

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
SEPTEMBER 18, 2014
TENTATIVE AGENDA**

1. Approval of Minutes of September 4, 2014 Regular Meeting
2. Payment of Bills
3. Resolution extending contract for labor counsel services
4. Request from Lakehurst Volunteer Fire Company to serve alcoholic beverages at a Halloween dance at the Community Center on October 25, 2014
5. Executive/closed session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
SEPTEMBER 18, 2014**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$42,662.17 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 18, 2014.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
14-00550	07/23/14	M0971 MR. KEYS/BRICK LOCKSMITH						
		1 RE-KEY COMMUNITY CENTER	538.00	4-01-26-113-299	B MISCELLANEOUS	R	07/23/14 09/12/14	
14-00615	08/18/14	K0009 K MART						
		1 2014 NATIONAL NIGHT OUT PRIZES	1,609.05	4-03-00-100-001	B RESV FOR: RECREATION TRUST	R	08/18/14 09/12/14	
14-00617	08/21/14	A0001 ATLANTIC PLUMBING SUPPLY CORP.						
		1 1" METER RUBBER GASKET	9.34	4-09-00-101-212	B MAINTENANCE SUPPLIES	R	08/21/14 09/12/14	S2397414
14-00619	08/21/14	E0020 ELITE HEATING AND COOLING						
		1 ONE CONDENSATE PUMP & BLOW OUT	220.00	4-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/21/14 09/12/14	8595
14-00621	08/25/14	A0098 ADAMS EVIDENCE GRADE TECH INC						
		1 CUSTOM CDS FOR DISCOVERY	82.00	4-01-25-127-212	B PHOTO SUPPLIES	R	08/25/14 09/12/14	0040143
		2 CUSTOM DVDS FOR DISCOVERY	410.00	4-01-25-127-212	B PHOTO SUPPLIES	R	08/25/14 09/12/14	0040143
		3 ARTWORK SETUP	70.00	4-01-25-127-212	B PHOTO SUPPLIES	R	08/25/14 09/12/14	0040143
		4 SHIPPING	29.70	4-01-25-127-212	B PHOTO SUPPLIES	R	08/25/14 09/12/14	0040143
			<u>591.70</u>					
14-00623	08/26/14	A0093 ACTION UNIFORM CO.						
		1 CROSSING GUARD UNIFORMS	1,493.00	4-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/26/14 09/12/14	3710
14-00625	08/27/14	J0025 JERSEYSHORE REPORTING						
		1 DEPOSITION TRANSCRIPTS	1,054.45	4-01-25-127-221	B SPECIAL CONSULTANTS	R	08/27/14 09/12/14	14-05316
14-00629	08/27/14	T0969 THIS & THAT UNIFORMS, LLC						
		1 RESTRIPE PANTS	20.00	4-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/27/14 09/12/14	20142414
		2 SEW ON PATCHES	6.00	4-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/27/14 09/12/14	20142414
		3 FLAGS	12.00	4-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/27/14 09/12/14	20142414
		4 SILVER BUTTONS	5.00	4-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/27/14 09/12/14	20142414
			<u>43.00</u>					
14-00632	08/27/14	P0075 PRECISION ANALYTICAL SERVICES						
		1 COLIFORM BACTERIA TEST	100.00	4-09-00-101-221	B SPECIAL CONSULTANT	R	08/27/14 09/12/14	33479

