

BOROUGH OF LAKEHURST

WORK SESSION/REGULAR MEETING SEPTEMBER 15, 2016 TENTATIVE AGENDA

1. Approval of Minutes of August 18, 2016 Regular Meeting
2. Payment of Bills
3. Resolution regarding raffles license for Lakehurst Historical Society
4. Resolution regarding release of performance bond and acceptance of maintenance bond for Lake Horicon Dam Spillway Reconstruction project
5. Resolution approving Motor Vehicle Record checks
6. Resolution authorizing prorated utility bills for Block 70; Lot 13, units 10, 12, 14, 16, 18, and 20
7. Resolution authorizing adjustment to utility account for Block 68; Lot 2
8. Resolution appointing Richard O'Hagan as Class II police officer
9. Acceptance of resignation of Police Officer Scott Devecka
10. Second Reading and Public Hearing of Ordinance #16-09 entitled:
"ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONSTRUCTION OF AN IMPOUND YARD, AND TO APPROPRIATE THE SUM OF \$12,500 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND"
11. Second Reading and Public Hearing of Ordinance #16-10 entitled:
"ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING IMPROVEMENTS TO THE WATER-SEWER SYSTEM, AND TO APPROPRIATE THE SUM OF \$75,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND"
12. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

BOROUGH OF LAKEHURST - COUNTY OF OCEAN
ORDINANCE 2016-09

ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW
JERSEY, AUTHORIZING THE CONSTRUCTION OF AN IMPOUND YARD, AND TO APPROPRIATE
THE SUM OF \$12,500 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL
IMPROVEMENT FUND

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN
THE COUNTY OF OCEAN, NEW JERSEY (not less than two thirds of all members thereof affirmatively
concurring) AS FOLLOWS:

Section 1. The Borough of Lakehurst, in the County of Ocean, State of New Jersey (the "Borough") is
hereby authorize to undertake the CONSTRUCTION OF AN IMPOUND YARD.

Sections 2. The sum of \$12,500 is hereby appropriated to the payment of the cost of the improvements
authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation
shall be fully funded by the Capital Improvement Fund. The sum of \$12,500 is hereby appropriated
from the Capital Improvement Fund for the payment of the cost of said purpose.

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations
of the Local Bond Law and according to the reasonable life thereof, is not less than five years.

Section 4. The capital budget of the Borough of Lakehurst is hereby amended to conform with the
provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form
promulgated by the Local Finance Board showing full detail of the amended capital budget and capital
program as approved by the Director of the Division of Local Government Services is on file with the
Clerk and is available there for public inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements
the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or
shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent
of such inconsistency.

Section 7. This bond ordinance shall take effect twenty days after the first publication thereof after final
adoption, as provided by the Local Bond Law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the eighteenth day of August, 2016 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the fifteenth day of September, 2016 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

BOROUGH OF LAKEHURST - COUNTY OF OCEAN
ORDINANCE 2016-10

ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW
JERSEY, AUTHORIZING IMPROVEMENTS TO THE WATER-SEWER SYSTEM, AND TO
APPROPRIATE THE SUM OF \$75,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE
CAPITAL IMPROVEMENT FUND

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN
THE COUNTY OF OCEAN, NEW JERSEY (not less than two thirds of all members thereof affirmatively
concurring) AS FOLLOWS:

Section 1. The Borough of Lakehurst, in the County of Ocean, State of New Jersey (the "Borough") is hereby authorize to undertake IMPROVEMENTS TO THE WATER-SEWER SYSTEM.

Sections 2. The sum of \$75,00 is hereby appropriated to the payment of the cost of the improvements authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be fully funded by the Capital Improvement Fund. The sum of \$75,000 is hereby appropriated from the Capital Improvement Fund for the payment of the cost of said purpose.

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five years.

