

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
APRIL 16, 2015
TENTATIVE AGENDA**

1. Approval of Minutes of April 2, 2015 Work Session/Regular Meeting
2. Payment of Bills
3. Resolution authorizing bids for Lake Horicon Dam Project
4. Resolution appointing Maryanne Capasso as Deputy Municipal Clerk
5. Resolution appointing Pamela Heinzman as Treasurer
6. Resolution regarding professional services contract with William Antonides and Company for additional services
7. Resolution releasing performance bond for RMS Holdings and Development, LLC formerly Callazzo Properties, LLC
8. Resolution authorizing shared services agreement with the Ocean County Board of Health for animal facility services
9. Second Reading and Public Hearing of Ordinance #15-03 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN MEMBERS OF THE AFSCME BARGAINING UNIT IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY”
10. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

2015-03

AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN MEMBERS OF THE AFSCME BARGAINING UNIT IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1: The base salaries and wages of the following employees of this Borough, effective January 1, 2015 shall be as follows:

POSITION	STEP 1	STEP2	STEP3	STEP4	STEP5	STEP6	STEP 7
	18 mons	18 mons	12 mon	1/1/15 2.75%	1/1/16 2.75%	1/1/17 3%	1/1/18 3%
Kybrdg/ Clerk 1	\$11.00	\$13.15	\$14.58	\$16.06	\$16.50	\$17.00	\$17.51
Clerk 2	\$12.35	\$14.50	\$16.07	\$17.69	\$18.18	\$18.73	\$19.29
Clerk 2 (Vio)	\$12.35	\$14.50	\$16.07	\$17.69	\$18.18	\$18.73	\$19.29
Clerk 4	\$14.50	\$16.84	\$18.67	\$20.55	\$21.12	\$21.75	\$22.40
Clerk 3 (Vio)	\$13.00	\$15.50	\$16.70	\$18.39	\$18.90	\$19.46	\$20.05
Clerk 4 (Ut)	\$14.50	\$16.84	\$18.67	\$20.55	\$21.12	\$21.75	\$22.40
Reds Spprt Techn 2	\$14.50	\$16.84	\$18.67	\$20.55	\$21.12	\$21.75	\$22.40
Deputy Court Admin	\$13.72	\$15.72	\$17.43	\$19.19	\$19.72	\$20.31	\$20.92
Tax Collector	\$20.00	\$23.00	\$25.17	\$27.72	\$28.48	\$29.34	\$30.22
Laborer I	\$10.00	\$12.50	\$14.79	\$16.29	\$16.73	\$17.24	\$17.75
Laborer II	\$11.00	\$13.50	\$15.96	\$17.58	\$18.06	\$18.61	\$19.16
P W Trainee	\$11.25	\$14.50	\$16.23	\$17.88	\$18.37	\$18.92	\$19.49
Repairer	\$12.50	\$15.00	\$17.13	\$18.86	\$19.38	\$19.97	\$20.56
Repairer II	\$14.00	\$16.50	\$18.84	\$20.75	\$21.32	\$21.96	\$22.61
Senior Repairer	\$17.00	\$19.25	\$21.34	\$23.50	\$24.15	\$24.87	\$25.62
Truck Driver	\$16.75	\$19.00	\$21.25	\$23.41	\$24.05	\$24.77	\$25.51

ANY EMPLOYEE HIRED BEFORE 1/1/2012 AS A RA WILL BE PLACED AT STEP 4 REGARDLESS OF YEARS OF SERVICE. ANYONE HIRED AS A TA BEFORE 1/1/2012 THAT IS ADVANCED TO RA SHALL ALSO GO TO STEP 4 OF THE SALARY GUIDE.

Checking Water Treatment Plant 2% 2%

and Wastewater Pumping Station on Weekends and Holidays	1/1/2012 \$7,179.96	7/1/2013 \$7,323.56
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Any employee who is scheduled to work beyond the scope of his current title, and is not receiving compensation, shall receive a differential of \$1.00 (one dollar) per hour. This shall not be included toward a new hourly rate or overtime rate.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the second day of April 2015 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the sixteenth day April of at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
APRIL 16, 2015**

WHEREAS, the Borough of Lakehurst made application to the New Jersey Department of Environmental Protection Division of Natural and Historic Resources Engineering and Construction to repair and restore the existing spillway of the Lake Horicon Dam in 2008, **and**

