

**BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING BEGINNING
AT 7:00 P.M.**

**REDEVELOPMENT AGENCY
DECEMBER 1, 2016
TENTATIVE AGENDA**

1. Approval of Minutes of November 3, 2016 meeting
2. Any other business
3. Adjournment

**WORK SESSION/REGULAR MEETING
DECEMBER 1, 2016
TENTATIVE AGENDA**

1. Approval of Minutes of November 3, 2016 Regular Meeting
2. Resolution regarding Payment of Bills
3. Resolution canceling general capital fund and other trust fund balances
4. Resolution naming 2016 Citizen of the Year
5. Resolution regarding participation in 2015 NJ Forest Fire Service Volunteer Fire Assistance Grant
6. Resolution regarding current fund transfer
7. Second Reading and Public Hearing of Ordinance #16-11 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, CHAPTER VII ENTITLED "TOWING"
8. Second Reading and Public Hearing of Ordinance #16-12 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST"
9. Request to serve alcoholic beverages at private event at Community Center

10. Executive/closed session to discuss personnel matters and contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST CHAPTER VIII ENTITLED "TOWING"

#2016-11

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

Section 8-9 shall be amended as follows:

8-9 D Storage rates and fees. Part of any day will be charged as a full day.

(1) Class 1 vehicles

- | | |
|----------------------|---|
| (a) Same day release | Any part of day will be charged as a full day |
| (b) Outside storage | \$35.00 per day |
| (c) Inside storage | \$40.00 per day; only by written request of police or owner |

(2) Class 2 vehicles

- | | |
|----------------------|---|
| (a) Same day release | Any part of day will be charged as a full day |
| (b) Outside storage | \$40.00 per day |
| (c) Inside storage | \$50.00 per day; only by written request of police or owner |

(3) Class 3 vehicles

- | | |
|-----------------------|---|
| (a) Same day release | Any part of day will be charged as a full day |
| (b) Under 30,000 GVWR | \$45.00 per day |
| (c) Over 30,001 GVWR | \$65.00 per day |

8-9 E. Administration Fee. A one time administration fee of fifty (\$50.00) dollars per occurrence may be charged. Tow contractors shall not charge an administration fee for any vehicle towed to and stored in the municipal impound yard.

8-9 F. After hours release is deleted and replaced with "Release of vehicles shall be conducted Monday through Friday from 8:00 a.m. until 4:00 p.m. excluding holidays.

Severability

All ordinances or parts of ordinances that are in conflict herewith are hereby repealed to the extent of such conflict or inconsistency. If any part of this ordinance shall be held to be invalid, such part shall be deemed to be severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Effective date

This ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the third day of November, 2016 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the first day of December, 2016 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

ORDINANCE

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY"

2016-12

BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1: The base salaries and wages of the following employees of this Borough, beginning January 1, 2017 shall be as follows:

<u>POSITION:</u>	NON-CONTRACTUAL	
	<u>MINIMUM:</u> Per annum	<u>MAXIMUM:</u> Per annum
Chief of Police	\$87,500.00	\$125,000.00
Public Works Department Head	55,000.00	85,000.00
Public Works Supervisor	46,000.00	65,000.00
Municipal Clerk	45,000.00	80,000.00
Municipal Administrator (Fulltime)	55,000.00	85,000.00
Municipal Administrator (Part-time)	25,000.00	50,000.00
Municipal Attorney	20,000.00	50,000.00
Court Administrator	35,000.00	55,000.00
Chief Financial Officer (Fulltime)	35,000.00	75,000.00
Chief Financial Officer (Part-time)	12,500.00	30,000.00
Deputy Chief Financial Officer	8,500.00	22,000.00
Treasurer (Fulltime)	30,000.00	45,000.00
Treasurer (Part-time)	2,500.00	8,000.00
Assistant Treasurer (Part-time)	1,500.00	5,000.00
Administrative Assistant	14,000.00	30,000.00
Deputy Municipal Clerk (Fulltime)	27,000.00	45,000.00
Deputy Municipal Clerk (Part-time)	3,500.00	10,500.00
Mayor	3,000.00	8,000.00
Council Members	2,500.00	6,500.00
Municipal Court Judge	8,500.00	28,000.00
Municipal Prosecutor	10,000.00	24,000.00
Fire Official	4,500.00	10,000.00
Tax Assessor	6,000.00	18,000.00
Deputy Tax Collector	1,000.00	6,000.00
Secretary, Land Use Board	2,000.00	6,000.00
Code Enforcement Officer	1,000.00	12,000.00
Zoning Officer	1,000.00	5,000.00
Secretary, Construction Office	1,000.00	5,000.00
Emergency Management Coordinator	1,800.00	5,000.00
Deputy Emergency Management Coordinator	\$ 1,000.00	3,500.00

