

**BOROUGH OF LAKEHURST**

**WORK SESSION/REGULAR MEETING  
FEBRUARY 16, 2017  
TENTATIVE AGENDA**

1. Approval of Minutes of February 2, 2017 Regular Meeting
2. **Resolution** regarding payment of bills
3. **Resolution** regarding refund of permit fee for Block 53; Lot 2
4. **Resolution** regarding membership in Lakehurst First Aid Squad for Yasmarie Robinson
5. Request to serve alcoholic beverages at Community Center for Lakehurst Fire Department's St. Patrick's dance on March 11, 2017
6. Introduction and first reading of **Ordinance #17-01** entitled "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED WATER AND SEWER"
7. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**ORDINANCE**

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING  
CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW  
JERSEY, ENTITLED “WATER AND SEWER”**

**17-01**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

**Section 16-2.2 Annual Sewer Rates** It is hereby established that the annual cost of sewer service, effective January 1, 2017, shall be as follows:

Each residential living unit including, but not limited to, single family dwellings, duplexes, apartments, and mobile/ homes will pay, as the minimum, on the basis of one hundred four dollars and thirty-three cents (\$104.33) per quarter, whether services by individual service or by manifold serviced by one (1) connection. Residential rates for sewerage will be five dollars and sixty-two cents (\$5.62) per one thousand (1,000) gallons over the minimum of twelve thousand (12,000) gallons.

a. Commercial rates for sewerage will be five dollars and ninety-four cents (\$5.94) per one thousand (1,000) gallons over the minimum of ten thousand (10,000). The following minimum rates per quarter will be charged:

1. Bar and Taverns	\$ 151.20
2. Restaurants	134.01
3. Laundromats	151.20
4. Laundries	151.20
5. Church, fraternal organizations, and schools	97.20
6. Retail stores	114.06
7. Garage, service stations	114.06
8. Beauty salon, spas	134.01
9. All other commercial and business	114.06
10. Motels	151.20
11. Rooming houses (Per 1-5 Rooms)	75.60
12. Car wash/detail shop	151.20

**Section 16-2.8 Water rates for Residents and Commercial Establishments**

It is hereby established effective January 1, 2017 the following annual water rates, per quarter, shall be as follows:

<b>Meter size</b>	<b>Minimum Charge Up to 12,000 Gal</b>	<b>Per 1,000 Gal for use 12,001 – 24,000 Gal</b>	<b>Per 1,000 Gal over 24,001 Gal</b>
¾”	\$ 47.50	\$ 5.91	\$ 7.86
1”	67.50	5.91	7.86
1.5”	106.50	5.91	7.86
2”	136.50	5.91	7.86
3”	265.50	5.91	7.86
4”	415.50	5.91	7.86
6”	1,156.50	5.91	7.86

It is hereby established effective January 1, 2018 the following annual water rates, per quarter, shall be as follows:

<b>Meter size</b>	<b>Minimum Charge Up to 12,000 Gal</b>	<b>Per 1,000 Gal for use 12,001 – 24,000 Gal</b>	<b>Per 1,000 Gal over 24,001 Gal</b>
¾”	\$ 52.00	\$ 5.91	\$ 7.86
1”	72.00	5.91	7.86
1.5”	111.00	5.91	7.86
2”	141.00	5.91	7.86
3”	270.00	5.91	7.86
4”	420.00	5.91	7.86
6”	1,161.00	5.91	7.86

**Severability**

All ordinances or parts of ordinances that are in conflict herewith are hereby repealed to the extent of such conflict or inconsistency. If any part of this ordinance shall be held to be invalid, such part shall be deemed to be severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

**Effective date**

This ordinance shall take effective immediately upon final passage and publication as required by law.

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Harry Robbins, Mayor

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the sixteenth day of February 2017 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the second day of March 2017 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given opportunity to be heard.