WHEREAS, the permit for the construction was received in March, 2015; **and**

WHEREAS, specifications for said repairs were prepared by Borough Engineer Alan Dittenhofer; **and**

WHEREAS, funds are available for this project being funded by Ordinance #08-09; **and**

WHEREAS, the Governing Body wishes to authorize the engineer to publish a Notice to Bidders for the purpose of obtaining bids for the repair and restoration of the existing spillway of the Lake Horicon Dam.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Municipal Engineer is hereby directed to publish Notice to Bidders for the purpose of obtaining bids for the repair and restoration of the existing spillway of the Lake Horicon Dam.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
APRIL 16, 2015**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$778,829.62 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2015.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date Date	Date	
14-00659	09/10/14	w0010 W. B. MASON OFFICE SUPPLIES							
1		DVD ENVELOPES	47.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
2		COPY PAPER	103.96	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
3		PENS	25.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
4		PENS	19.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
5		PENS	19.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
6		1.3"x4" LABELS	19.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
7		KRAZY GLUE	3.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
8		HIGHLIGHTER/YELLOW	5.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
9		STAPLER NO JAM	17.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
10		WITE OUT	11.97	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
11		SCISSORS	9.29	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
12		AA BATTERIES	22.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
13		1" BINDERS	11.56	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
14		1" BINDERS	11.56	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
15		1" BINDERS	11.56	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
16		2" BINDERS	17.07	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
17		2" BINDERS	11.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
18		3" BINDERS	9.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
19		MANILA ENVELOPE 9"x12"	14.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
20		3" BINDERS	9.98	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
21		6x9" MANILA ENVELOPES	16.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
22		3x5" FLIP TOP NOTEPADS	40.56	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
23		3 TIER ORGANIZER	13.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
24		TONER CARTRIDGE	112.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
25		TONER CARTRIDGE	169.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
26		TONER CARTRIDGE	121.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
27		TONER CARTRIDGE	121.99	4-01-25-127-211	B OFFICE SUPPLIES	R	09/10/14	04/10/15	
			<u>1,007.26</u>						
14-00874	11/19/14	m0061 MINE SAFETY APPLIANCES CO							
1		FIELD SERVICE TIME - FIX	568.00	4-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	11/19/14	04/10/15	97656289
2		Z-GARD SENSOR EC	740.00	4-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	11/19/14	04/10/15	97656289

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
14-00874	11/19/14	M0061 MINE SAFETY APPLIANCES CO		Continued							
		3 CIRCUIT BRD SENSOR W/READOUT,	<u>925.00</u>	4-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	11/19/14	04/10/15		97656289
			2,233.00								
15-00073	02/09/15	B0075 BRICK-WALL CORP.									
		1 3 TONS HOT-PATCH ASPHALT	176.26	5-09-00-101-299	B MISCELLANEOUS		R	02/09/15	04/10/15		15349
15-00134	02/25/15	B0066 PINE BEACH AUTO BODY									
		1 ACCIDENT REPAIR PD#1305	450.56	5-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR		R	02/25/15	04/10/15		
15-00137	02/26/15	A0070 ALLCOMM TECHNOLOGIES INC									
		1 PD RADIO SYSTEM INSTALLATION	3,500.00	X-04-00-550-020	B ORD 2012-8 IAUF VAR IMPROVEMENTS		R	02/26/15	04/10/15		19620
15-00165	03/04/15	P0210 PAYROLL ACCOUNT									
		1 PAYROLL 2/18/15	9,617.64	5-09-00-101-101	B SALARIES - REGULAR		R	03/04/15	03/04/15		
		2 PAYROLL 2/18/15	475.38	5-09-00-101-108	B SALARIES - OVERTIME		R	03/04/15	03/04/15		
		3 PAYROLL 2/18/15	<u>772.12</u>	5-09-00-114-293	B FICA		R	03/04/15	03/04/15		
			10,865.14								
15-00166	03/04/15	P0210 PAYROLL ACCOUNT									
		1 PAYROLL 3/4/15	9,589.46	5-09-00-101-101	B SALARIES - REGULAR		R	03/04/15	03/04/15		
		2 PAYROLL 3/4/15	3,045.38	5-09-00-101-108	B SALARIES - OVERTIME		R	03/04/15	03/04/15		
		3 PAYROLL 3/4/15	<u>966.57</u>	5-09-00-114-293	B FICA		R	03/04/15	03/04/15		
			13,601.41								
15-00173	03/11/15	C0048 COTTRELL GRAPHICS									
		1 1500 MASTER INDEX CARDS FOR PD	89.00	5-01-25-127-216	B PRINTING		R	03/11/15	04/10/15		315-26
15-00176	03/11/15	T0062 TRIUS, INC.									
		1 CLUTCH ASSY FOR SALT SANDER	278.89	5-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP		R	03/11/15	04/10/15		SI016302
15-00206	03/16/15	S0028 STATE TOXICOLOGY LABORATORY									
		1 LAW ENFORCEMENT DRUG TESTING	135.00	5-01-25-127-299	B MISCELLANEOUS		R	03/16/15	04/10/15		
15-00213	03/19/15	W0008 WORKNET, OCEAN BAY OCC MEDICIN									
		1 PW HEARING TESTS	315.00	5-01-26-153-250	B RECYCLING TAX		R	03/19/15	04/10/15		
15-00237	03/31/15	P0032 THE PARTS SHACK, LLC									
		1 PW WIPER BLADES	43.84	5-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP		R	03/31/15	04/10/15		057111