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14-00632	08/27/14	P0075 PRECISION ANALYTICAL SERVICES Continued						
		3 SAMPLING/PICKUP	25.00	4-09-00-101-221	B SPECIAL CONSULTANT	R	08/27/14 09/12/14	33479
			125.00					
14-00652	09/09/14	V0166 VAN SANT EQUIPMENT						
		1 TUTHILL 120V PUMP W/ METER	725.00	4-01-26-153-250	B RECYCLING TAX	R	09/09/14 09/12/14	0714043
14-00655	09/10/14	E0060 EAGLE POINT/T.J. MORRIS & SON						
		1 .45 CALIBER AMMO	595.58	4-01-25-127-247	B WEAPONS & AMMO	R	09/10/14 09/12/14	37179
14-00661	09/10/14	C0080 CEUNION						
		1 SEMINAR FOR D WINTON	89.00	4-01-26-151-299	B MISCELLANEOUS	R	09/10/14 09/12/14	
14-00665	09/11/14	M0113 MANCHESTER TOWNSHIP						
		1 ILSA GASOLINE 08/14	1,766.37	4-01-31-160-265	B GASOLINE	R	09/11/14 09/12/14	
14-00666	09/11/14	U0005 UNIFIRST CORPORATION						
		1 PW UNIFORM CLEANING 08/14	609.97	4-09-00-101-271	B UNIFORMS	R	09/11/14 09/12/14	
14-00667	09/11/14	O0012 ONE CALL CONCEPTS						
		1 ONE CALL MESSAGES 08/14	14.64	4-09-00-101-275	B TELEPHONE	R	09/11/14 09/12/14	
14-00668	09/11/14	N0029 FOX LEDGE SPRING WATER						
		1 BORO HALL WATER AND COOLER	24.00	4-01-26-113-299	B MISCELLANEOUS	R	09/11/14 09/12/14	
		2 POLICE DEPT WATER AND COOLER	24.00	4-01-25-127-299	B MISCELLANEOUS	R	09/11/14 09/12/14	
		3 PW GARAGE WATER AND COOLER	42.00	4-01-26-151-299	B MISCELLANEOUS	R	09/11/14 09/12/14	
		4 BORO HALL DOWNSTAIRS WATER	18.00	4-01-20-107-299	B MISCELLANEOUS	R	09/11/14 09/12/14	
			108.00					
14-00669	09/11/14	T0163 TOMS RIVER CAR WASH						
		1 PD CAR WASHES 07-08/14	28.00	4-01-25-127-299	B MISCELLANEOUS	R	09/11/14 09/12/14	
14-00670	09/11/14	L0106 LAKEHURST VOLUNTEER FIRE CO.						
		1 3RD QTR 2014 BORO CONTRIBUTION	8,000.00	4-01-25-125-237	B CONTRIBUTIONS	R	09/11/14 09/12/14	
14-00671	09/11/14	G0009 GARY LOWE						
		1 06-08/14 MEDICARE REIMBURSEMT	314.70	4-01-23-121-225	B INSURANCE - HEALTH	R	09/11/14 09/12/14	

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice
Item Description					Acct Type Description		Date	Date	Date	
14-00672	09/11/14	N0136 NJ NATURAL GAS COMPANY								
1		ESC GAS BILL	159.23	4-01-31-166-267	B FUEL OIL	R	09/11/14	09/12/14		
2		PW GARAGE GAS BILL	148.44	4-01-31-166-267	B FUEL OIL	R	09/11/14	09/12/14		
3		COMMUNITY CENTER GAS BILL	25.00	4-01-31-166-267	B FUEL OIL	R	09/11/14	09/12/14		
4		PD HQ GAS BILL	49.82	4-01-31-166-267	B FUEL OIL	R	09/11/14	09/12/14		
5		BOROUGH HALL GAS BILL	25.00	4-01-31-166-267	B FUEL OIL	R	09/11/14	09/12/14		
			<u>407.49</u>							
14-00673	09/11/14	E9911 EARTHLINK INC								
1		INTERNET BILL DUE 09/11/14	15.95	4-01-31-168-299	B TELECOMMUNICATIONS	R	09/11/14	09/12/14		
14-00674	09/11/14	L0040 LOWE'S								
1		BOROUGH HALL JOB	0.72	4-01-26-113-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
2		BOROUGH HALL JOB	101.96	4-01-26-113-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
3		BOROUGH HALL JOB	33.75	4-01-26-113-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
4		BOROUGH HALL JOB	12.88	4-01-26-113-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
5		POLICE DEPARTMENT JOB	170.29	4-01-26-113-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
6		STREETS & ROADS	228.79	4-01-26-135-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
7		STREETS & ROADS	5.64	4-01-26-135-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
8		STREETS & ROADS	128.03	4-01-26-135-299	B MISCELLANEOUS	R	09/11/14	09/12/14		
			<u>682.06</u>							
14-00675	09/12/14	NJ101 NJ DEPT OF HEALTH								
1		DOG LIC REPORT AUGUST 2014	121.80	4-15-00-900-003	B DUE STATE OF NJ-DOG TRUST FUND	R	09/12/14	09/12/14		
14-00676	09/12/14	M0016 MICROMEDIA PUBLICATIONS								
1		CLERK ADVERTISING	37.55	4-01-20-104-215	B ADVERTISING	R	09/12/14	09/12/14		64185
14-00677	09/12/14	C0032 CERTIFIED SPEEDOMETER								
1		CALIBRATION PD CARS 23456	185.00	4-01-25-127-299	B MISCELLANEOUS	R	09/12/14	09/12/14		15524
14-00678	09/12/14	W0021 WESTERN PEST SERVICES								
1		PEST CONTROL SERVICE 09/14	90.50	4-01-26-113-222	B CONTRACTUAL SERVICES	R	09/12/14	09/12/14		3494300B
14-00679	09/12/14	S0973 STAPLES								
1		B&G SUPPLIES	51.33	4-01-26-113-211	B OFFICE SUPPLIES	R	09/12/14	09/12/14		
2		POLICE CDS AND SLEEVES	36.47	4-01-25-127-211	B OFFICE SUPPLIES	R	09/12/14	09/12/14		