Section 4. The capital budget of the Borough of Lakehurst is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the eighteenth day of August, 2016 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the fifteenth day of September, 2016 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$190,051.60 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2016.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
16-00176	03/14/16	P0530 POSTER COMPLIANCE CENTER						
		1 1 YEAR COMPLIANCE - QTY 5	345.00	6-01-26-113-283	B BOOKS & PUBLICATIONS	R	03/14/16 08/26/16	
16-00300	05/02/16	R0157 RED THE UNIFORM TAILOR, INC.						
		6 SAM BROWN (44) (GOLD)	58.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		7 BACKINTON NAMEPLATE GOLD	13.30	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		8 SERVICING SINCE PLATE (2004)GD	13.30	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		9 DUTY BELT BUCKLE GOLD	7.50	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		10 CLASS A HAT BAND GOLD GLITTER	8.65	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		11 SERGEANT STRIPES PATCH GOLD	58.50	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		12 SEW PATCH ON SHIRT	33.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		13 EMBROIDERED NAME STRIPE JAMES	40.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		14 PATCH SEW ON SHIRT	36.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		15 REMOVE SEWING PER SHIRT	14.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	05/23/16 08/26/16	
		16 SGT STRIPES GOLD ON NB	13.50	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	08/18/16 08/26/16	
		17 PATCH SEW ON LEATHER JACKET	16.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	08/18/16 08/26/16	
		18 NAME STRIPE EMBROIDERED	8.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	08/18/16 08/26/16	
		19 SGT STRIPES GOLD ON NB	9.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	08/18/16 08/26/16	
		20 SEW PATCH ON JACKET	5.00	6-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	08/18/16 08/26/16	
			<u>333.75</u>					
16-00386	06/01/16	M0013 BILL MEYER ELECTRIC						
		1 PD OUTLET FOR EVIDENCE FRIDGE	497.00	6-01-26-113-299	B MISCELLANEOUS	R	06/01/16 08/26/16	
16-00458	06/28/16	C0086 COASTAL CLOCK & CHIME						
		1 CLOCK REPAIR	4,760.00	X-04-00-552-003	B IMPVTS TO MUNICIPAL BUILDING	R	06/28/16 09/09/16	
16-00463	07/07/16	S0053 SUFFOLK REDIMIX						
		1 3500 PSI CONCRETE	705.50	6-01-26-113-299	B MISCELLANEOUS	R	07/07/16 09/09/16	
		2 DELIVERY	220.00	6-01-26-113-299	B MISCELLANEOUS	R	07/07/16 09/09/16	
			<u>925.50</u>					
16-00470	07/07/16	F0095 FIREFLOW SERVICES CORP						
		1 FD PUMP TESTING	750.00	6-01-25-125-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	07/07/16 08/26/16	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Stat/chk	Enc date	First Rcvd	chk/Void	Date Invoice
16-00643	08/22/16	JOE STEUBER	1 MEDICARE REIMBURSMNT	314.70	6-01-23-121-225	B	INSURANCE - HEALTH	R	08/22/16	08/26/16		
16-00644	08/24/16	MACLEAN, NORBERT B, JR.	1 MEDICARE REIMBURSMNT	549.60	6-01-23-121-225	B	INSURANCE - HEALTH	R	08/24/16	08/26/16		