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00237	03/31/15	P0032 THE PARTS SHACK, LLC		Continued							
		2 WIPER BLADE FOR SPARTAN FIRE	<u>7.24</u>	5-01-25-125-252		B MOTOR VEHICLE - MAINT/REPAIR	R	04/01/15	04/10/15		057149
			51.08								
15-00239	04/01/15	P0210 PAYROLL ACCOUNT									
		1 PAYROLL 2/18/15	1,258.86	5-01-20-102-101		B SALARY - REGULAR	R	04/01/15	04/01/15		
		2 PAYROLL 2/18/15	3,916.92	5-01-20-103-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		3 PAYROLL 2/18/15	4,792.11	5-01-20-104-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		4 PAYROLL 2/18/15	500.00	5-01-20-105-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		5 PAYROLL 2/18/15	3,227.95	5-01-20-107-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		6 PAYROLL 2/18/15	1,162.98	5-01-20-109-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		7 PAYROLL 2/18/15	576.92	5-01-25-111-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		8 PAYROLL 2/18/15	173.08	5-01-43-202-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		9 PAYROLL 2/18/15	2,765.23	5-01-26-113-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		10 PAYROLL 2/18/15	316.01	5-01-22-129-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		11 PAYROLL 2/18/15	27,258.34	5-01-25-127-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		12 PAYROLL 2/18/15	1,709.27	5-01-25-127-108		B SALARIES - OVERTIME	R	04/01/15	04/01/15		
		13 PAYROLL 2/18/15	139.62	5-01-25-133-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		14 PAYROLL 2/18/15	306.36	5-01-25-157-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		15 PAYROLL 2/18/15	1,401.39	5-01-26-135-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		16 PAYROLL 2/18/15	3,304.40	5-01-26-151-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		17 PAYROLL 2/18/15	76.29	5-01-28-141-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		18 PAYROLL 2/18/15	2,907.27	5-01-43-201-101		B SALARIES - REGULAR	R	04/01/15	04/01/15		
		19 PAYROLL 2/18/15	494.40	5-01-43-201-108		B SALARIES - OVERTIME	R	04/01/15	04/01/15		
		20 PAYROLL 2/18/15	<u>4,216.20</u>	5-01-36-176-295		B SOCIAL SECURITY	R	04/01/15	04/01/15		
			60,503.60								
15-00240	04/02/15	C0074 CUSTOM BANDAG, INC									
		1 FD 6201 TIRE	643.07	5-01-25-125-252		B MOTOR VEHICLE - MAINT/REPAIR	R	04/02/15	04/10/15		110009305
15-00243	04/02/15	P0210 PAYROLL ACCOUNT									
		1 PAYROLL 3/4/15	1,358.86	5-01-20-102-101		B SALARY - REGULAR	R	04/02/15	04/02/15		
		2 PAYROLL 3/4/15	3,916.92	5-01-20-103-101		B SALARIES - REGULAR	R	04/02/15	04/02/15		
		3 PAYROLL 3/4/15	4,792.11	5-01-20-104-101		B SALARIES - REGULAR	R	04/02/15	04/02/15		
		4 PAYROLL 3/4/15	500.00	5-01-20-105-101		B SALARIES - REGULAR	R	04/02/15	04/02/15		
		5 PAYROLL 3/4/15	3,227.95	5-01-20-107-101		B SALARIES - REGULAR	R	04/02/15	04/02/15		
		6 PAYROLL 3/4/15	1,162.98	5-01-20-109-101		B SALARIES - REGULAR	R	04/02/15	04/02/15		
		7 PAYROLL 3/4/15	576.92	5-01-25-111-101		B SALARIES - REGULAR	R	04/02/15	04/02/15		
		8 PAYROLL 3/4/15 PUBLIC DEFENDER	173.08	5-01-55-900-037		B INTERFUND-TRUST FUND	R	04/02/15	04/02/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00243	04/02/15	P0210		PAYROLL ACCOUNT		Continued					
9	PAYROLL 3/4/15		2,765.23	5-01-26-113-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
10	PAYROLL 3/4/15		316.01	5-01-22-129-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
11	PAYROLL 3/4/15		25,674.18	5-01-25-127-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
12	PAYROLL 3/4/15		2,218.22	5-01-25-127-108	B	SALARIES - OVERTIME	R	04/02/15	04/02/15		
13	PAYROLL 3/4/15		139.62	5-01-25-133-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
14	PAYROLL 3/4/15		306.36	5-01-25-157-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
