

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
JANUARY 21, 2016
TENTATIVE AGENDA**

1. Approval of Minutes of December 18, 2014 Executive/Closed Session
2. Approval of Minutes of December 17, 2015 Regular Meeting
3. Approval of Minutes of January 1, 2016 Reorganization Meeting
4. Resolution approving amendment to police contract
5. Resolution authorizing Schedule C agreement with the County of Ocean
6. Resolution authorizing Lakehurst Volunteer Fire Company to apply for the 2014 New Jersey Forest Fire Service Volunteer Fire Assistance Grant
7. Second Reading and public hearing of Ordinance #16-01 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY"
8. Executive/closed session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY

2016-01

BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1: The base salaries and wages of the following employees of this Borough, beginning January 1, 2016 shall be as follows:

<u>POSITION:</u>	NON-CONTRACTUAL	
	<u>MINIMUM:</u>	<u>MAXIMUM:</u>
	Per annum	Per annum
Chief of Police	\$87,500.00	\$110,000.00
Public Works Department Head	55,000.00	75,000.00
Public Works Supervisor	46,000.00	59,000.00
Municipal Clerk	45,000.00	75,000.00
Municipal Administrator (Fulltime)	55,000.00	85,000.00
Municipal Administrator (Part-time)	25,000.00	50,000.00
Municipal Attorney	25,000.00	50,000.00
Court Administrator	35,000.00	50,000.00
Chief Financial Officer (Fulltime)	35,000.00	70,000.00
Chief Financial Officer (Part-time)	12,500.00	27,500.00
Deputy Chief Financial Officer	8,500.00	22,000.00
Treasurer (Fulltime)	30,000.00	45,000.00
Treasurer (Part-time)	2,500.00	8,000.00
Assistant Treasurer (Part-time)	1,500.00	5,000.00
Administrative Assistant	14,000.00	30,000.00
Deputy Municipal Clerk (Fulltime)	27,000.00	38,000.00
Deputy Municipal Clerk (Part-time)	3,500.00	10,500.00
Mayor	3,000.00	6,500.00
Council Members	2,500.00	5,000.00
Municipal Court Judge	8,500.00	27,000.00
Municipal Prosecutor	10,000.00	24,000.00
Fire Official	4,500.00	9,000.00
Tax Assessor	6,000.00	16,000.00
Deputy Tax Collector	1,000.00	5,500.00
Secretary, Land Use Board	2,000.00	5,500.00
Code Enforcement Officer	1,000.00	12,000.00
Zoning Officer	1,000.00	4,000.00
Secretary, Construction Office	1,000.00	4,800.00
Emergency Management Coordinator	1,800.00	4,500.00
Deputy Emergency Management Coordinator	\$ 1,000.00	3,000.00

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
	Per annum	Per annum
Recreation Leader	750.00	5,000.00
Housing Inspector	4,000.00	6,000.00
Department Head	1,200.00	60,000.00
Swr/Wtr Repairer/Plant Operator	28,000.00	42,000.00
Public Defender	3,000.00	8,500.00
	Per hour	Per hour
Lifeguard	\$ 9.50	\$ 14.00
Special Police Officer II	10.00	18.00
Interim Officer	10.00	16.00
Special Law Enforcement Officer I	7.25	10.00
Police Matron	9.00	14.00
Crossing Guard	8.38	15.00
Alternate Crossing Guard (\$100 Retainer)	8.38	14.00
Seasonal/Temporary Appointments:		
Heavy Laborer	10.00	14.00
Clerk I	10.00	14.00

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the first day of January, 2016 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the twenty-first day of January, 2015 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
JANUARY 21, 2016**

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A.40A:65-1 et seq. authorizes the Borough of Lakehurst to enter into a contract for the provision of certain governmental services with the County of Ocean; **and**

WHEREAS, N.J.S.A. 40:8 requires such a contract to be authorized by resolution or ordinance; **and**

WHEREAS, it is the desire of the governing body to authorize the execution of a contract with the County of Ocean for the provision of services, materials, and equipment as set forth in Schedule "C" attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and the Municipal Clerk of the Borough of Lakehurst are hereby authorized to execute a Schedule "C" agreement with the County of Ocean in accordance with the provisions of the law to include \$2,000.00 for the engineering department and \$85,000.00 for the Road Department for a sum not to exceed \$87,000.00. A copy of the said agreement is attached hereto and made part hereof as Schedule "C".
2. This Agreement is for the period January 1, 2016 to December 31, 2016.
3. That a copy of this Agreement referenced herein shall be kept on file and made available for public inspection in the Municipal Clerk's office during normal business hours.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 21, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JANUARY 21, 2016**

WHEREAS, the Lakehurst Volunteer Fire Company, No. 1, Inc. will be applying for the 2014 New Jersey Forest Fire Service Volunteer Fire Assistance Grant; **and**

WHEREAS, receipt of the grant would assist the Lakehurst Volunteer Fire Department in its mission to protect the lives and property of the residents of the Borough of Lakehurst;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby authorize the Lakehurst Volunteer Fire Company, No. 1, Inc. to apply for the 2014 New Jersey Forest Fire Service Volunteer Fire Assistance Grant; **and**

BE IT FURTHER RESOLVED, that Mayor Harry Robbins is hereby authorized to execute the grant application.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 21, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

RESOLUTION
JANUARY 21, 2016

WHEREAS, an agreement has been reached between the Borough of Lakehurst and the Lakehurst Police Association to approve an amendment to the existing contract (effective January 1, 2014 through December 31, 2018) concerning Article V Section A entitled Base Salary Guides and Article XIX entitled Longevity Plan; **and**

WHEREAS, the Governing Body of the Borough of Lakehurst wishes to approve the amendment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the amendment to the agreement between the Borough of Lakehurst and Lakehurst Police Association is hereby approved.

BE IT FURTHER RESOLVED, that Mayor Harry Robbins is authorized to execute the amendment.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 1, 2016.

Bernadette Dugan, RMC/CPM
Municipal Clerk