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
	<u>Per annum</u>	<u>Per annum</u>
Recreation Leader	750.00	6,000.00
Housing Inspector	4,000.00	7,000.00
Department Head	1,200.00	45,000.00
Swr/Wtr Repairer/Plant Operator	28,000.00	50,000.00
Public Defender	3,000.00	8,500.00
	<u>Per hour</u>	<u>Per hour</u>
Lifeguard	\$ 9.50	\$ 15.00
Special Police Officer II	10.00	20.00
Interim Officer	10.00	18.00
Special Law Enforcement Officer I	8.44	14.00
Police Matron	9.00	16.00
Crossing Guard	8.44	17.00
Alternate Crossing Guard (\$100 Retainer)	8.44	15.00
Seasonal/Temporary Appointments:		
Heavy Laborer	10.00	16.00
Clerk I	10.00	16.00

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the third of November, 2016 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the first day of December, 2016 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

ORDINANCE

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY"

2016-12

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Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
DECEMBER 1, 2016**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$267,895.89 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 1, 2016.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00348	05/17/16	C0024 COASTAL GARAGE DOOR									
		1 JACKSHAFT OPERATOR 14' DOOR	1,650.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	05/17/16	11/28/16		
16-00360	05/23/16	D0004 DRAEGER SAFETY DIAGNOSTICS INC									
		1 15 SIMULATOR SOLUTION .10%	152.50	6-01-25-127-245	B	EQUIPMENT - POLICE TACTICAL	R	05/23/16	11/28/16		
		2 SIM AND PROBE CALIBRATION &	169.00	6-01-25-127-245	B	EQUIPMENT - POLICE TACTICAL	R	05/23/16	11/28/16		
			321.50								
16-00572	08/03/16	G0296 GRAFIX SHOPPE									
		1 CUSTOM REFLECTIVE VEHICLE	200.00	6-01-26-147-299	B	MISCELLANEOUS	R	08/03/16	11/28/16		
		2 CUSTOM REFLECTIVE VEHICLE	200.00	6-01-26-147-299	B	MISCELLANEOUS	R	08/03/16	11/28/16		
			400.00								
16-00627	08/15/16	P0054 PENN JERSEY PAPER COMPANY									
		1 Z-FOLD TOWEL GEORGIA PACIFIC	149.85	6-01-26-113-299	B	MISCELLANEOUS	R	08/15/16	11/28/16		
		2 10 OZ HOT/COLD CUPS MARKETPRO	170.85	6-01-26-113-299	B	MISCELLANEOUS	R	08/15/16	11/28/16		
		3 GP ANGEL SOFT ULTRA TT	82.50	6-01-26-113-299	B	MISCELLANEOUS	R	08/15/16	11/28/16		
		4 SHIPPING	5.00	6-01-26-113-299	B	MISCELLANEOUS	R	08/15/16	11/28/16		
			408.20								
16-00731	09/22/16	V0175 VITAL SERVICES GROUP									
		1 TAX DUPLICATE BINDER - 2017	53.50	6-01-20-105-299	B	MISCELLANEOUS	R	09/22/16	11/28/16		
		2 EXTENDED TAX DUPLICATE BINDER	53.50	6-01-20-105-299	B	MISCELLANEOUS	R	09/22/16	11/28/16		
		3 SHIPPING	17.00	6-01-20-105-299	B	MISCELLANEOUS	R	09/22/16	11/28/16		
			124.00								
16-00734	09/26/16	B0074 BUY NOW OFFICE SUPPLIES									
		1 TIDAL MP PAPER 8.5" X 11"	194.95	6-01-20-104-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		
		2 2 PLY RECEIPT ROLLS	102.99	6-01-43-201-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		
		3 INDEX CARDS	2.98	6-01-20-104-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		
		4 TIDAL MP PAPER EXPRESS PACK	79.98	6-01-20-104-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		
		5 9 X 12 CLASP ENVELOPES	11.49	6-01-20-104-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		
		6 HP61 XL BLACK INK CARTRIDGE	63.98	6-01-20-104-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		
		7 HP61 BLACK/TRI COLOR INK CART.	35.99	6-01-20-104-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		
		8 INDEX TABS 1"	7.98	6-01-20-104-211	B	OFFICE SUPPLIES	R	09/26/16	11/28/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
16-00734	09/26/16	B0074 BUY NOW OFFICE SUPPLIES			Continued			
9		BLACK INK FOR STAMPERS	4.99	6-01-20-104-211	B OFFICE SUPPLIES	R	09/26/16 11/28/16	
10		TN 450 BLACK TONER CARTRIDGE	74.99	6-01-20-104-211	B OFFICE SUPPLIES	R	09/26/16 11/28/16	
11		POSTAGE METER LABELS	4.99	6-01-20-104-211	B OFFICE SUPPLIES	R	09/26/16 11/28/16	
12		POSTAGE METER LABELS	14.99	6-01-20-104-211	B OFFICE SUPPLIES	R	09/26/16 11/28/16	
13		POST IT POP UP 3X3 6PK	23.98	6-01-20-104-211	B OFFICE SUPPLIES	R	09/26/16 11/28/16	
14		POST IT POP UP 3X3 6PK	11.99	6-01-20-104-211	B OFFICE SUPPLIES	R	09/26/16 11/28/16	
			<u>636.27</u>					
16-00759	09/28/16	C0024 COASTAL GARAGE DOOR						
1		PUBLIC WORKS DOOR SERVICE CALL	510.00	6-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	09/28/16 11/28/16	
16-00760	09/29/16	C0024 COASTAL GARAGE DOOR						
1		FIRE DEPT GARAGE DOOR REMOTES	425.00	6-01-26-113-299	B MISCELLANEOUS	R	09/29/16 11/28/16	
16-00779	10/05/16	E0020 ELITE HEATING AND COOLING						
1		A/C SERVICE FIREHOUSE	204.00	6-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	10/05/16 11/28/16	11218
16-00787	10/12/16	W0010 W. B. MASON OFFICE SUPPLIES						
1		BIG FOLD PAPER TOWELS	195.96	6-01-25-127-211	B OFFICE SUPPLIES	R	10/12/16 11/28/16	
2		DVD SLEEVES	56.04	6-01-25-127-211	B OFFICE SUPPLIES	R	10/12/16 11/28/16	
			<u>252.00</u>					
16-00789	10/12/16	A0093 ACTION UNIFORM CO.						
1		L/S CLASS A UNIFORM SHIRT	89.00	6-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	10/12/16 11/28/16	
16-00790	10/12/16	B0064 BLUE LINE EMERGENCY LIGHTING						
1		WHELEN LIGHTBAR AND INSTALL	1,625.00	6-01-25-127-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	10/12/16 11/28/16	
16-00795	10/12/16	S0197 STEVENSON SUPPLY CO., INC.						
1		BALL CHECK 1/2 PVC 80 VITON	83.45	6-09-00-101-212	B MAINTENANCE SUPPLIES	R	10/12/16 11/28/16	
2		PIPE 1/2 PVC 80	3.46	6-09-00-101-212	B MAINTENANCE SUPPLIES	R	10/12/16 11/28/16	
3		FIP ADAPT 1/2 PVC 80	5.80	6-09-00-101-212	B MAINTENANCE SUPPLIES	R	10/12/16 11/28/16	
4		NIPPLE 1/2 X 1 1/2 PVC 80	1.78	6-09-00-101-212	B MAINTENANCE SUPPLIES	R	10/12/16 11/28/16	
5		BUSH 1/2 X 1/4 PVC 80 TXT	12.48	6-09-00-101-212	B MAINTENANCE SUPPLIES	R	10/12/16 11/28/16	
6		FLOW SWITCH 1" MTP THREAD	144.74	6-09-00-101-212	B MAINTENANCE SUPPLIES	R	10/12/16 11/28/16	
7		FS7-4E 120100 MCDONALD	527.89	6-09-00-101-212	B MAINTENANCE SUPPLIES	R	10/12/16 11/28/16	