15	PAYROLL 3/4/15		1,553.30	5-01-26-135-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
16	PAYROLL 3/4/15		3,906.95	5-01-26-151-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
17	PAYROLL 3/4/15		76.29	5-01-28-141-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
18	PAYROLL 3/4/15		2,973.27	5-01-43-201-101	B	SALARIES - REGULAR	R	04/02/15	04/02/15		
19	PAYROLL 3/4/15		185.40	5-01-43-201-108	B	SALARIES - OVERTIME	R	04/02/15	04/02/15		
20	PAYROLL 3/4/15		4,163.35	5-01-36-176-295	B	SOCIAL SECURITY	R	04/02/15	04/02/15		
			<u>59,987.00</u>								
15-00244	04/06/15	P0210		PAYROLL ACCOUNT							
1	PAYROLL 3/18/15		9,607.40	5-09-00-101-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
2	PAYROLL 3/18/15		1,154.15	5-09-00-101-108	B	SALARIES - OVERTIME	R	04/06/15	04/06/15		
3	PAYROLL 3/18/15		823.26	5-09-00-114-293	B	FICA	R	04/06/15	04/06/15		
			<u>11,584.81</u>								
15-00245	04/06/15	P0210		PAYROLL ACCOUNT							
1	PAYROLL 3/18/15		1,258.86	5-01-20-102-101	B	SALARY - REGULAR	R	04/06/15	04/06/15		
2	PAYROLL 3/18/15		3,916.92	5-01-20-103-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
3	PAYROLL 3/18/15		4,792.11	5-01-20-104-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
4	PAYROLL 3/18/15		500.00	5-01-20-105-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
5	PAYROLL 3/18/15		3,227.95	5-01-20-107-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
6	PAYROLL 3/18/15		1,162.98	5-01-20-109-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
7	PAYROLL 3/18/15		576.92	5-01-25-111-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
8	PAYROLL 3/18/15	PUBLIC DEFENDE	173.08	5-01-55-900-037	B	INTERFUND-TRUST FUND	R	04/06/15	04/10/15		
9	PAYROLL 3/18/15		2,765.23	5-01-26-113-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
10	PAYROLL 3/18/15		258.32	5-01-22-129-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
11	PAYROLL 3/18/15		24,807.43	5-01-25-127-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
12	PAYROLL 3/18/15		1,006.88	5-01-25-127-108	B	SALARIES - OVERTIME	R	04/06/15	04/06/15		
13	PAYROLL 3/18/15		139.62	5-01-25-133-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
14	PAYROLL 3/18/15		306.36	5-01-25-157-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
15	PAYROLL 3/18/15		1,386.88	5-01-26-135-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
16	PAYROLL 3/18/15		3,862.92	5-01-26-151-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
17	PAYROLL 3/18/15		76.29	5-01-28-141-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00245	04/06/15	P0210		PAYROLL ACCOUNT		Continued					
18	PAYROLL 3/18/15		3,033.77	5-01-43-201-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
19	PAYROLL 3/18/15		185.40	5-01-43-201-108	B	SALARIES - OVERTIME	R	04/06/15	04/06/15		
20	PAYROLL 3/18/15		<u>3,972.66</u>	5-01-36-176-295	B	SOCIAL SECURITY	R	04/06/15	04/06/15		
			57,410.58								
15-00246	04/06/15	P0210		PAYROLL ACCOUNT							
1	PAYROLL 4/1/15		10,047.13	5-09-00-101-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
2	PAYROLL 4/1/15		1,074.74	5-09-00-101-108	B	SALARIES - OVERTIME	R	04/06/15	04/06/15		
3	PAYROLL 4/1/15		<u>850.82</u>	5-09-00-114-293	B	FICA	R	04/06/15	04/06/15		
			11,972.69								
15-00247	04/06/15	P0210		PAYROLL ACCOUNT							
1	PAYROLL 4/1/15		1,258.86	5-01-20-102-101	B	SALARY - REGULAR	R	04/06/15	04/06/15		
2	PAYROLL 4/1/15		3,916.92	5-01-20-103-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
3	PAYROLL 4/1/15		4,792.11	5-01-20-104-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
4	PAYROLL 4/1/15		500.00	5-01-20-105-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
5	PAYROLL 4/1/15		3,227.95	5-01-20-107-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
