

**BOROUGH OF LAKEHURST**  
**REMINDER: REDEVELOPMENT MEETING BEGINNING**  
**AT 7:00 P.M.**

**REDEVELOPMENT AGENCY**  
**DECEMBER 7, 2017**  
**TENTATIVE AGENDA**

1. Approval of Minutes of November 2, 2017 meeting
2. Any other business
3. Adjournment

**WORK SESSION/REGULAR MEETING**  
**DECEMBER 7, 2017**  
**TENTATIVE AGENDA**

1. Approval of Minutes of November 2, 2017 Regular Meeting
2. Resolution naming 2017 Citizen of the Year
3. Resolution regarding Payment of Bills
4. Resolution regarding *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown*
5. Resolution regarding raffles licenses for Lakehurst Historical Society, Inc.
6. Resolution regarding Chapter 159 for Drive Sober or Get Pulled Over Year End Holiday Crackdown
7. Resolution regarding current fund transfer
8. Resolution approving police chief contract
9. Resolution regarding accreditation of police department
10. Resolution regarding shared services agreement with the Ocean County Prosecutor's Officer for accreditation partial funding
12. Resolution regarding purchase of sound system and recorder from Gramco
13. Resolution appointing part-time administrator

14. Resolution regarding computer upgrades including new server
15. Resolution appointing Madelyn Waltz as police officer
16. Second Reading and Public Hearing of Ordinance ##17-09 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF LAKEHURST CHAPTER VIII ENTITLED "TOWING" PERTAINING TO FEES"
17. Executive/closed session to discuss personnel matters and contract negotiations

Bernadette Dugan, RMC/CPM  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$79,755.11 is hereby approved.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC  
Municipal Clerk**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00656	08/16/17	A0970 AMERICAN EAGLE FLAG & BANNER									
		1 2x3 POW MIA NYLON SINGLE SEAL	69.60	7-01-26-113-299	B MISCELLANEOUS	R		08/16/17	12/01/17		
		2 2x3 NYLON NJ FLAGS	42.50	7-01-26-113-299	B MISCELLANEOUS	R		08/16/17	12/01/17		
		3 5X8 2PLY POLY US FLAG	201.00	7-01-26-113-299	B MISCELLANEOUS	R		08/16/17	12/01/17		
			313.10								
17-00756	09/20/17	W0016 WALTER EARLE CORP.									
		1 3.96 TONS TOP ASPHALT	227.11	7-01-26-113-299	B MISCELLANEOUS	R		09/20/17	12/01/17		60015
17-00768	09/27/17	M0118 MIRACLE CHEMICAL CO.									
		1 200 GAL SODIUM HYPOCHLORITE	660.00	7-09-00-101-267	B CHEMICALS	R		09/27/17	12/01/17		
17-00772	09/28/17	E0023 EAST COAST SALT									
		1 50 TONS BULK ROAD SALT	3,783.05	7-01-26-135-268	B SAND & SALT	R		09/28/17	12/01/17		902996-5020
17-00790	10/04/17	C0048 COTTRELL GRAPHICS									
		1 500 MAYOR BUSINESS CARDS	35.00	7-01-20-102-299	B MISCELLANEOUS	R		10/04/17	12/01/17		
		2 500 CHILDERS BUSINESS CARDS	35.00	7-01-20-102-299	B MISCELLANEOUS	R		10/04/17	12/01/17		
			70.00								
17-00792	10/06/17	V0175 VITAL SERVICES GROUP									
		1 ASSESSOR FIELD BOOK BINDER	68.50	7-01-20-105-299	B MISCELLANEOUS	R		10/06/17	12/01/17		
		2 COLLECTOR TAX DUPLICATE BINDER	68.50	7-01-20-105-299	B MISCELLANEOUS	R		10/06/17	12/01/17		
		3 SHIPPING	20.00	7-01-20-105-299	B MISCELLANEOUS	R		10/06/17	12/01/17		
			157.00								
17-00802	10/10/17	E0011 ERS FLEET REPAIR									
		1 FD 6211 - ESTIMATE TO REPAIR	766.20	7-01-25-125-252	B MOTOR VEHICLE - MAINT/REPAIR	R		10/10/17	12/01/17		
17-00839	10/24/17	K0072 KRS SERVICES, INC									
		1 SEWER LIFT STATION PUMP INSTAL	1,020.00	7-09-00-101-221	B SPECIAL CONSULTANT	R		10/24/17	12/01/17		15661
17-00840	10/24/17	H0626 HENDERSON LABS, J.R. INC.									
		1 LAB TESTS - 2 STAGE 2 SAMPLES	430.00	7-09-00-101-222	B CONTRACTUAL SERVICES	R		10/24/17	12/01/17		52038