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00832	10/24/16	P0120 POLICE AND SHERIFFS PRESS									
		1 HOLOVIEW (R) SECURE ID CARDS	75.00	6-01-25-127-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		2 SHIPPING	7.47	6-01-25-127-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
			<u>82.47</u>								
16-00833	10/24/16	00010 OFFICE SOLUTIONS INC.									
		1 PD PHONE SYSTEM SERVICE CALL	300.00	6-01-25-127-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/24/16	11/28/16		73828
		2 TRIP CHARGE	95.00	6-01-25-127-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/24/16	11/28/16		73828
			<u>395.00</u>								
16-00835	10/24/16	A0113 ATLANTIC TACTICAL INC									
		1 DANNER STRIKER TORRENT SIDE	183.95	6-01-25-127-275	B	UNIFORM ALLOWANCE - HIGGINS	R	10/24/16	11/28/16		
16-00836	10/24/16	E0060 EAGLE POINT/T.J. MORRIS & SON									
		1 FEDERAL TARGET AMMO AE45A	1,191.16	6-01-25-127-247	B	WEAPONS & AMMO	R	10/24/16	11/28/16		
16-00837	10/24/16	W0010 W. B. MASON OFFICE SUPPLIES									
		1 AT A GLANCE WALL CALENDAR	9.99	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		2 DESK CALENDAR	24.95	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		3 SELF STICK NOTES	26.97	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		4 AT A GLANCE WEEKLY/MONTHLY	15.99	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		5 TIME CARDS	39.98	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		6 ADDRESS LABELS	49.95	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		7 BLUE STICK PENS	17.94	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		8 BLACK STICK PENS	17.94	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		9 DRY ERASE MARKERS	5.98	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		10 LAMINATING SHEETS	16.99	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		11 FLAGSHIP BRIGHT LETTER SIZE	80.97	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		12 FLAGSHIP BRIGHT LEGAL (PACK)	9.98	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		13 11 X 17 (PACK)	11.98	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		14 ANTIBACTERIAL SOAP	31.96	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
		15 BLANK DESK PAD	21.98	6-01-26-113-211	B	OFFICE SUPPLIES	R	10/24/16	11/28/16		
			<u>383.55</u>								
16-00838	10/24/16	H0626 HENDERSON LABS, J.R. INC.									
		1 LAB TESTS OCTOBER 2016	100.00	6-09-00-101-222	B	CONTRACTUAL SERVICES	R	10/24/16	11/28/16		
16-00839	10/25/16	D0761 DIAMOND M LUMBER COMPANY									
		1 2 X 6 X 10 DTMCA	719.00	6-01-26-113-261	B	PAINT & LUMBER	R	10/25/16	11/28/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00847	10/26/16	E0023 EAST COAST SALT									
		1 49.33 TONS BULK ROAD SALT	4,183.18	6-01-26-135-268	B	SAND & SALT	R	10/26/16	11/28/16		
16-00854	10/27/16	A0093 ACTION UNIFORM CO.									
		1 WINTER CAP EMBROIDERED	35.00	6-01-25-127-273	B	UNIFORM ALLOWANCE - KLINE	R	10/27/16	11/28/16		
		2 BATES BOOTS	155.00	6-01-25-127-273	B	UNIFORM ALLOWANCE - KLINE	R	10/27/16	11/28/16		
		3 TROUSERS	140.00	6-01-25-127-273	B	UNIFORM ALLOWANCE - KLINE	R	10/27/16	11/28/16		
		4 CLASS A TIE	14.00	6-01-25-127-273	B	UNIFORM ALLOWANCE - KLINE	R	10/27/16	11/28/16		
			<u>344.00</u>								
16-00864	10/28/16	T0972 TONY'S GENERAL MERCHANDISE									
		1 PW WORK BOOTS 8 EMPLOYEES	1,237.50	6-09-00-101-271	B	UNIFORMS	R	10/28/16	11/28/16		