16-00645	08/24/16	ALFRED SLOAN	1 MEDICARE REIMBURSMNT	632.10	6-01-23-121-225	B	INSURANCE - HEALTH	R	08/24/16	08/26/16		
16-00646	08/24/16	U.S. POSTAL SERVICE	1 FINANCE POSTAGE	400.00	6-01-20-103-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		
			2 TAX COLLECTOR POSTAGE	500.00	6-01-20-107-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		
			3 COURT POSTAGE	300.00	6-01-43-201-218	B	POSTAGE	R	08/24/16	08/26/16		
			4 POLICE POSTAGE	100.00	6-01-25-127-218	B	POSTAGE	R	08/24/16	08/26/16		
			5 TAX ASSESSOR POSTAGE	50.00	6-01-20-105-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		
			6 PW POSTAGE	200.00	6-01-26-153-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		
			7 MAY&COUNC POSTAGE	100.00	6-01-20-102-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		
			8 CLERK POSTAGE	350.00	6-01-20-104-218	B	POSTAGE	R	08/24/16	08/26/16		
16-00647	08/24/16	PETTY CASH FUND	1 PD - TOLLS	4.00	6-01-25-127-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		
			2 PW - FLOWERS/PLANTERS	18.99	6-01-26-113-269	B	GROUNDS - SHURBS, TREES, PLANTS	R	08/24/16	08/26/16		
			3 PUBLIC EVENTS - CANDY	12.80	6-01-30-143-236	B	PUBLIC RELATIONS	R	08/24/16	08/26/16		
			4 PD - POSTAGE	6.80	6-01-25-127-218	B	POSTAGE	R	08/24/16	08/26/16		
			5 PW - METER TESTING	60.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	08/26/16		
			6 PW - BATTERY	9.55	6-01-26-113-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		
16-00648	08/24/16	MANCHESTER TOWNSHIP	1 ILSA GASOLINE 06/16	1,043.11	6-01-31-160-265	B	GASOLINE	R	08/24/16	08/26/16		
			2 ILSA GASOLINE 07/16	999.78	6-01-31-160-265	B	GASOLINE	R	08/24/16	08/26/16		
				2,042.89								
16-00649	08/24/16	B & K EQUIPMENT SERVICES	1 R&R COMPLETE TARP ASSY INCLUD.	1,300.00	6-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	08/24/16	08/26/16		17248
16-00650	08/24/16	BILL MEYER ELECTRIC	1 BALLASTS, BULBS, SOCKET	362.53	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	09/09/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00650	08/24/16	M0013 BILL MEYER ELECTRIC				Continued					
		2 LABOR	375.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	09/09/16		
		3 BUCKET TRUCK RENTAL	250.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	09/09/16		
			<u>987.53</u>								
16-00651	08/24/16	T0061 TOMS RIVER HEATING & AIR COND									
		1 FAN PARTS - MOTOR, BLADE	411.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	09/09/16		
		2 LABOR	100.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	09/09/16		
			<u>511.00</u>								
16-00652	08/24/16	T0061 TOMS RIVER HEATING & AIR COND									
		1 COM. CENTER AC / TRANSFORMER	274.99	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	09/09/16		
16-00653	08/24/16	P0032 THE PARTS SHACK, LLC									
		1 BLUE DEF 2.5 GAL	39.96	6-01-26-151-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/24/16	09/09/16		207057
16-00654	08/24/16	A0075 ASBURY PARK PRESS (AD)									
		1 CLERK ADVERTISING 08/23/16	51.50	6-01-20-101-215	B	ADVERTISING	R	08/24/16	08/26/16		
		2 CLERK ADVERTISING 08/23/16	135.50	6-01-20-101-215	B	ADVERTISING	R	08/24/16	08/26/16		