6	PAYROLL 4/1/15		576.92	5-01-25-111-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
7	PAYROLL 4/1/15		1,162.98	5-01-20-109-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
8	PAYROLL 4/1/15	PUBLIC DEFENDER	173.08	5-01-55-900-037	B	INTERFUND-TRUST FUND	R	04/06/15	04/06/15		
9	PAYROLL 4/1/15		2,765.23	5-01-26-113-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
10	PAYROLL 4/1/15		258.32	5-01-22-129-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
11	PAYROLL 4/1/15		28,390.51	5-01-25-127-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
12	PAYROLL 4/1/15		1,636.67	5-01-25-127-108	B	SALARIES - OVERTIME	R	04/06/15	04/06/15		
13	PAYROLL 4/1/15		139.62	5-01-25-133-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
14	PAYROLL 4/1/15		306.36	5-01-25-157-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
15	PAYROLL 4/1/15		1,374.99	5-01-26-135-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
16	PAYROLL 4/1/15		3,462.77	5-01-26-151-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
17	PAYROLL 4/1/15		76.29	5-01-28-141-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
18	PAYROLL 4/1/15		3,105.27	5-01-43-201-101	B	SALARIES - REGULAR	R	04/06/15	04/06/15		
19	PAYROLL 4/1/15		61.80	5-01-43-201-108	B	SALARIES - OVERTIME	R	04/06/15	04/06/15		
20	PAYROLL 4/1/15		<u>4,262.20</u>	5-01-36-176-295	B	SOCIAL SECURITY	R	04/06/15	04/06/15		
			61,448.85								
15-00253	04/07/15	I0084		INSTITUTE FOR PROFESSIONAL							
1	RECYCLING WORKSHOP - CARE IN		99.00	5-01-26-153-299	B	MISCELLANEOUS	R	04/07/15	04/10/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00265	04/09/15	A0971 AVAYA COMMUNICATION								
		1 MERLIN SYSTEM AGREEMENT 04/15	77.14	5-01-31-168-299	B TELECOMMUNICATIONS	R	04/09/15	04/10/15		2733412634
15-00266	04/09/15	S0190 SHOP-RITE OF MANCHESTER								
		1 Y&R EGG HUNT SUPPLIES	29.97	5-01-28-141-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
15-00267	04/09/15	M0113 MANCHESTER TOWNSHIP								
		1 ILSA ANIMAL CONTROL 01/15	80.00	5-01-27-139-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
		2 ILSA ANIMAL CONTROL 02/15	<u>160.00</u>	5-01-27-139-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
			240.00							
15-00268	04/09/15	N0029 FOX LEDGE SPRING WATER								
		1 BORO HALL WATER AND COOLER	24.00	5-01-26-113-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
		2 POLICE DEPT WATER AND COOLER	30.00	5-01-25-127-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
		3 PW GARAGE WATER AND COOLER	42.00	5-01-26-151-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
		4 BORO HALL DOWNSTAIRS WATER	<u>18.00</u>	5-01-20-107-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
			114.00							
15-00269	04/09/15	S0132 STATE OF NEW JERSEY-PWT								
		1 WATER TAX - 1ST QTR 2015	224.33	5-09-00-101-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
15-00270	04/09/15	T0973 TREASURER, STATE OF NJ (MARRIA								
		1 MARRIAGE LICENS REPR 01-03/15	50.00	5-01-55-900-041	B DUE STATE: MARRIAGE LIC. FEES	R	04/09/15	04/10/15		
15-00272	04/09/15	T0163 TOMS RIVER CAR WASH								
		1 PD CAR WASHES 01-02/15	21.00	5-01-25-127-299	B MISCELLANEOUS	R	04/09/15	04/10/15		
15-00273	04/09/15	NJ101 NJ DEPT OF HEALTH								
		1 DOG LIC REPORT MARCH 2015	18.60	5-15-00-900-003	B DUE STATE OF NJ-DOG TRUST FUND	R	04/09/15	04/10/15		
15-00274	04/10/15	W0021 WESTERN PEST SERVICES								
		1 PEST CONTROL SERVICE 04/15	95.00	5-01-26-113-222	B CONTRACTUAL SERVICES	R	04/10/15	04/10/15		3733855B
15-00275	04/10/15	A0075 ASBURY PARK PRESS (AD)								
		1 CLERK ADVERTISING 04/06/15	224.00	5-01-20-104-215	B ADVERTISING	R	04/10/15	04/10/15		
		2 CLERK ADVERTISING 04/06/15	<u>63.50</u>	5-01-20-104-215	B ADVERTISING	R	04/10/15	04/10/15		
			287.50							