16-00869	10/31/16	E0001 EARLE ASPHALT COMPANY									
		1 3.06 TONS OF ASPHALT	162.30	6-01-26-135-263	B	ROAD PAINT & MAINTENANCE	R	10/31/16	11/28/16		
16-00872	11/09/16	S0475 SAFELITE AUTO GLASS									
		1 REPAIR WINDSHIELD PD 1302	84.89	6-01-26-147-252	B	POLICE VEHICLE MAINT/REPAIR	R	11/09/16	11/28/16		
16-00873	11/09/16	W0026 WARSHAUER GENERATOR									
		1 ESC EMERGENCY GENERATOR CHECKU	425.66	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	11/09/16	11/28/16		36988
16-00874	11/09/16	M0118 MIRACLE CHEMICAL CO.									
		1 200 GAL SODIUM HYPOCHLORITE	656.00	6-09-00-101-267	B	CHEMICALS	R	11/09/16	11/28/16		
16-00875	11/09/16	E0070 ESSEX SERVICE CORPORATION									
		1 IN#2606 - 6 HOURS SERVICE CALL	570.00	6-09-00-101-221	B	SPECIAL CONSULTANT	R	11/09/16	11/28/16		2606
		2 MILEAGE	61.38	6-09-00-101-221	B	SPECIAL CONSULTANT	R	11/09/16	11/28/16		2606
			<u>631.38</u>								
16-00876	11/09/16	N0150 NJMVC (CAIR PROGRAM)									
		1 APPLICATION FOR ONLINE ACCESS	150.00	6-01-20-104-299	B	MISCELLANEOUS	R	11/09/16	11/28/16		
16-00877	11/14/16	E0007 ECONO SIGNS									
		1 EMERGENCY SHUT OFF SWITCH SIGN	52.60	6-01-26-113-299	B	MISCELLANEOUS	R	11/14/16	11/28/16		
16-00878	11/14/16	S0968 CATHY SMITH									
		1 COURT COVERAGE 10/26/16,	225.00	6-01-43-201-299	B	MISCELLANEOUS	R	11/14/16	11/28/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00880	11/15/16	S0190 SHOP-RITE OF MANCHESTER									
		1 HALLOWEEN SUPPLIES	33.28	6-01-30-143-236	B	PUBLIC RELATIONS	R	11/15/16	11/28/16		
16-00881	11/15/16	E0022 EXCEL ENVIRONMENTAL RESOURCES									
		1 REMEDIAL INVEST. INVOICE 16229	31,286.80	R-02-00-220-001	B	EDA - HAZARDOUS DISCHARGE SITE REMED	R	11/15/16	11/28/16		16229
16-00882	11/15/16	M0113 MANCHESTER TOWNSHIP									
		1 ILSA GASOLINE 10/16	872.65	6-01-31-160-265	B	GASOLINE	R	11/15/16	11/28/16		
		2	<u>0.00</u>	6-01-31-160-265	B	GASOLINE	R	11/15/16	11/28/16		
			872.65								
16-00883	11/15/16	M0113 MANCHESTER TOWNSHIP									
		1 ILSA ANIMAL CONTROL 06/16	40.00	6-01-27-139-299	B	MISCELLANEOUS	R	11/15/16	11/28/16		
		2 ILSA ANIMAL CONTROL 07/16	240.00	6-01-27-139-299	B	MISCELLANEOUS	R	11/15/16	11/28/16		
		3 ILSA ANIMAL CONTROL 08/16	120.00	6-01-27-139-299	B	MISCELLANEOUS	R	11/15/16	11/28/16		
		4 ILSA ANIMAL CONTROL 09/16	<u>560.00</u>	6-01-27-139-299	B	MISCELLANEOUS	R	11/28/16	11/28/16		
			960.00								
16-00885	11/15/16	B9112 B & K EQUIPMENT SERVICES									
		1 PETERBILT T4 DASH ALARM	205.00	6-01-26-147-254	B	SANITATION VEHICLE MAINT/REP	R	11/15/16	11/28/16		18130
16-00889	11/15/16	A0075 ASBURY PARK PRESS (AD)									
		1 CLERK ADVERTISING 11/08/16	164.00	6-01-20-101-215	B	ADVERTISING	R	11/15/16	11/28/16		
		2 CLERK ADVERTISING 11/08/16	<u>237.50</u>	6-01-20-101-215	B	ADVERTISING	R	11/15/16	11/28/16		
			401.50								
16-00891	11/15/16	S0896 SHORE BUSINESS SOLUTIONS									
		1 PW COPIER - PER COPY BILLING	17.94	6-01-26-151-299	B	MISCELLANEOUS	R	11/15/16	11/28/16		036441
		2 BORO HALL - PER COPY BILLING	12.10	6-01-20-104-299	B	MISCELLANEOUS	R	11/15/16	11/28/16		036431
		3 TAX OFFICE - PER COPY BILLING	<u>19.39</u>	6-01-20-104-299	B	MISCELLANEOUS	R	11/15/16	11/28/16		
			49.43								
16-00892	11/15/16	L0003 LAKEHURST HARDWARE									
		1 HARDWARE HOUSE ACCOUNT CHARGES	41.16	6-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	11/15/16	11/28/16		