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00845	10/24/17	H0626 HENDERSON LABS, J.R. INC.									
1		LAB TESTS OCTOBER 2017	120.00	7-09-00-101-222	B	CONTRACTUAL SERVICES	R	10/24/17	12/01/17		52068
17-00854	10/25/17	G0860 GRAINGER, INC.									
1		ELECTRO-MECHANICAL HOUR METER	340.48	7-09-00-101-262	B	MINOR TOOLS & EQUIPMENT	R	10/25/17	12/01/17		
17-00855	10/26/17	T0038 TRAFFIC SAFETY SERVICE									
1		IRS STOP FOR PEDESTRIAN	1,396.00	7-01-26-135-264	B	STREET SIGN MATERIALS	R	10/26/17	12/01/17		
17-00875	10/30/17	P0151 PEDRONI FUEL OIL CO.									
1		DYED DIESEL FOR PW GARAGE	1,087.76	7-01-31-160-266	B	DIESEL FUEL	R	10/30/17	12/01/17		544391
17-00881	11/01/17	F0041 FIRE COMPANIES									
1		QUARTERLY BILL WEBSITE ACCESS	89.97	7-01-25-125-299	B	MISCELLANEOUS	R	11/01/17	12/01/17		15147
17-00882	11/06/17	B0074 BUY NOW OFFICE SUPPLIES									
1		TWO LINED CORDED SPEAKERPHONE	68.41	7-01-43-201-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
2		EXEC. HIGH BACK LEATHER CHAIR	149.99	7-01-43-201-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
3		CORK BOARD - OAK	85.98	7-01-43-201-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
4		CLEAR PUSH PINS	1.05	7-01-43-201-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
5		ALERA VEON MIDBACK CHAIR BLACK	259.99	7-01-20-104-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
6		PAPER CLIPS JUMBO	20.49	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
7		PAPER CLIPS #1	5.79	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
8		TAPE VALUE PACK - 10/PACK	24.99	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
9		DESK CALENDAR REFILL 2018	6.29	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
10		POCKET CALENDAR 2018	7.49	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
11		TIDAL MP PAPER 8.5" X 11"	77.98	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
12		DESK CALENDAR REFILL 2018	4.99	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
13		PAPER PRO STAPLER	76.84	7-01-20-101-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
14		HP61 XL BLACK INK CARTRIDGE	41.62	7-01-20-104-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
15		HP61 BLACK/TRICOLOR INK CART.	45.83	7-01-20-104-211	B	OFFICE SUPPLIES	R	11/06/17	12/01/17		
			877.73								
17-00884	11/09/17	L0048 LAKEHURST OPERATING, INC.									
1		FUEL USAGE - OCTOBER 2017	1,075.00	7-01-31-160-265	B	GASOLINE	R	11/09/17	12/01/17		
17-00886	11/09/17	P0032 THE PARTS SHACK, LLC									
1		INVOICE# 238006 SERPENTINE	30.12	7-01-26-147-299	B	MISCELLANEOUS	R	11/09/17	12/01/17		238006



PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00903	11/13/17	P0054 PENN JERSEY PAPER COMPANY									
		1 CASE HOT CUPS	58.95	7-01-26-113-299	B	MISCELLANEOUS	R	11/13/17	12/01/17		
		2 TRASH BAGS	126.00	7-01-26-113-299	B	MISCELLANEOUS	R	11/13/17	12/01/17		
		3 PAPER TOWELS Z-FOLD	235.80	7-01-26-113-299	B	MISCELLANEOUS	R	11/13/17	12/01/17		
			<u>420.75</u>								
17-00904	11/13/17	00139 OCEAN COUNTY LANDFILL									
		1 LANDFILL DUMP FEE ESCROW	20,000.00	7-01-32-152-257	B	LANDFILL FEES	R	11/13/17	12/01/17		
17-00907	11/13/17	R0158 REMINGTON, VERNICK & VENA									
		1 GENERAL ENGINEERING THRU 10/17	845.00	7-01-20-119-232	B	ENGINEERING SERVICES	R	11/13/17	12/01/17		1514T100-4
17-00908	11/13/17	C0048 COTTRELL GRAPHICS									
		1 2018 MUNICIPAL CALENDAR	3,489.00	7-01-20-101-299	B	MISCELLANEOUS	R	11/13/17	12/01/17		
17-00913	11/16/17	00138 ORIENTAL TRADING CO., INC.									
		1 HOLIDAY PLUSH LONG ARM	74.90	7-01-30-143-236	B	Public Events - Miscellaneous	R	11/16/17	12/01/17		
17-00928	11/28/17	B9112 B & K EQUIPMENT SERVICES									
		1 PW FREIGHTLINER PLOW REPAIR	223.70	7-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	11/28/17	12/01/17		21739
17-00931	12/01/17	W0168 WEST GROUP PAYMENT CENTER									
		1 NJ STATUTES SUBSCRIPTION - TAX	855.00	7-01-20-105-283	B	BOOKS & PUBLICATIONS	R	12/01/17	12/01/17		837178836
17-00932	12/01/17	W0021 WESTERN PEST SERVICES									
		1 PEST CONTROL SERVICE 11/17	105.00	7-01-26-113-222	B	CONTRACTUAL SERVICES	R	12/01/17	12/01/17		4580509B
17-00933	12/01/17	M0041 M&M CLEANING SERVICE, INC.									
		1 PD CLEANING FOR 11/17	210.00	7-01-25-127-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		
		2 BH CLEANING FOR 11/17	210.00	7-01-20-104-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		
			<u>420.00</u>								
17-00934	12/01/17	P0022 SUN LIFE FINANCIAL									
		1 LIFE INS BILL TO 1/1/18	111.51	7-01-23-121-227	B	Insurance - Life Insurance	R	12/01/17	12/01/17		
17-00935	12/01/17	C0032 CERTIFIED SPEEDOMETER									
		1 CALIBRATE PD CARS 2,3,4,5,6,7	231.00	7-01-25-127-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		20252





PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00948	12/01/17	A0075 GANNETT NEW JERSEY NEWSPAPERS									
		1 CLERK ADVERT. 10/1/17-10/30/17	439.55	7-01-20-104-215	B	ADVERTISING	R	12/01/17	12/01/17		0001043912
17-00949	12/01/17	U0005 UNIFIRST CORPORATION									
		1 PW UNIFORM CLEANING 10/17	634.68	7-09-00-101-271	B	UNIFORMS	R	12/01/17	12/01/17		
17-00950	12/01/17	A0971 AVAYA COMMUNICATION									
		1 MERLIN SYSTEM AGREEMENT 11/17	77.14	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17		2733952833
17-00951	12/01/17	NJ105 NJ DEPT. OF LABOR AND									
		1 UNEMPLOYMENT CHARGES 3RD Q 17	2,139.78	7-01-23-179-296	B	UNEMPLOYMENT	R	12/01/17	12/01/17		
17-00952	12/01/17	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 10/20/17	383.09	7-01-20-103-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		502542470
		2 PAYROLL CHARGES PDEND 11/03/17	351.99	7-01-20-103-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		502904808
		3 PAYROLL CHARGES PDEND 11/17/17	357.17	7-01-20-103-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		503624957
			<u>1,092.25</u>								
17-00953	12/01/17	N0136 NJ NATURAL GAS COMPANY									
		1 ESC GAS BILL	324.22	7-01-31-165-269	B	NATURAL GAS	R	12/01/17	12/01/17		
		2 PW GARAGE GAS BILL	394.01	7-01-31-165-269	B	NATURAL GAS	R	12/01/17	12/01/17		
		3 COMMUNITY CENTER GAS BILL	45.60	7-01-31-165-269	B	NATURAL GAS	R	12/01/17	12/01/17		
		4 PD HQ GAS BILL	281.47	7-01-31-165-269	B	NATURAL GAS	R	12/01/17	12/01/17		
		5 BOROUGH HALL GAS BILL	31.87	7-01-31-165-269	B	NATURAL GAS	R	12/01/17	12/01/17		
			<u>1,077.17</u>								
17-00954	12/01/17	N0029 TITAN, LLC									
		1 BORO HALL WATER AND COOLER	12.00	7-01-26-113-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		
		2 POLICE DEPT WATER AND COOLER	36.00	7-01-25-127-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		
		3 PW GARAGE WATER AND COOLER	29.00	7-01-26-151-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		
		4 BORO HALL DOWNSTAIRS WATER	36.00	7-01-20-107-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		
			<u>113.00</u>								
17-00955	12/01/17	S0046 SECURALL MONITORING CORP									
		1 ESC ALARM MONITORING	98.85	7-01-26-113-299	B	MISCELLANEOUS	R	12/01/17	12/01/17		R238941
17-00956	12/01/17	B0019 BOLLINGER, INC. - DENTAL									
		1 DENTAL INSURANCE 11/17	3,001.80	7-01-23-121-226	B	Insurance - Dental	R	12/01/17	12/01/17		043842

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date Invoice
17-00957	12/01/17	J0900 JCP&L						
1 ELECTRIC BILL UF	5,571.31	7-09-00-101-276	B	ELECTRIC	R	12/01/17	12/01/17	
17-00958	12/01/17	C0060 COMCAST CABLE						
1 ESC CABLE MODEM	96.08	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17	
2 POLICE DEPT CABLE MODEM	105.88	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17	
3 PW CABLE MODEM	85.93	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17	
	<u>287.89</u>							
17-00959	12/01/17	A0506 AT&T						
1 AT&T TELEPHONE CHARGES - COURT	84.67	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17	
17-00960	12/01/17	V0011 VERIZON WIRELESS						
1 BORO CELL PHONE BILL	579.15	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17	
2 POLICE MDT CELL PH BILL	71.18	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17	
3 FIRE DEPT CELL PH BILL	55.19	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17	
	<u>705.52</u>							
17-00961	12/01/17	H0050 HARRY ROBBINS						
1 REIMBURSEMENT LEAGUE EXPENSES	325.00	7-01-20-102-282	B	CONFERENCE FEES & TRAVEL	R	12/01/17	12/01/17	
17-00962	12/01/17	S0065 STEPHEN CHILDERS						
1 LEAGUE REIMBURSEMENT	185.62	7-01-20-102-282	B	CONFERENCE FEES & TRAVEL	R	12/01/17	12/01/17	
17-00963	12/01/17	S0190 SHOP-RITE OF MANCHESTER						
1 HALLOWEEN SUPPLIES	36.48	7-01-30-143-236	B	Public Events - Miscellaneous	R	12/01/17	12/01/17	
17-00964	12/01/17	S0973 STAPLES						
1 UTILITY OFFICE SUPPLIES	325.96	7-09-00-101-211	B	OFFICE SUPPLIES	R	12/01/17	12/01/17	
17-00965	12/01/17	L0040 LOWE'S						
1 B&G - PAINT SUPPLIES COURT	25.12	7-01-26-113-261	B	PAINT & LUMBER	R	12/01/17	12/01/17	
2 B&G - EXIT LIGHTS SMOKE DETECT	73.77	7-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/01/17	12/01/17	
3 B&G - COMM CENTER LIGHTS	37.96	7-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/01/17	12/01/17	
4 B&G - CONCRETE MIX COMM CENTER	66.08	7-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/01/17	12/01/17	
5 B&G - BOROUGH HALL SIGN	23.81	7-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	12/01/17	12/01/17	
6 B&G - BATTERIES & DECALS	32.52	7-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	12/01/17	12/01/17	
	<u>259.26</u>							