		3 CLERK ADVERTISING 08/23/16	137.00	6-01-20-101-215	B	ADVERTISING	R	08/24/16	08/26/16		
			<u>324.00</u>								
16-00655	08/24/16	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 08/12/16	337.40	6-01-20-103-299	B	MISCELLANEOUS	R	08/24/16	08/26/16		478306000
16-00656	08/24/16	H0626 HENDERSON LABS, J.R. INC.									
		1 LAB TESTS AUGUST 2016	100.00	6-09-00-101-222	B	CONTRACTUAL SERVICES	R	08/24/16	09/09/16		
16-00657	08/24/16	P0022 SUN LIFE FINANCIAL									
		1 LIFE INS BILL TO 10/01/16	84.22	6-01-23-121-225	B	INSURANCE - HEALTH	R	08/24/16	08/26/16		
16-00658	08/25/16	S0896 SHORE BUSINESS SOLUTIONS									
		1 PW COPIER - PER COPY BILLING	7.62	6-01-26-151-299	B	MISCELLANEOUS	R	08/25/16	09/09/16		035391
		2 BORO HALL - PER COPY BILLING	21.22	6-01-20-104-299	B	MISCELLANEOUS	R	08/25/16	09/09/16		035387
			<u>28.84</u>								
16-00659	08/25/16	C0060 COMCAST CABLE									
		1 PUBLIC WORKS CABLE MODEM	85.95	6-01-31-168-299	B	TELECOMMUNICATIONS	R	08/25/16	08/26/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00660	08/25/16	V0855 VERIZON									
		1 PHONE BILL	83.23	6-01-31-164-275	B TELEPHONE		R	08/25/16	08/26/16		
		2 PHONE BILL	<u>315.42</u>	6-01-31-164-275	B TELEPHONE		R	08/25/16	08/26/16		
			398.65								
16-00662	08/26/16	S0968 CATHY SMITH									
		1 COURT COVERAGE 8/24/16	75.00	6-01-43-201-299	B MISCELLANEOUS		R	08/26/16	09/09/16		
16-00663	08/26/16	M0063 MATTHEW KLINE									
		1 REIMBURSEMENT FOR ALCOTEST	113.08	6-01-25-127-218	B POSTAGE		R	08/26/16	09/09/16		
16-00664	08/26/16	M0113 MANCHESTER TOWNSHIP									
		1 3-4TH QTR 2016 BORO PROP TAX	67.11	6-01-26-113-299	B MISCELLANEOUS		R	08/26/16	08/26/16		
		2 1-2ND QTR 2017 BORO PROP TAX	<u>65.89</u>	6-01-26-113-299	B MISCELLANEOUS		R	08/26/16	08/26/16		
			133.00								
16-00665	08/26/16	A0660 WILLIAM ANTONIDES & COMPANY									
		1 FEE ACCOUNTANT SERVICES	8,600.00	6-01-20-108-222	B AUDIT SERVICES		R	08/26/16	08/26/16		
		2 FEE ACCOUNTANT SERVICES	<u>8,600.00</u>	6-09-00-103-222	B AUDIT		R	08/26/16	08/26/16		
			17,200.00								
16-00667	08/26/16	N0018 NJSHBP									
		1 TRANSFER FOR HEALTH BENEFITS	37,363.60	6-01-23-121-225	B INSURANCE - HEALTH		R	08/26/16	08/26/16		
		2 TRANSFER FOR HEALTH BENEFITS	<u>10,335.97</u>	6-01-23-121-225	B INSURANCE - HEALTH		R	08/26/16	08/26/16		
			47,699.57								
16-00668	08/26/16	R0158 REMINGTON, VERNICK & VENA									
		1 GENERAL ENGINEERING 1514T098	115.00	R-02-00-221-001	B FEMA-INFRASTRUCTURE GRANT (UTIL FUND)		R	08/26/16	08/26/16		1514T098-6
16-00669	08/26/16	R0158 REMINGTON, VERNICK & VENA									
		1 NJDOT LAKE STREET 1514U066	210.90	R-02-00-219-001	B NJ DOT - LAKE STREET IMPROVEMENTS		R	08/26/16	08/26/16		1514U066-13
16-00670	08/26/16	R0158 REMINGTON, VERNICK & VENA									
		1 SHLAKMAN-ENRITE GAS STATION	623.75	6-03-00-400-216	B ESCROW: SHLAKMAN GAS STATION		R	08/26/16	08/26/16		1514P074-32
16-00671	08/26/16	R0158 REMINGTON, VERNICK & VENA									
		1 LAKE HORICON DAM SPILLWAY	22.50	X-04-00-548-002	B IAUF ORD 08=09 LAKE DAM		R	08/26/16	08/26/16		1514U055-36