16-00893	11/15/16	L0035 LANGUAGE LINE SERVICES									
		1 COURT INTERPRETER SERVICES	23.80	6-01-43-201-299	B	MISCELLANEOUS	R	11/15/16	11/28/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00894	11/16/16	G0009 GARY LOWE									
1		MEDICARE REIMBURSEMNT 09-11/16	314.70	6-01-23-123-228	B	INSURANCE - OTHER	R	11/16/16	11/28/16		
16-00895	11/16/16	N0029 TITAN, LLC									
1		BORO HALL WATER AND COOLER	18.00	6-01-26-113-299	B	MISCELLANEOUS	R	11/16/16	11/28/16		
2		POLICE DEPT WATER AND COOLER	42.00	6-01-25-127-299	B	MISCELLANEOUS	R	11/16/16	11/28/16		
3		PW GARAGE WATER AND COOLER	23.00	6-01-26-151-299	B	MISCELLANEOUS	R	11/16/16	11/28/16		
4		BORO HALL DOWNSTAIRS WATER	18.00	6-01-20-107-299	B	MISCELLANEOUS	R	11/16/16	11/28/16		
			101.00								
16-00896	11/16/16	B9112 B & K EQUIPMENT SERVICES									
1		FORD F800 - BACKUP ALARM	493.30	6-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	11/16/16	11/28/16		18147
16-00897	11/16/16	B9112 B & K EQUIPMENT SERVICES									
1		CAT BACKHOE SAFETY LAMP	330.63	6-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	11/16/16	11/28/16		18141
16-00898	11/16/16	B9112 B & K EQUIPMENT SERVICES									
1		1995 FORD F800 DUMP TRUCK	587.37	6-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	11/16/16	11/28/16		18157
16-00899	11/16/16	E0020 ELITE HEATING AND COOLING									
1		PW BOILER SERVICE INV# 11319	159.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	11/16/16	11/28/16		11319
2		PD HEATER SERVICE INV# 11320	145.00	6-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	11/16/16	11/28/16		11320
			304.00								
16-00905	11/18/16	L0048 LAKEHURST OPERATING, INC.									
1		FUEL USAGE - OCTOBER 2016	931.36	6-01-31-160-265	B	GASOLINE	R	11/18/16	11/28/16		
16-00906	11/18/16	A0100 AARON J SNYDER									
1		MEDICARE REIMBURSMNT 09-11/16	314.70	6-01-23-121-225	B	INSURANCE - HEALTH	R	11/18/16	11/28/16		
16-00910	11/18/16	H0050 HARRY ROBBINS									
1		REIMBURSEMENT LEAGUE EXPENSES	280.70	6-01-20-102-282	B	CONFERENCE FEES & TRAVEL	R	11/18/16	11/28/16		
16-00911	11/18/16	O0140 OCEAN COUNTY BOARD OF HEALTH									
1		ANIMAL SHELTER BILLING 10/16	262.00	6-01-27-139-299	B	MISCELLANEOUS	R	11/18/16	11/28/16		
16-00912	11/18/16	P0151 PEDRONI FUEL OIL CO.									
1		DYED DIESEL FOR PW GARAGE	800.99	6-01-31-160-266	B	DIESEL FUEL	R	11/18/16	11/28/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00922	11/18/16	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	2,677.29	6-01-31-164-275	B TELEPHONE		R	11/18/16	11/28/16		
16-00923	11/18/16	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL	571.35	6-01-31-164-275	B TELEPHONE		R	11/18/16	11/28/16		
		2 POLICE MDT CELL PH BILL	71.18	6-01-31-168-299	B TELECOMMUNICATIONS		R	11/18/16	11/28/16		
		3 FIRE DEPT CELL PH BILL	55.04	6-01-31-164-275	B TELEPHONE		R	11/18/16	11/28/16		
			<u>697.57</u>								
16-00924	11/18/16	V0855 VERIZON									
		1 PHONE BILLS	641.24	6-01-31-164-275	B TELEPHONE		R	11/18/16	11/28/16		
16-00925	11/18/16	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL PD HQ	962.35	6-01-31-162-276	B ELECTRICITY		R	11/18/16	11/28/16		
		2 ELECTRIC BILL ESC	685.19	6-01-31-162-276	B ELECTRICITY		R	11/18/16	11/28/16		
			<u>1,647.54</u>								
16-00926	11/18/16	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL STREET LIGHTING	1,744.08	6-01-31-163-276	B STREET LIGHTING		R	11/18/16	11/28/16		
