	<u>799.61</u>							
13-00389	05/09/13	N0029 FOX LEDGE SPRING WATER						
1 BORO HALL WATER AND COOLER	30.00	3-01-26-113-299	B	MISCELLANEOUS	R	05/09/13	05/10/13	
2 POLICE DEPT WATER AND COOLER	30.00	3-01-25-127-299	B	MISCELLANEOUS	R	05/09/13	05/10/13	
3 PW GARAGE WATER AND COOLER	42.00	3-01-26-135-299	B	MISCELLANEOUS	R	05/09/13	05/10/13	

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13-00389	05/09/13	N0029 FOX LEDGE SPRING WATER	Continued					
4 BORO HALL DOWNSTAIRS WATER	24.00	3-01-20-107-299	B MISCELLANEOUS		R	05/09/13	05/10/13	
	<u>126.00</u>							
13-00390	05/09/13	00140 OCEAN COUNTY BOARD OF HEALTH						
1 ANIMAL SHELTER BILLING 04/12	64.00	3-01-27-139-299	B MISCELLANEOUS		R	05/09/13	05/10/13	
13-00391	05/09/13	U0005 UNIFIRST CORPORATION						
1 PW UNIFORM CLEANING 04/13	444.23	3-09-00-101-271	B UNIFORMS		R	05/09/13	05/10/13	
13-00392	05/09/13	NJ101 NJ DEPT OF HEALTH						
1 DOG LIC REPORT APRIL 2013	52.80	3-15-00-900-003	B DUE STATE OF NJ-DOG TRUST FUND		R	05/09/13	05/10/13	
13-00393	05/09/13	00145 OCEAN COUNTY UTILITIES						
1 2ND QTR 2013 UTILITIES CHARGE	87,345.00	3-09-00-105-222	B CONTRACTUAL SERVICES		R	05/09/13	05/10/13	
13-00394	05/09/13	M0041 M&M CLEANING SERVICE, INC.						
1 PD CLEANING FOR 04/13	237.50	3-01-25-127-299	B MISCELLANEOUS		R	05/09/13	05/10/13	
2 BH CLEANING FOR 04/13	237.50	3-01-26-113-299	B MISCELLANEOUS		R	05/09/13	05/10/13	
	<u>475.00</u>							
13-00395	05/10/13	H0196 HALL'S GULF SERVICE, INC.						
1 BORO GASOLINE PURCHAS 04/13	789.10	3-01-31-160-265	B GASOLINE		R	05/10/13	05/10/13	
2 FD GASOLINE PURCHASES 04/13	420.76	3-01-31-160-265	B GASOLINE		R	05/10/13	05/10/13	
3 FAS GASOLINE PURCHASES 04/13	54.75	3-01-31-160-265	B GASOLINE		R	05/10/13	05/10/13	
	<u>1,264.61</u>							
13-00396	05/10/13	A9111 ADP, INC						
1 PAYROLL CHARGES PDEND 04/26/13	295.44	3-01-20-103-299	B MISCELLANEOUS		R	05/10/13	05/10/13	420600300
2 MANAGEMENT REPORTS 03/27/13	42.37	3-01-20-103-299	B MISCELLANEOUS		R	05/10/13	05/10/13	420600300
	<u>337.81</u>							
13-00397	05/10/13	W0021 WESTERN PEST SERVICES						
1 PEST CONTROL SERVICE 05/13	86.00	3-01-26-113-222	B CONTRACTUAL SERVICES		R	05/10/13	05/10/13	2882560B
13-00398	05/10/13	C0060 COMCAST CABLE						
1 ESC CABLE MODEM	72.09	3-01-31-168-299	B TELECOMMUNICATIONS		R	05/10/13	05/10/13	

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
13-00398	05/10/13	C0060 COMCAST CABLE				Continued					
		2 POLICE DEPT CABLE MODEM	94.85	3-01-31-168-299	B	TELECOMMUNICATIONS	R	05/10/13	05/10/13		
			<u>166.94</u>								
13-00399	05/10/13	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL UF	3,961.71	3-09-00-101-276	B	ELECTRIC	R	05/10/13	05/10/13		
13-00400	05/10/13	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL CF	1,111.81	3-01-31-162-276	B	ELECTRICITY	R	05/10/13	05/10/13		
		2 ELECTRIC BILL STREET LIGHTING	1,951.00	3-01-31-163-276	B	ELECTRIC	R	05/10/13	05/10/13		
		3 ELECTRIC BILL PD HQ	944.98	3-01-31-162-276	B	ELECTRICITY	R	05/10/13	05/10/13		
		4 ELECTRIC BILL ESC	731.41	3-01-31-162-276	B	ELECTRICITY	R	05/10/13	05/10/13		
			<u>4,739.20</u>								
13-00401	05/10/13	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL	440.24	3-01-31-164-275	B	TELEPHONE	R	05/10/13	05/10/13		
		2 POLICE MDT CELL PH BILL	89.22	3-01-31-168-299	B	TELECOMMUNICATIONS	R	05/10/13	05/10/13		
		3 FIRE DEPT CELL PH BILL	52.22	3-01-31-164-275	B	TELEPHONE	R	05/10/13	05/10/13		
		4 FIRE DEPT CELL PHONE BILL OVER	324.11	3-01-25-125-275	B	TELEPHONE - PAGERS	R	05/10/13	05/10/13		
			<u>905.79</u>								
<hr/>											
Total Purchase Orders:	37	Total P.O. Line Items:	108	Total List Amount:	197,079.60	Total Void Amount:	0.00				