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14-00679	09/12/14	S0973 STAPLES			Continued			
		3 COURT PRINTER & SHREDDER	<u>354.97</u>	4-01-43-201-289	B OFFICE EQUIPMENT	R	09/12/14 09/12/14	
			442.77					
14-00680	09/12/14	N0130 NJ CONFERENCE OF MAYORS						
		1 NJCM 2015 MAYORAL MEMB. DUES	295.00	4-01-20-102-281	B PROFESSIONAL MEMBERSHIP & DUES	R	09/12/14 09/12/14	
14-00681	09/12/14	O0140 OCEAN COUNTY BOARD OF HEALTH						
		1 ANIMAL SHELTER BILLING 08/14	64.00	4-01-27-139-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
14-00682	09/12/14	P0152 PETTY CASH FUND						
		1 PW SEMINAR	20.00	4-01-26-135-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		2 PW POSTAGE	3.26	4-01-26-135-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		3 PW - MV	60.00	4-01-26-147-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		4 PW - NAPA AUTO PARTS	42.66	4-01-26-147-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		5 PD SEMINAR PARKING, COLLAR PIN	17.99	4-01-25-127-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		6 PD - PADLOCK & KEYS	5.21	4-01-25-127-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		7 PD POSTAGE	6.86	4-01-25-127-218	B POSTAGE	R	09/12/14 09/12/14	
		8 Y&R	41.80	4-01-28-141-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		9 Y&R - CLEANERS	24.80	4-01-28-141-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
		10 CLERK - NOTARY RENEW & FRAMES	<u>20.35</u>	4-01-20-104-299	B MISCELLANEOUS	R	09/12/14 09/12/14	
			242.93					
14-00683	09/12/14	B9112 B & K EQUIPMENT SERVICES						
		1 IN 10795: INTERNATIONAL VAC	2,456.13	4-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R	09/12/14 09/12/14	10795
14-00684	09/12/14	N0380 NJ STATE LEAGUE OF MUNICIPALIT						
		1 LEGISLATIVE BULLETIN 14-15	7.00	4-01-20-104-283	B BOOKS & PUBLICATIONS	R	09/12/14 09/12/14	
14-00685	09/12/14	O0139 OCEAN COUNTY LANDFILL						
		1 LANDFILL DUMP FEE ESCROW	10,000.00	4-01-32-152-257	B LANDFILL FEES	R	09/12/14 09/12/14	
14-00686	09/12/14	C0076 CLEARY, GIACOBBE, ALFIERI &						
		1 LABOR ATTORNEY FEES	75.00	4-01-20-109-231	B LEGAL SERVICES	R	09/12/14 09/12/14	27223
14-00687	09/12/14	A9111 ADP, INC						
		1 PAYROLL CHARGES PDEND 08/29/14	339.29	4-01-20-103-299	B MISCELLANEOUS	R	09/12/14 09/12/14	441240812