December 1, 2017  
03:55 PM

Borough of Lakehurst  
Bill List By P.O. Number

Page No: 8

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00966	12/01/17	V0855 VERIZON									
1	PHONE BILLS		340.73	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17		
2	PHONE BILLS		87.53	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17		
3	PHONE BILL		6.55	7-01-31-164-275	B	TELEPHONE	R	12/01/17	12/01/17		
			<u>434.81</u>								
17-00967	12/01/17	D0042 DEBBIE PEASE									
1	THANKSGIVING REIMBUREMENT		73.06	7-03-00-100-001	B	RESV FOR: RECREATION TRUST	R	12/01/17	12/01/17		
Total Purchase Orders: 68			Total P.O. Line Items: 119	Total List Amount: 79,755.11	Total Void Amount: 0.00						

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	7-01	53,906.02	0.00	53,906.02	0.00	0.00	53,906.02
TRUST ACCOUNT	7-03	73.06	0.00	73.06	0.00	0.00	73.06
WATER & SEWER OPERATING	7-09	9,107.43	0.00	9,107.43	0.00	0.00	9,107.43
ANIMAL CONTROL FUND	7-15	3.60	0.00	3.60	0.00	0.00	3.60
Year Total:		63,090.11	0.00	63,090.11	0.00	0.00	63,090.11
GENERAL CAPITAL IMPROVEMENTS	X-04	6,680.00	0.00	6,680.00	0.00	0.00	6,680.00
UTILITY CAPITAL	X-08	9,985.00	0.00	9,985.00	0.00	0.00	9,985.00
Year Total:		16,665.00	0.00	16,665.00	0.00	0.00	16,665.00
Total of All Funds:		79,755.11	0.00	79,755.11	0.00	0.00	79,755.11

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, impaired drivers on our nation's roads killed 10,497 people in 2016; **and**

**WHEREAS**, 20% of motor vehicles fatalities in New Jersey are alcohol-related, **and**

**WHEREAS**, an enforcement crackdown is planned to combat impaired driving; **and**

**WHEREAS**, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; **and**

**WHEREAS**, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; **and**

**WHEREAS**, the project will involve increased impaired driving enforcement from December 8, 2017 through January 1, 2018; **and**

**WHEREAS**, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Borough of Lakehurst declares its support for the *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown* from December 8, 2017 through January 1, 2018 and pledges to increase awareness of the dangers of drinking and driving.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, the Borough of Lakehurst Historical Society, Inc. has applied for Raffles Licenses to conduct one on-premise draw raffle awarding cash as a prize and one on-premise draw raffle awarding merchandise as a prize scheduled for January 27, 2018 with a rain date of January 28, 2018, **and**,

**WHEREAS**, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for the Borough of Lakehurst Historical Society, Inc. is hereby approved.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
DECEMBER 7, 2017**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN  
THE BUDGET OF THE BOROUGH OF LAKEHURST PURSUANT TO N.J.S.A. 40A:4-87  
(CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Lakehurst, in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Drive Sober or Get Pulled Over - Year End Holiday Crackdown                      \$5,500.00

**BE IT FURTHER RESOLVED** that a like sum of \$5,500.00 and the same is hereby appropriated under the following captions:

Drive Sober or Get Pulled Over - Year End Holiday Crackdown                      \$5,500.00

**AND, BE IT FURTHER RESOLVED** that the Chief Financial Officer shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION**  
**December 7, 2017**

**WHEREAS**, a survey of the disbursements and anticipated commitments against the 2016 Current Fund Budget Appropriations reveals the need to transfer funds; **and**

**WHEREAS**, Title 40A:4-58 of the Revised Statutes of the State of New Jersey authorizes transfers commencing November 1 of the current year to March 31 of the next year.