16-00927	11/18/16	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL UF	3,134.44	6-09-00-101-276	B ELECTRIC		R	11/18/16	11/28/16		
16-00928	11/18/16	J0900 JCP&L CUSTOMER ACCOUNTING									
		1 ELECTRIC BILL CF	1,337.09	6-01-31-162-276	B ELECTRICITY		R	11/18/16	11/28/16		
16-00930	11/28/16	L0106 LAKEHURST VOLUNTEER FIRE CO.									
		1 3RD QTR 2016 BORO CONTRIBUTION	8,331.00	6-01-25-125-237	B CONTRIBUTIONS		R	11/28/16	11/28/16		
16-00931	11/28/16	S0065 STEPHEN CHILDERS									
		1 LEAGUE REIMBURSEMENT	271.47	6-01-20-102-282	B CONFERENCE FEES & TRAVEL		R	11/28/16	11/28/16		
16-00932	11/28/16	R0158 REMINGTON, VERNICK & VENA									
		1 SHLAKMAN-ENRITE GAS STATION	1,718.00	6-03-00-400-216	B ESCROW: SHLAKMAN GAS STATION		R	11/28/16	11/28/16		1514P074-34
16-00933	11/28/16	R0158 REMINGTON, VERNICK & VENA									
		1 GENERAL ENGINEERING 1514T098-7	517.50	6-01-20-119-232	B ENGINEERING SERVICES		R	11/28/16	11/28/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00934	11/28/16	R0158 REMINGTON, VERNICK & VENA									
1		NJDOT LAKE STREET 1514U066-15	45.00	R-02-00-219-001	B NJ DOT - LAKE STREET IMPROVEMENTS	R	11/28/16	11/28/16			1514U066-15
16-00935	11/28/16	R0158 REMINGTON, VERNICK & VENA									
1		POPLAR STREET NJDOT FY2016	831.00	R-02-00-223-001	B NJ DOT POPLAR ST	R	11/28/16	11/28/16			1514U068-4
16-00936	11/28/16	R0158 REMINGTON, VERNICK & VENA									
1		ESCROW BILLS APPLGATE	357.50	6-03-00-400-070	B ESCROW: APPLGATE	R	11/28/16	11/28/16			1514P079-4
2		ESCROW BILLS APPLGATE	257.50	6-03-00-400-070	B ESCROW: APPLGATE	R	11/28/16	11/28/16			1514P079-5
			615.00								
16-00937	11/28/16	S0452 SCHOENEWOLF, WALTER W., P.A.									
1		LUB LEGAL - SHLAKMAN	237.50	6-03-00-400-216	B ESCROW: SHLAKMAN GAS STATION	R	11/28/16	11/28/16			
2		LUB LEGAL - LANDIN	487.50	6-03-00-400-074	B ESCROW: LANDIN BL 33 LOTS 6.01 & 7	R	11/28/16	11/28/16			
			725.00								
16-00938	11/28/16	J0012 JOE STEUBER									
1		MEDICARE REIMBURSMNT 09-11/16	314.70	6-01-23-121-225	B INSURANCE - HEALTH	R	11/28/16	11/28/16			
16-00939	11/28/16	M0261 MACLEAN, NORBERT B, JR.									
1		MEDICARE REIMBURSMNT 09-11/16	549.60	6-01-23-121-225	B INSURANCE - HEALTH	R	11/28/16	11/28/16			
16-00940	11/28/16	N0380 NJ STATE LEAGUE OF MUNICIPALIT									
1		2017 MEMBERSHIP DUES NJLM	378.00	6-01-20-104-281	B PROFESSIONAL MEMBERSHIP & DUES	R	11/28/16	11/28/16			
16-00941	11/28/16	P0022 SUN LIFE FINANCIAL									
1		LIFE INS BILL TO 1/01/17	111.51	6-01-23-121-225	B INSURANCE - HEALTH	R	11/28/16	11/28/16			
16-00942	11/28/16	V0855 VERIZON									
1		PHONE BILL	80.26	6-01-31-164-275	B TELEPHONE	R	11/28/16	11/28/16			
16-00943	11/28/16	L0040 LOWE'S									
1		B&G - LAWN MOWER REPAIR	34.43	6-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	11/28/16	11/28/16			
2		B&G - COURTS	113.94	6-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	11/28/16	11/28/16			
3		B&G - WASP SPRAY	9.44	6-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	11/28/16	11/28/16			
4		B&G - CAMERA EQUIPMENT	47.81	6-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	11/28/16	11/28/16			
5		UF SUPPLIES	14.62	6-09-00-101-262	B MINOR TOOLS & EQUIPMENT	R	11/28/16	11/28/16			
6		UF SUPPLIES	33.60	6-09-00-101-262	B MINOR TOOLS & EQUIPMENT	R	11/28/16	11/28/16			