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00276	04/10/15	M0041 M&M CLEANING SERVICE, INC.									
		1 PD CLEANING FOR 03/15	262.50	5-01-25-127-299	B MISCELLANEOUS		R	04/10/15	04/10/15		
		2 BH CLEANING FOR 03/15	262.50	5-01-26-113-299	B MISCELLANEOUS		R	04/10/15	04/10/15		
			<u>525.00</u>								
15-00277	04/10/15	L0003 LAKEHURST HARDWARE									
		1 HARDWARE HOUSE ACCOUNT CHARGES	87.44	5-01-26-113-262	B MINOR TOOLS & EQUIPMENT		R	04/10/15	04/10/15		
15-00278	04/10/15	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 03/27/15	336.90	5-01-20-103-299	B MISCELLANEOUS		R	04/10/15	04/10/15		452140801
15-00279	04/10/15	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	2,319.10	5-01-31-164-275	B TELEPHONE		R	04/10/15	04/10/15		
15-00280	04/10/15	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL UF	4,762.35	5-09-00-101-276	B ELECTRIC		R	04/10/15	04/10/15		
15-00281	04/10/15	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL CF	1,121.06	5-01-31-162-276	B ELECTRICITY		R	04/10/15	04/10/15		
		2 ELECTRIC BILL STREET LIGHTING	1,859.81	5-01-31-163-276	B ELECTRIC		R	04/10/15	04/10/15		
		3 ELECTRIC BILL PD HQ	656.60	5-01-31-162-276	B ELECTRICITY		R	04/10/15	04/10/15		
		4 ELECTRIC BILL ESC	833.70	5-01-31-162-276	B ELECTRICITY		R	04/10/15	04/10/15		
			<u>4,471.17</u>								
15-00282	04/10/15	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL	405.89	5-01-31-164-275	B TELEPHONE		R	04/10/15	04/10/15		
		2 POLICE MDT CELL PH BILL	71.20	5-01-31-168-299	B TELECOMMUNICATIONS		R	04/10/15	04/10/15		
		3 FIRE DEPT CELL PH BILL	54.64	5-01-31-164-275	B TELEPHONE		R	04/10/15	04/10/15		
			<u>531.73</u>								
<hr/> Total Purchase Orders: 45 Total P.O. Line Items: 178 Total List Amount: 778,829.62 Total Void Amount: 0.00 <hr/>											