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00672	08/26/16	H0196 HALL'S GULF SERVICE, INC.									
		1 BORO GASOLINE PURCHASE 07/16	597.11	6-01-31-160-265	B	GASOLINE	R	08/26/16	08/26/16		
		2 FD GASOLINE PURCHASES 07/16	69.95	6-01-31-160-265	B	GASOLINE	R	08/26/16	08/26/16		
		3 FD REPAIR 1607-3180/ 1607-3271	526.09	6-01-25-125-252	B	MOTOR VEHICLE - MAINT/REPAIR	R	08/26/16	08/26/16		1607-3180/3271
			1,193.15								
16-00674	08/29/16	M0041 M&M CLEANING SERVICE, INC.									
		1 PD CLEANING FOR 08/16	262.50	6-01-25-127-299	B	MISCELLANEOUS	R	08/29/16	09/09/16		
		2 BH CLEANING FOR 08/16	262.50	6-01-26-113-299	B	MISCELLANEOUS	R	08/29/16	09/09/16		
		3 PD WINDOW CLEANING 8/6/16	65.00	6-01-25-127-299	B	MISCELLANEOUS	R	08/29/16	09/09/16		
			590.00								
16-00679	09/01/16	H0626 HENDERSON LABS, J.R. INC.									
		1 LAB TESTS AUGUST 2016	300.00	6-09-00-101-222	B	CONTRACTUAL SERVICES	R	09/01/16	09/09/16		
16-00685	09/07/16	S0094 SAL MONTALTO									
		1 REIMBURSEMENT WATER INTRO BOOK	124.00	6-09-00-101-284	B	TRAINING & EDUCATION	R	09/07/16	09/09/16		
16-00688	09/07/16	H0111 HIGGINS, ERIC S.									
		1 REIMBURSEMENT FOR CPR CARDS	104.00	6-01-25-127-284	B	TRAINING & EDUCATION	R	09/07/16	09/09/16		
16-00690	09/08/16	NJ101 NJ DEPT OF HEALTH									
		1 DOG LICENSE REPORT AUGUST 2016	5.40	6-15-00-900-003	B	DUE STATE OF NJ-DOG TRUST FUND	R	09/08/16	09/09/16		
16-00691	09/08/16	N0380 NJ STATE LEAGUE OF MUNICIPALIT									
		1 LEGISLATIVE BULLETIN 16-17	7.00	6-01-20-104-283	B	BOOKS & PUBLICATIONS	R	09/08/16	09/09/16		
16-00692	09/08/16	N0136 NJ NATURAL GAS COMPANY									
		1 ESC GAS BILL	174.60	6-01-31-165-269	B	NATURAL GAS	R	09/08/16	09/09/16		
		2 PW GARAGE GAS BILL	180.55	6-01-31-165-269	B	NATURAL GAS	R	09/08/16	09/09/16		
		3 COMMUNITY CENTER GAS BILL	29.62	6-01-31-165-269	B	NATURAL GAS	R	09/08/16	09/09/16		
		4 PD HQ GAS BILL	162.51	6-01-31-165-269	B	NATURAL GAS	R	09/08/16	09/09/16		
		5 BOROUGH HALL GAS BILL	25.00	6-01-31-165-269	B	NATURAL GAS	R	09/08/16	09/09/16		
			572.28								
16-00694	09/08/16	N0029 TITAN, LLC									
		1 BORO HALL WATER AND COOLER	18.00	6-01-26-113-299	B	MISCELLANEOUS	R	09/08/16	09/09/16		
		2 POLICE DEPT WATER AND COOLER	54.00	6-01-25-127-299	B	MISCELLANEOUS	R	09/08/16	09/09/16		
		3 PW GARAGE WATER AND COOLER	60.00	6-01-26-151-299	B	MISCELLANEOUS	R	09/08/16	09/09/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00694	09/08/16	N0029 TITAN, LLC				Continued					
		4 BORO HALL DOWNSTAIRS WATER	18.00	6-01-20-107-299	B MISCELLANEOUS		R	09/08/16	09/09/16		
			<u>150.00</u>								
16-00695	09/08/16	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL PD HQ	1,020.29	6-01-31-162-276	B ELECTRICITY		R	09/08/16	09/09/16		
		2 ELECTRIC BILL ESC	1,175.26	6-01-31-162-276	B ELECTRICITY		R	09/08/16	09/09/16		
			<u>2,195.55</u>								
16-00696	09/08/16	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL	557.27	6-01-31-164-275	B TELEPHONE		R	09/08/16	09/09/16		
		2 POLICE MDT CELL PH BILL	71.18	6-01-31-168-299	B TELECOMMUNICATIONS		R	09/08/16	09/09/16		
		3 FIRE DEPT CELL PH BILL	56.52	6-01-31-164-275	B TELEPHONE		R	09/08/16	09/09/16		
			<u>684.97</u>								
16-00697	09/09/16	A0075 ASBURY PARK PRESS (AD)									
		1 CLERK ADVERTISING 09/07/16	141.50	6-01-20-101-215	B ADVERTISING		R	09/09/16	09/09/16		
		2 CLERK ADVERTISING 09/07/16	138.50	6-01-20-101-215	B ADVERTISING		R	09/09/16	09/09/16		
			<u>280.00</u>								
16-00700	09/09/16	E0022 EXCEL ENVIRONMENTAL RESOURCES									
		1 REMEDIAL INVEST. INVOICE 16169	3,038.14	R-02-00-220-001	B EDA - HAZARDOUS DISCHARGE SITE REMED		R	09/09/16	09/09/16		16169
16-00701	09/09/16	S0046 SECURALL MONITORING CORP									
		1 ESC ALARM MONITORING	98.85	6-01-26-113-299	B MISCELLANEOUS		R	09/09/16	09/09/16		
16-00702	09/09/16	U0005 UNIFIRST CORPORATION									
		1 PW UNIFORM CLEANING 08/16	860.51	6-09-00-101-271	B UNIFORMS		R	09/09/16	09/09/16		
16-00703	09/09/16	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 08/26/16	343.41	6-01-20-103-299	B MISCELLANEOUS		R	09/09/16	09/09/16		
16-00704	09/09/16	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	1,456.70	6-01-31-164-275	B TELEPHONE		R	09/09/16	09/09/16		
16-00705	09/09/16	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL STREET LIGHTING	1,768.13	6-01-31-163-276	B STREET LIGHTING		R	09/09/16	09/09/16		

