

**REMINDER: REDEVELOPMENT MEETING BEGINNING AT 7:00 P.M.**

**BOROUGH OF LAKEHURST  
REDEVELOPMENT AGENCY  
FEBRUARY 2, 2017  
TENTATIVE AGENDA**

1. Appointment of Chairperson
2. Appointment of Secretary
3. Appointment of Attorney
4. Appointment of Agent
5. Approval of 2017 Schedule of Meetings
6. Resolution regarding agency appointments
7. Approval of Minutes of December 1, 2016 meeting
8. Any other business
9. Adjournment

**BOROUGH OF LAKEHURST  
WORK SESSION/REGULAR MEETING  
FEBRUARY 2, 2017  
TENTATIVE AGENDA**

1. Approval of Minutes of January 19, 2017 Regular Meeting
2. Resolution regarding payment of bills
3. Resolution regarding change fund for Public Works Department
4. Resolution regarding membership in Lakehurst Fire Company for Ivan Calderon, Erik Greenlund, and William Hanahan
5. Resolution regarding adjustment to utility account for Block 64; Lot 10 Utility Account #730-0
6. Resolution regarding assistance for court sessions
7. Second Public Hearing on 2017 Community Development Block Grant

8. Resolution regarding 2017 Community Development Block Grant funding application
9. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION  
FEBRUARY 2, 2017**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$23,230.18 is hereby approved.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 2, 2017.**

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**Bernadette Dugan, RMC  
Municipal Clerk**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00903	11/16/16	E0066 EMBLEM ENTERPRISES, INC.									
		1 POLICE PATCHES	284.40	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	11/16/16	01/27/17		
		2 SHIPPING	17.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	11/16/16	01/27/17		
			<u>301.40</u>								
16-00980	12/08/16	S0048 SUMMIT SUPPLY CORP OF COLORADO									
		1 32 GAL RECEPTICAL - GREEN	1,918.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		2 32 GAL LINER	252.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		3 32 GAL FLAT TOP - GREEN	735.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		4 32 OR 22 GAL SURFACE MT POST	378.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		5 32 GAL RECEPTICAL - GREEN	548.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		6 32 GAL LINER - BLACK	72.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		7 32 OR 22 GAL SURFACE MT POST	108.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		8 PLASTIC CANOPY LID FOR	226.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		9 DECALS	20.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		10 SHIPPING	503.00	6-03-00-205-034	B	2015 CDBG ORCHARD STREET	R	12/08/16	01/27/17		
		11 SHIPPING	143.00	6-01-26-151-299	B	MISCELLANEOUS	R	12/16/16	01/27/17		
			<u>4,903.00</u>								
16-01004	12/19/16	U0008 ULTRA EQUIPMENT, LLC									
		1 10' SNOWDOGG CM100 SNOWPLOW	5,800.00	X-04-00-552-002	B	PUBLIC WORKS VECH & RELATED EQUIP	R	12/21/16	01/27/17		
		2 SALTDogg ELECTRIC STAINLESS	5,300.00	X-04-00-552-002	B	PUBLIC WORKS VECH & RELATED EQUIP	R	12/21/16	01/27/17		
			<u>11,100.00</u>								
17-00030	01/17/17	S0968 CATHY SMITH									
		1 COURT COVERAGE - HOURLY	405.00	7-01-43-201-299	B	MISCELLANEOUS	R	01/17/17	01/27/17		
		2 COURT COVERAGE - COURT SESSION	150.00	7-01-43-201-299	B	MISCELLANEOUS	R	01/17/17	01/27/17		
			<u>555.00</u>								
17-00042	01/17/17	C0084 COASTAL SOLUTIONS									
		1 QUARTERLY AGREEMENT	215.40	7-01-20-103-299	B	MISCELLANEOUS	R	01/17/17	01/27/17		
		2 QUARTERLY AGREEMENT	215.40	7-01-20-104-299	B	MISCELLANEOUS	R	01/17/17	01/27/17		
		3 QUARTERLY AGREEMENT	215.40	7-01-20-107-299	B	MISCELLANEOUS	R	01/17/17	01/27/17		
		4 QUARTERLY AGREEMENT	215.40	7-01-25-127-299	B	MISCELLANEOUS	R	01/17/17	01/27/17		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00042	01/17/17	C0084 COASTAL SOLUTIONS									
		5 QUARTERLY AGREEMENT	<u>215.40</u>	7-09-00-101-299	B MISCELLANEOUS	R	01/17/17	01/27/17			
			1,077.00								
17-00059	01/23/17	S0090 SIGN UP SIGNS, LLC.									
		1 PW VEHICLE LETTERING W/CUSTOM	175.00	7-01-26-147-299	B MISCELLANEOUS	R	01/23/17	01/27/17			BOL1417
17-00064	01/23/17	C0046 COLONIAL BOUQUET									
		1 FUNERAL DISH GARDEN - E. WADE	80.00	7-01-20-102-299	B MISCELLANEOUS	R	01/23/17	01/27/17			
17-00065	01/23/17	L0003 LAKEHURST HARDWARE									
		1 HARDWARE HOUSE ACCOUNT CHARGES	208.71	7-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	01/23/17	01/27/17			
17-00068	01/24/17	P0022 SUN LIFE FINANCIAL									
		1 LIFE INS BILL TO 3/1/17	111.51	7-01-23-123-228	B INSURANCE - OTHER	R	01/24/17	01/27/17			
17-00071	01/26/17	R0158 REMINGTON, VERNICK & VENA									
		1 GENERAL ENGINEERING 1514T098-9	891.25	6-01-20-119-232	B ENGINEERING SERVICES	R	01/26/17	01/27/17			1514T098-9
		2 GENERAL ENGINEERING 1514T098-9	<u>1,318.75</u>	6-09-00-101-232	B ENGINEERING	R	01/26/17	01/27/17			1514T098-9
			2,210.00								
17-00075	01/26/17	R0115 RICHARD O'HAGEN									
		1 UNIFORM REIMBURSEMENT	432.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	01/26/17	01/27/17			
17-00077	01/27/17	M0113 MANCHESTER TOWNSHIP									
		1 ILSA GASOLINE 11/16	471.07	6-01-31-160-265	B GASOLINE	R	01/27/17	01/27/17			
		2 ILSA GASOLINE 12/16	<u>1,197.85</u>	6-01-31-160-265	B GASOLINE	R	01/27/17	01/27/17			
			1,668.92								
17-00079	01/27/17	V0855 VERIZON									
		1 PHONE BILLS	322.70	7-01-31-164-275	B TELEPHONE	R	01/27/17	01/27/17			
		2 PHONE BILLS	<u>84.94</u>	7-01-31-164-275	B TELEPHONE	R	01/27/17	01/27/17			
			407.64								