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Bernadette Dugan, RMC/CPM  
Municipal Clerk

**RESOLUTION  
FEBRUARY 16, 2017**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$631,664.62 is hereby approved.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2017.**

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**Bernadette Dugan, RMC  
Municipal Clerk**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00365	05/23/16	R0157 RED THE UNIFORM TAILOR, INC.									
		1 CLASS A DRESS BLOUSE	399.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	05/23/16	02/10/17		
		2 CLASS A PANTS	99.50	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	05/23/16	02/10/17		
			498.50								
16-00788	10/12/16	E0066 EMBLEM ENTERPRISES, INC.									
		1 POLICE SAMPLE PATCH	90.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	10/12/16	02/10/17		
16-00902	11/16/16	A0113 ATLANTIC TACTICAL INC									
		1 5.11 MENS STRYKE PDU PATROL	127.48	6-01-25-127-275	B	UNIFORM ALLOWANCE - HIGGINS	R	11/16/16	02/10/17		
		2 5.11 STRYKE PDU PATROL CLASS B	63.74	6-01-25-127-275	B	UNIFORM ALLOWANCE - HIGGINS	R	11/16/16	02/10/17		
		3 5.11 STRYKE PDU PATROL CLASS B	63.74	6-01-25-127-275	B	UNIFORM ALLOWANCE - HIGGINS	R	11/16/16	02/10/17		
		4 SEWING PATCHES, BADGE TAB,	10.00	6-01-25-127-275	B	UNIFORM ALLOWANCE - HIGGINS	R	11/16/16	02/10/17		
		5 SEWING - HEM PANTS	10.00	6-01-25-127-275	B	UNIFORM ALLOWANCE - HIGGINS	R	11/16/16	02/10/17		
			274.96								
16-00996	12/09/16	M0034 MOTOROLA SOLUTIONS									
		1 MOTOROLA APX 8000 RADIO	7,988.20	R-02-16-215-302	B	2016 966 GRANT CHP 159	R	12/09/16	02/10/17		
17-00047	01/23/17	P0120 POLICE AND SHERIFFS PRESS									
		1 HOLOVIEW (R) SECURE ID CARDS	30.00	7-01-25-127-211	B	OFFICE SUPPLIES	R	01/23/17	02/10/17		89335
		2 SHIPPING	2.49	7-01-25-127-211	B	OFFICE SUPPLIES	R	01/23/17	02/10/17		89335
			32.49								
17-00048	01/23/17	I0001 INTERNATIONAL ASSOC OF CHIEFS									
		1 2017 MEMBERSHIP DUES	150.00	7-01-25-127-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	01/23/17	02/10/17		1001233206
17-00052	01/23/17	G0093 GUARDIAN TRACKING									
		1 ANNUAL SUBSCRIPTION	600.00	7-01-25-127-287	B	COMPUTER EQUIPMENT	R	01/23/17	02/10/17		2017-0033
17-00054	01/23/17	F0090 FBINAA									
		1 2017 ANNUAL DUES - HIGGINS	90.00	7-01-25-127-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	01/23/17	02/10/17		
17-00056	01/23/17	S0896 SHORE BUSINESS SOLUTIONS									
		1 POLICE STAPLE CARTRIDGE	75.02	7-01-25-127-211	B	OFFICE SUPPLIES	R	01/23/17	02/10/17		42909A









PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00110	02/10/17	A0971 AVAYA COMMUNICATION									
		1 MERLIN SYSTEM AGREEMENT 2/17	77.14	7-01-31-164-275	B	TELEPHONE	R	02/10/17	02/10/17		2733822507
17-00112	02/10/17	00286 OCEAN COUNTY ROAD DEPARTMENT									
		1 SCHEDULE C - HOT PATCH	360.00	7-01-26-135-267	B	SCHEDULE "C"	R	02/10/17	02/10/17		
17-00113	02/10/17	W9110 DAVID WINTON									
		1 CHANGE FUND FOR PUBLIC WORKS	100.00	7-01-55-900-007	B	CHANGE FUND	R	02/10/17	02/10/17		
17-00116	02/10/17	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 01/27/17	342.41	7-01-20-103-299	B	MISCELLANEOUS	R	02/10/17	02/10/17		487442107
17-00117	02/10/17	00145 OCEAN COUNTY UTILITIES									
		1 1ST QTR 2017 UTILITIES CHARGE	33,094.05	7-09-00-105-222	B	CONTRACTUAL SERVICES	R	02/10/17	02/10/17		
17-00118	02/10/17	L0098 LAKEHURST BOARD OF EDUCATION									
		1 MAR 2017	225,755.00	7-01-55-900-002	B	SCHOOL TAXES PAYABLE	R	02/10/17	02/10/17		
		2 MAR 2017 DEBT SERV	89,845.00	7-01-55-900-002	B	SCHOOL TAXES PAYABLE	R	02/10/17	02/10/17		
			315,600.00								
17-00119	02/10/17	E0022 EXCEL ENVIRONMENTAL RESOURCES									
		1 REMEDIAL INVEST. INVOICE 16319	22,203.21	R-02-00-220-001	B	EDA - HAZARDOUS DISCHARGE SITE REMED	R	02/10/17	02/10/17		
17-00120	02/10/17	V0855 VERIZON									
		1 PHONE BILL	6.55	7-01-31-164-275	B	TELEPHONE	R	02/10/17	02/10/17		
17-00122	02/10/17	NJ105 NJ DEPT. OF LABOR AND									
		1 UNEMPLOYMENT CHARGES 4TH Q 16	44.15	7-01-23-179-296	B	UNEMPLOYMENT	R	02/10/17	02/10/17		
<hr/> <b>Total Purchase Orders: 43 Total P.O. Line Items: 80 Total List Amount: 405,480.92 Total Void Amount: 0.00</b> <hr/>											

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	6-01	2,495.44	0.00	2,495.44	0.00	0.00	2,495.44
WATER & SEWER OPERATING	6-09	<u>882.50</u>	<u>0.00</u>	<u>882.50</u>	<u>0.00</u>	<u>0.00</u>	<u>882.50</u>
Year Total:		3,377.94	0.00	3,377.94	0.00	0.00	3,377.94
CURRENT FUND APPROPRIATIONS	7-01	334,037.35	0.00	334,037.35	0.00	0.00	334,037.35
WATER & SEWER OPERATING	7-09	37,727.22	0.00	37,727.22	0.00	0.00	37,727.22
ANIMAL CONTROL FUND	7-15	<u>147.00</u>	<u>0.00</u>	<u>147.00</u>	<u>0.00</u>	<u>0.00</u>	<u>147.00</u>
Year Total:		371,911.57	0.00	371,911.57	0.00	0.00	371,911.57
	R-02	30,191.41	0.00	30,191.41	0.00	0.00	30,191.41
Total of All Funds:		<u><u>405,480.92</u></u>	<u><u>0.00</u></u>	<u><u>405,480.92</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>405,480.92</u></u>

**RESOLUTION  
FEBRUARY 16, 2017**

**WHEREAS**, the Borough of Lakehurst has entered into a shared services agreement with the Township of Manchester to provide construction code services; **and**

**WHEREAS**, Trinity Solar had obtained a construction permit for solar panel installation for the property designated as Block 53; Lot 2 in the Borough of Lakehurst; **and**

**WHEREAS**, the property owner decided not to go forward with the project; **and**

**WHEREAS**, Trinity Solar has requested a refund of the permit fee of \$524.00; **and**

**WHEREAS**, the Manchester Township Construction Official has recommended the refund of the permit fee with 20% being deducted as a plan review fee which is charged by his Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that permit fee of \$524.00 minus the 20% plan review fee of \$104.80 be refunded in the amount of \$419.20; **and**

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer of Manchester Township for processing.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 16, 2017**

**WHEREAS**, Yasmarie Robinson has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

**WHEREAS**, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

**WHEREAS**, the above applicant meets the criteria specified in Section 2-31.5.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Yasmarie Robinson as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**