September 9, 2016
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Borough of Lakehurst
Bill List By P.O. Number

Page No: 9

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00706	09/09/16	F0112 FNA JERSEY LIEN SERVICES LLC									
1		TAX SALE CERTIFICATE #2012-7	60,584.04	6-03-00-100-010		B THIRD PARTY LIENS	R	09/09/16	09/09/16		
16-00707	09/09/16	J0900 JCP&L CUSTOMER ACCOUNTING									
1		ELECTRIC BILL UF	6,216.07	6-09-00-101-276		B ELECTRIC	R	09/09/16	09/09/16		
16-00708	09/09/16	00012 ONE CALL CONCEPTS									
1		ONE CALL MESSAGES 08/16	6.25	6-09-00-101-275		B TELEPHONE	R	09/09/16	09/09/16		
Total Purchase Orders:		70	Total P.O. Line Items:		143	Total List Amount:	175,206.60	Total Void Amount:		0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	6-01	85,675.68	0.00	85,675.68	0.00	0.00	85,675.68
TRUST ACCOUNT	6-03	61,926.69	0.00	61,926.69	0.00	0.00	61,926.69
WATER & SEWER OPERATING	6-09	19,421.58	0.00	19,421.58	0.00	0.00	19,421.58
ANIMAL CONTROL FUND	6-15	5.40	0.00	5.40	0.00	0.00	5.40
Year Total:		167,029.35	0.00	167,029.35	0.00	0.00	167,029.35
	R-02	3,394.75	0.00	3,394.75	0.00	0.00	3,394.75
GENERAL CAPITAL IMPROVEMENTS	X-04	4,782.50	0.00	4,782.50	0.00	0.00	4,782.50
Total of All Funds:		175,206.60	0.00	175,206.60	0.00	0.00	175,206.60

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the Joint Insurance Fund has recommended Motor Vehicle Abstract (MVR) checks for all employees and volunteers who are authorized to drive vehicles owned, leased, insured or controlled by the Borough of Lakehurst, **and**,

WHEREAS, a policy authorizing the MVR has been proposed to be included as part of the Borough's Employee Handbook and Policies and Procedures Manual as attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey approves the Motor Vehicle Records Check Policy and authorized with an effective date of January 1, 2017; **and**

BE IT FURTHER RESOLVED, that this policy be included in the Employee Handbook and Policies and Procedures Manual.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

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SEPTEMBER 15, 2016**

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I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

BOROUGH OF LAKEHURST

MOTOR VEHICLE RECORDS CHECK POLICY

Effective January 1, 2017, all employees authorized to drive vehicles, owned, leased, insured or controlled by the Borough of Lakehurst or use their personal vehicles to conduct business on behalf of the Borough of Lakehurst may have their Motor Vehicle Record (MVR) reviewed prior to entrustment of a vehicle and annually thereafter.

Drivers with acceptable, marginal, or probation grading **may** be allowed to operate Borough of Lakehurst vehicles or their personal vehicles on behalf of the agency.