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	4-01	3,240.26	0.00	3,240.26	0.00
CURRENT FUND APPROPRIATIONS	5-01	681,379.95	0.00	681,379.95	0.00
WATER & SEWER OPERATING	5-09	90,690.81	0.00	90,690.81	0.00
ANIMAL CONTROL FUND	5-15	<u>18.60</u>	<u>0.00</u>	<u>18.60</u>	<u>0.00</u>
Year Total:		772,089.36	0.00	772,089.36	0.00
GENERAL CAPITAL IMPROVEMENTS	X-04	3,500.00	0.00	3,500.00	0.00
Total of All Funds:		<u>778,829.62</u>	<u>0.00</u>	<u>778,829.62</u>	<u>0.00</u>

**RESOLUTION
APRIL 16, 2015**

WHEREAS, Deputy Municipal Clerk Pamela Heinzman has been assigned full-time to the Finance Department; **and**

WHEREAS, Maryanne Capasso has been working in the Clerk's Office since August, 2013, **and**

WHEREAS, Maryanne Capasso has demonstrated the ability to perform the functions of a deputy municipal clerk; **and**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Maryanne Capasso be appointed as Deputy Municipal Clerk, with a salary differential of \$ 3,500.00 per annum, effective April 16, 2015.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-
COMPETITIVE CONTRACT FOR ADDITIONAL FEE ACCOUNTANT
SERVICES
APRIL 16, 2015**

WHEREAS, the Borough of Lakehurst appointed William E. Antonides, Jr. of the firm William E. Antonides and Company to provide fee accountant services on January 1, 2015; **and**

WHEREAS, the Borough of Lakehurst has a need to acquire additional services of a fee accountant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, **and**

WHEREAS, the Municipal Clerk has determined and certified in writing that the value of the acquisition will exceed \$17,500, **and**

WHEREAS, the anticipated term of this contract is one (1) year, **and**

WHEREAS, William E. Antonides, Jr. of the firm William E. Antonides and Company, 2807 Hurley Pond Road, Wall, New Jersey 07719 is appointed to provide additional fee accountant services which will include maintaining the Borough's general ledger including the posting of all journal entries which are required to be recorded, reconciliation of the bank accounts of the Borough, and to ensure that all subsidiary financial records of the Borough, including those maintained by the Tax and Utility Collectors, are in agreement with the general ledger in an amount not to exceed the additional amount of \$24,900.00, subject to full appropriation in 2015 Municipal Budget; **and**

WHEREAS, William E. Antonides and Company has completed and submitted a Business Entity Disclosure Certification which certifies that William E. Antonides and Company has not made any reportable contributions to a political or candidate committee in the Borough of Lakehurst in the previous one year, and that the contract will prohibit William E. Antonides and Company from making any reportable contributions through the term of the contract, **and**

WHEREAS, this award is subject to full appropriation in the 2015 municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Mayor Harry Robbins, or his designee enter into a contract with William E. Antonides and Company as described herein, **and**

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, **and**

BE IT FURTHER RESOLVED that notice of award of this contract shall be published in the official newspaper of the Borough.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2015.

**Bernadette Dugan, RMC
Municipal Clerk**

**RESOLUTION
APRIL 16, 2015**

WHEREAS, on July 17, 2014 the Governing Body approved the release of the performance bond for Callazzo Properties, LLC upon the posting of a \$5,522.00 two year maintenance bond; **and**

WHEREAS, Callazo Properties, LLC is now known as RMS Holdings and Development, LLC and has not yet posted the required maintenance bond; **and**

WHEREAS, Borough engineer Alan Dittenhofer has recommended that the Performance Bond amount of \$36,815.75 be released pending the posting of a two-year maintenance bond in the amount of \$5,522.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Performance Bond of RMS Holdings and Development, LLC be released upon posting of a \$5,522.00 Maintenance Bond.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
APRIL 16, 2015**

WHEREAS, the governing body of the Borough of Lakehurst wishes to enter into an Shared Services Agreement with the Ocean County Board of Health for the purpose of receiving animal facility services; **and**

WHEREAS, said agreement shall remain in full force and effect for a period of five (5) years, January 1, 2015 through December 31, 2019,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Mayor Harry Robbins is hereby authorized to execute said Shared Services Agreement with the Ocean County Board of Health for the purpose of receiving animal facility services, **and**

BE IT FURTHER RESOLVED that a copy of said agreement shall be kept on file and be available for public inspection at the Municipal Clerk's office.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
APRIL 16, 2015**

WHEREAS, Due to the retirement of Deputy Chief Financial Officer Christine Thorne, Deputy Municipal Clerk Pamela Heinzman has been assigned full-time to the Finance Department; **and**

WHEREAS, Pamela Heinzman has been working part-time in the Finance Office since February, 2004, **and**

WHEREAS, Pamela Heinzman has demonstrated the ability to ably assist the Chief Financial Officer; **and**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Pamela Heinzman be appointed as Treasurer, with a salary differential of \$ 5,000.00 per annum, effective April 16, 2015

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**