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	2-01	311.00	0.00	311.00	0.00
CURRENT FUND APPROPRIATIONS	3-01	69,942.33	0.00	69,942.33	0.00
WATER & SEWER OPERATING	3-09	125,633.44	0.00	125,633.44	0.00
ANIMAL CONTROL FUND	3-15	52.80	0.00	52.80	0.00
Year Total:		195,628.57	0.00	195,628.57	0.00
	R-02	1,140.03	0.00	1,140.03	0.00
Total of All Funds:		197,079.60	0.00	197,079.60	0.00

**RESOLUTION
MAY 16, 2013**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$197,079.60 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 16, 2013.

**Bernadette Dugan, RMC
Municipal Clerk**

**RESOLUTION
MAY 16, 2013**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, **and**

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, **and**

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5 the Borough of Lakehurst has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2013 budget year,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lakehurst, County of Ocean, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality

5. That budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That other applicable statutory requirements have been further fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 16, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
MAY 16, 2013**

WHEREAS, there were 591 motor vehicle fatalities in New Jersey in 2012,
and

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt, **and**

WHEREAS, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash, **and**

WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives have been saved by safety belt usage nationally between 1975 – 2000, **and**

WHEREAS, the State of New Jersey will participate in the nationwide *Click It or Ticket* safety belt mobilization from May 20 – June 2, 2013 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education, **and**

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 88.29% to 90%, **and**

WHEREAS, each further increase in seat belt usage in New Jersey will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Borough of Lakehurst declares its support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 20 – June 2, 2013 and pledges to increase awareness of the mobilization and the benefits of safety belt use.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 16, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
MAY 16, 2013**

WHEREAS, there exists a need for the appointment of a conflict attorney to provide legal services for a residential real property tax appeal, **and**

WHEREAS, the funds are available for this purpose;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That Salvatore Alfieri, Esq. of the firm Cleary, Giacobbe, Alfieri, Jacobs, LLC is appointed to provide conflict legal services for a residential real property tax appeal at a rate of \$150.00 per hour not to exceed \$2,500.00, subject to full appropriation in 2013 Municipal Budget.

This contract is awarded without competitive bidding as "Professional Services: under the provisions of the Local Public Contracts Law because the above named individual is highly experienced in his specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 16, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
MAY 16, 2013**

WHEREAS, the need exists for the appointment of a conflict tax assessor, **and**

WHEREAS, Edward Seeger, CTA, has agreed to provide conflict tax assessor services for a residential tax appeal for the amount of \$300.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Edward Seeger, CTA is appointed to provide conflict tax assessor services for a residential tax appeal for the amount of \$300.00

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above resolution was approved by the Mayor and Council at the meeting of May 16, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
MAY 16, 2013**

WHEREAS, the Lakehurst First Aid Squad, Inc. has applied for a Raffle License to conduct one on-premise draw raffle (50/50 cash raffle) scheduled for July 4, 2013 with a rain date of July 6, 2013, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffle License for the Lakehurst First Aid Squad, Inc. is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of May 16, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
MAY 16, 2013**

WHEREAS, the owner of Block 25, Lot 10 has been assessed as a 100% disabled veteran and as such is entitled to receive the Disabled Veteran's Deduction on his primary residence, **and**,

WHEREAS, the owner of Block 25, Lot 10 has paid his property taxes for the first and second quarters of 2013 in the amount of \$1,916.16: **and**

WHEREAS, the owner has applied for a refund of those quarters; **and**

WHEREAS, Tax/Utility Collector Marie Bell has recommended that the deduction be granted and a refund in the amount of \$1,916.16 be returned to the owner of Block 25, Lot 10.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize the refund in the amount of \$1,919.16 to the owner of Block 25, Lot 10.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of May 16, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**