Drivers with marginal or probation grading will have their MVRs reviewed more frequently. Additional violations or accidents may result in suspension of driving privileges for the Borough of Lakehurst.

Drivers with unacceptable driving records will not be permitted to operate an agency vehicle or their personal vehicle to conduct business on behalf of the Borough of Lakehurst.

Acceptable: No moving violations and/or preventable accidents over the last 36 months.

Marginal: Up to two (2) moving violations and/or preventable accidents in the last 36 months.

Probation: Up to three (3) moving violations and/or preventable accidents within the last 36 months.

Unacceptable: More than three (3) moving violations and/or preventable accidents within the last 36 months, or more than two (2) moving violations and/or preventable accidents within the most recent year, or **any** of the violations listed below:

- Driving while under the influence (DWI or DUI)
- Leaving the scene of an accident
- Reckless driving violations
- Homicide or assault through the use of a motor vehicle
- Drivers who currently have a revoked or suspended license
- Attempting to elude a police officer

If an accident is shown on an MVR, it will be assumed to be an "at-fault," chargeable accident. Any change to such a classification will be made only upon receipt of a police report or ruling from the Accident Review Panel showing that the driver in question was not at fault.

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If an accident is shown on an MVR, it will be assumed to be an "at-fault," chargeable accident. Any change to such a classification will be made only upon receipt of a police report or ruling from the Accident Review Panel showing that the driver in question was not at fault.

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the Borough engineer has recommended the release of the performance bond submitted by Bird Construction for the Lake Horicon Dam Spillway Reconstruction Project; **and**

WHEREAS, Borough engineer Alan Dittenhofer has recommended that the maintenance bond in the amount of \$73,370.00 be accepted, **and**

WHEREAS, Municipal Attorney Sean Gertner has found the maintenance bond to be acceptable as to form.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the performance bond for the Lake Horicon Dam Spillway Reconstruction Project be released.

BE IT FUTHER RESOLVED that the maintenance bond in the amount of \$73,370.00 be accepted.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the Borough of Lakehurst Historical Society, Inc. has applied for Raffles Licenses to conduct one on-premise draw raffle awarding merchandise as a prize scheduled for October 15, 2016, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for the Borough of Lakehurst Historical Society, Inc. is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the Borough of Lakehurst Historical Society, Inc. has applied for Raffles Licenses to conduct one on-premise draw raffle awarding merchandise as a prize scheduled for October 15, 2016, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for the Borough of Lakehurst Historical Society, Inc. is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the Borough of Lakehurst needs to replace the compliment of Special Law Enforcement Officers II (SLEO II), **and**

WHEREAS, Richard O'Hagan has applied for the vacant position, **and**

WHEREAS, Richard O'Hagan is a graduate of the Ocean County Police Academy and certified as a SLEO II, **and**

WHEREAS, Chief Higgins has recommended the appointment of Richard O'Hagan to the Lakehurst Police Department,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that consistent with NJSA 40A:14-146.8 et seq., Richard O'Hagan is hereby appointed as a SLEO II with the Lakehurst Police Department at \$ 11.00 per hour, effective September 19, 2016.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the owner of Block 68; Lot 2, had requested discontinuance of water service for Utility Account #767-0 as the tenant had vacated the premises, **and**,

WHEREAS, the owner was told, in error, the utility account could not be discontinued as it was part of the stand-by service for the fire suppression system for the building; **and**

WHEREAS, Utility Account #767-0 should have been discontinued when requested by the property owner and the property owner not charged for subsequent amounts.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that Utility Account #767-0 be adjusted in the amount of \$2,099.53 which represents the arrears.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 15, 2016**

WHEREAS, the owner of Block 70; Lot 13, had requested prorated second quarter utility bills for six units: 10, 12, 14, 16, 18, and 20 which were not occupied until July 15, 2016, **and**,

WHEREAS, the meters were installed on June 10, 2016; **and**

WHEREAS, Utility Collector Renee James has indicated the prorated charge for each unit from June 10, 2016 to June 30, 2016 would be \$34.02 for each of the six units.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that Utility Accounts for Block 70; Lot 13 units 10, 12, 14, 16, 18, and 20 be prorated to the amount of \$34.02 each for the second quarter 2016 bill.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 15, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**