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00943	11/28/16	L0040 LOWE'S			Continued						
		7 STREETS & ROADS	<u>31.29</u>	6-01-26-135-263		B ROAD PAINT & MAINTENANCE	R	11/28/16	11/28/16		
			285.13								
16-00944	11/28/16	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	94.05	6-01-31-164-275		B TELEPHONE	R	11/28/16	11/28/16		
		2 POLICE DEPT CABLE MODEM	<u>105.90</u>	6-01-31-164-275		B TELEPHONE	R	11/28/16	11/28/16		
			199.95								
16-00945	11/28/16	A0765 AMERIGAS									
		1 PROPANE FOR COMM CTR	489.76	6-01-31-165-268		B PROPANE	R	11/28/16	11/28/16		3058269074
<hr/>											
Total Purchase Orders:	92	Total P.O. Line Items:	176	Total List Amount:	101,337.44	Total Void Amount:	0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	6-01	50,570.93	0.00	50,570.93	0.00	0.00	50,570.93
TRUST ACCOUNT	6-03	3,058.00	0.00	3,058.00	0.00	0.00	3,058.00
WATER & SEWER OPERATING	6-09	<u>7,445.71</u>	<u>0.00</u>	<u>7,445.71</u>	<u>0.00</u>	<u>0.00</u>	<u>7,445.71</u>
Year Total:		61,074.64	0.00	61,074.64	0.00	0.00	61,074.64
	R-02	32,162.80	0.00	32,162.80	0.00	0.00	32,162.80
GENERAL CAPITAL IMPROVEMENTS	X-04	8,100.00	0.00	8,100.00	0.00	0.00	8,100.00
Total of All Funds:		<u>101,337.44</u>	<u>0.00</u>	<u>101,337.44</u>	<u>0.00</u>	<u>0.00</u>	<u>101,337.44</u>