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
14-00688	09/12/14	C0060 COMCAST CABLE								
		1 ESC CABLE MODEM	79.51	4-01-31-168-299	B TELECOMMUNICATIONS	R	09/12/14	09/12/14		
		2 POLICE DEPT CABLE MODEM	98.76	4-01-31-168-299	B TELECOMMUNICATIONS	R	09/12/14	09/12/14		
			<u>178.27</u>							
14-00689	09/12/14	A0075 ASBURY PARK PRESS (AD)								
		1 CLERK ADVERTISING 09/08/14	59.00	4-01-20-104-215	B ADVERTISING	R	09/12/14	09/12/14		
14-00690	09/12/14	J0900 JCP&L CUSTOMER ACCOUNTING								
		1 ELECTRIC BILL UF	3,202.53	4-09-00-101-276	B ELECTRIC	R	09/12/14	09/12/14		
14-00691	09/12/14	J0900 JCP&L CUSTOMER ACCOUNTING								
		1 ELECTRIC BILL CF	1,603.53	4-01-31-162-276	B ELECTRICITY	R	09/12/14	09/12/14		
		2 ELECTRIC BILL STREET LIGHTING	1,855.72	4-01-31-163-276	B ELECTRIC	R	09/12/14	09/12/14		
		3 ELECTRIC BILL PD HQ	424.67	4-01-31-162-276	B ELECTRICITY	R	09/12/14	09/12/14		
		4 ELECTRIC BILL ESC	1,324.39	4-01-31-162-276	B ELECTRICITY	R	09/12/14	09/12/14		
			<u>5,208.31</u>							
14-00692	09/12/14	V0011 VERIZON WIRELESS								
		1 BORO CELL PHONE BILL	450.16	4-01-31-164-275	B TELEPHONE	R	09/12/14	09/12/14		
		2 POLICE MDT CELL PH BILL	71.22	4-01-31-168-299	B TELECOMMUNICATIONS	R	09/12/14	09/12/14		
		3 FIRE DEPT CELL PH BILL	39.42	4-01-31-164-275	B TELEPHONE	R	09/12/14	09/12/14		
			<u>560.80</u>							
14-00693	09/12/14	V0005 VERIZON								
		1 PHONE BILL DUE 10/04/14	55.99	4-01-31-164-275	B TELEPHONE	R	09/12/14	09/12/14		
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Total Purchase Orders:	41	Total P.O. Line Items:	79	Total List Amount:	42,662.17	Total Void Amount:	0.00			

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	4-01	36,969.84	0.00	36,969.84	0.00
TRUST ACCOUNT	4-03	1,609.05	0.00	1,609.05	0.00
WATER & SEWER OPERATING	4-09	3,961.48	0.00	3,961.48	0.00
ANIMAL CONTROL FUND	4-15	121.80	0.00	121.80	0.00
Total of All Funds:		<u>42,662.17</u>	<u>0.00</u>	<u>42,662.17</u>	<u>0.00</u>

**RESOLUTION
SEPTEMBER 18, 2014**

WHEREAS, a labor counsel was appointed on January 16, 2014, **and**

WHEREAS, funds are available for this purpose; **and**

WHEREAS, the needs exists to extend the contract amount; **and**

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That the professional services contract for Matthew Giacobbe, Esquire of the firm Cleary, Giacobbe, Alfieri, Jacobs, LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, New Jersey 07436 who was previously appointed to provide labor counsel services for 2014 at a rate of \$150.00 per hour be extended in an amount not to exceed an additional amount of \$7,500.00 for a total of \$25,000, subject to full appropriation in 2014 Municipal Budget.

This contract is awarded without competitive bidding as "Professional Services: under the provisions of the Local Public Contracts Law because the above named firm is highly experienced in their specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 18, 2014.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**