Total Purchase Orders: 13 Total P.O. Line Items: 33 Total List Amount: 23,230.18 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	6-01	3,004.57	0.00	3,004.57	0.00	0.00	3,004.57
TRUST ACCOUNT	6-03	4,760.00	0.00	4,760.00	0.00	0.00	4,760.00
WATER & SEWER OPERATING	6-09	<u>1,318.75</u>	<u>0.00</u>	<u>1,318.75</u>	<u>0.00</u>	<u>0.00</u>	<u>1,318.75</u>
Year Total:		9,083.32	0.00	9,083.32	0.00	0.00	9,083.32
CURRENT FUND APPROPRIATIONS	7-01	2,831.46	0.00	2,831.46	0.00	0.00	2,831.46
WATER & SEWER OPERATING	7-09	<u>215.40</u>	<u>0.00</u>	<u>215.40</u>	<u>0.00</u>	<u>0.00</u>	<u>215.40</u>
Year Total:		3,046.86	0.00	3,046.86	0.00	0.00	3,046.86
GENERAL CAPITAL IMPROVEMENTS	X-04	11,100.00	0.00	11,100.00	0.00	0.00	11,100.00
Total of All Funds:		<u>23,230.18</u>	<u>0.00</u>	<u>23,230.18</u>	<u>0.00</u>	<u>0.00</u>	<u>23,230.18</u>

**RESOLUTION  
FEBRUARY 2, 2017**

**WHEREAS**, the Borough of Lakehurst has entered into an agreement with the County of Ocean, entitled: “Agreement between the County of Ocean and the Borough of Lakehurst, and Certain Municipalities Located Therein for the Establishment of a Cooperative Means of Conducting Certain Community Development Activities; **and**

**WHEREAS**, certain Federal funds are potentially available to the Borough under Title I of the Housing and Community Development Block grant program; **and**

**WHEREAS**, the Borough of Lakehurst desires to obtain funding for the prioritized project.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. The governing body does authorize the 2017 Community Development Block Grant in the amount of \$35,000 for playground equipment for Lake Horicon Park
2. Municipal Clerk Bernadette Dugan is hereby authorized to sign and execute the application for the above purpose.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 2, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 2, 2017**

**WHEREAS**, the need exists to establish a change fund for the Public Works Department;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the change fund for the Public Works Department be established in the amount of \$100.00.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 2, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**



**RESOLUTION  
FEBRUARY 2, 2017**

**WHEREAS**, Court Administrator Katie Lange has requested assistance during court sessions for dispositions, **and**

**WHEREAS**, Ms. Lange has recommended Patricia DiBuono be appointed to provide assistance during court sessions for 2017; **and**

**WHEREAS**, Chief Financial Officer William Antonides has stated funds are available from the 2017 Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Patricia DiBuono be appointed to provide assistance during courts sessions at a fee of \$100.00 per session.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 2, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 2, 2017**

**WHEREAS**, Ivan Calderon, Erik Greenlund, and William Hanahan have applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

**WHEREAS**, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

**WHEREAS**, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the applications of Ivan Calderon, Erik Greenlund, and William Hanahan for membership in the LVFC and the New Jersey State Firemen's Relief Association are hereby approved, effective immediately.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 2, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 2, 2017**

**WHEREAS**, Utility Collector Renee James determined that the property designated as Block 64; Lot 10; Utility Account #: 730-0 was being billed twice for utility usage as the water for Account #730-0 was flowing through both the meter for Account #730-0 then to Account #730-1 which has two residences on the property; **and**

**WHEREAS**, Ms. James has recommended an adjustment to Utility Account #730-0 to a minimum bill (\$147.33) for the third and fourth quarters of 2016 as this amount represents the water usage; **and**

**WHEREAS**, Ms. James has also recommended that the water from Account #731-1 be deducted from Account #730-0 during quarterly billing to avoid future adjustments.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 64; Lot 10, Utility Account #730-0 be adjusted to a minimum bill (\$147.33) for both the third and fourth quarters of 2016; **and**

**BE IT FURTHER RESOLVED** that Utility Collector Renee James be authorized to deduct the usage from Account #730-1 from Account #730-0 to obtain correct usage for future utility billing.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 2, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**