RESOLUTION

**RESOLUTION OF THE BOROUGH OF LAKEHURST,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE CANCELLATION OF GENERAL
CAPITAL FUND AND OTHER TRUST FUND RESERVES
AND BALANCES**

WHEREAS, there currently exists reserve and balances in the General Capital Fund and Other Trust Fund that are unidentified, no longer needed or still exist due to charges to budget items or capital ordinances in previous years instead of the reserve; **and**

WHEREAS, the Chief Financial Officer has requested that the Borough Council authorize that said reserves as listed below be cancelled to the Current Fund – Fund Balance.

GENERAL CAPITAL FUND:

Reserve for Payment of Bonds	\$ 500.00
Grant Receivable	\$ 1,821.50

OTHER TRUST FUND:

Escrow Balances	\$ 3,052.02
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NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Chief Financial Officer is hereby authorized to cancel the aforementioned General Capital Fund and Other Trust Fund reserves and balances to the Current Fund – Fund Balance.

CERTIFICATION

I, Bernadette Dugan, Municipal Clerk, do hereby certify that the foregoing resolution was duly adopted by the Governing Body of the Borough of Lakehurst at a meeting held on the 1st day of December, 2016.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
DECEMBER 1, 2016**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are desirous of recognizing a Citizen of the Year, **and**

WHEREAS, the person designated as Citizen of the Year will have distinguished himself by his dedication, perseverance, and service to the Borough of Lakehurst, **and**

WHEREAS, the Mayor and Council have reviewed nominations for Citizen of the Year, **and**

WHEREAS, the Mayor and Council have determined that the 2016 Citizen of the Year has demonstrated dedication to the Borough of Lakehurst through his volunteer service to his community as the President of the Lakehurst Police Foundation; **and**

WHEREAS, his generosity to the community is evident in his sponsorship of the annual Summer Fishing Contest since 2008 as well as sponsoring the new "Welcome to Lakehurst" signs welcoming residents and visitors alike to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that **BRIAN S. KLOHN, DMD** is hereby named the **LAKEHURST CITIZEN OF THE YEAR FOR 2016** for his exemplification of community spirit for the Borough of Lakehurst.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 1, 2016.

**Bernadette Dugan, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 1, 2016**

WHEREAS, the Lakehurst Volunteer Fire Company, No. 1, Inc. will be applying for the 2015 New Jersey Forest Fire Service Volunteer Fire Assistance Grant; **and**

WHEREAS, receipt of the grant would assist the Lakehurst Volunteer Fire Department in its mission to protect the lives and property of the residents of the Borough of Lakehurst;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby authorize the Lakehurst Volunteer Fire Company, No. 1, Inc. to apply for the 2015 New Jersey Forest Fire Service Volunteer Fire Assistance Grant; **and**

BE IT FURTHER RESOLVED, that Mayor Harry Robbins is hereby authorized to execute the grant application.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 1, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

RESOLUTION
December 1, 2016

WHEREAS, a survey of the disbursements and anticipated commitments against the 2016 Current Fund Budget Appropriations reveals the need to transfer funds; **and**

WHEREAS, Title 40A:4-58 of the Revised Statutes of the State of New Jersey authorizes transfers commencing November 1 of the current year to March 31 of the next year.

Transfer From:

Legal Services - OE	6-01-20-107-101	\$25,000.00
Vehicle Maintenance – OE	6-01-26-147-200	\$17,550.00
	TOTAL	\$42,550.00

Transfer To:

Police – OE	6-01-25-127-200	\$42,550.00
	TOTAL	\$42,550.00

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above stated transfer is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the governing body at the meeting of December 1, 2016.

Bernadette Dugan, RMC/CPM
Municipal Clerk