**Transfer From:**

Legal Services – Other Expenses	\$6,000.00
Police – Salaries and Wages	\$16,000.00
TOTAL	\$22,000.00

**Transfer To:**

Mayor and Council – Salaries and Wages	\$400.00
Finance – Other Expenses	\$6,000.00
Municipal Clerk – Salaries and Wages	\$6,600.00
Municipal Clerk – Other Expenses	\$5,000.00
Code Enforcement – Salaries and Wages	\$1,100.00
Tax Collector – Salaries and Wages	\$300.00
Buildings and Grounds – Other Expenses	\$2,400.00
Youth and Recreation – Salaries and Wages	\$200.00
TOTAL	\$22,000.00

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above stated transfer is hereby approved.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the governing body at the meeting of December 7, 2017.**

\_\_\_\_\_  
**Bernadette Dugan, RMC/CPM**  
**Municipal Clerk**



**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, the Borough of Lakehurst and Chief of Police Eric Higgins (COP) have entered into negotiations to establish a contract between the Borough and the COP; **and**

**WHEREAS**, the Borough of Lakehurst and the COP have resolved all issues raised in negotiations, **and**

**WHEREAS**, this agreement has been drafted as a contract document covering the years January 1, 2018 through December 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the follows:

1. Approve the contract between the Borough and COP covering the years 2018, 2019, 2020, 2021, and 2022
2. The Mayor and Municipal Clerk are hereby authorized to execute the contract for the Borough of Lakehurst.
3. An executed copy of the contract will be on file in the Office of the Municipal Clerk

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM  
THE OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND FOR  
POLICE ACCREDITATION SERVICES AND THE EXECUTION OF A GRANT  
AGREEMENT  
DECEMBER 7, 2017**

**WHEREAS**, the Commission on the Accreditation of Law Enforcement Agencies ("CALEA") and the State of New Jersey Association of Chiefs of Police offer a program to obtain accreditation in order to attain the highest standards of police department management; **and**

**WHEREAS**, the Ocean County Joint Insurance Fund is seeking to encourage police departments to pursue such excellence by providing a grant in the amount not to exceed \$20,000 to support the Lakehurst Borough's Police Departments efforts to attain accreditation from New Jersey Chiefs of Police or CALEA, **and**

**WHEREAS**, the Chief of Police and the governing body believe that the attaining of such certification is consistent with the goals of the Lakehurst Borough Police Department; **and**

**WHEREAS**, the Chief of Police is committed to taking necessary action in order to support the accreditation process; **and**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst (Herein after the Municipality"), in the County of Ocean, and State of New Jersey as follows:

1. The Mayor, Administrator, and Chief of Police are hereby required to enter into an agreement with the Ocean County Municipal Joint Insurance Fund for the receipt of funding not to exceed \$20,000
2. The Municipality agrees to abide by the terms of this program to attain certification within 18 months of the date of the agreement
3. The Municipality agrees to provide funding for the remaining costs associated with the being accredited. In addition, the Municipality shall attach a certification from their Chief Financial Officer that the balance of the funds are available to complete the police accreditation process and further acknowledge that municipal funds will be spent first, prior to the grant being issued.
4. The Member Municipality understands that the JIF shall not be responsible nor it will commit to provide any additional funding to maintain said accreditation, and this is a one time only grant per municipality
5. If the Municipality does not achieve certification within the 18 month period, the amount of funding is due an re-payable to the Ocean County Municipal JIF immediately

6. If the Municipality does not renew its membership in the JIF while the accreditation is taking place, said grant would be due to the JIF immediately upon membership expiration

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, the Shared Services Act, N.J.S.A. 40A:8A-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services, **and**

**WHEREAS**, the Borough of Lakehurst wishes to enter into an Shared Services Agreement with the Ocean County Prosecutor's Office for the purpose of authorizing sharing the cost to complete the procedures necessary for the Accreditation of the Borough of Lakehurst Police Department through the New Jersey State Association of Chiefs of Police Accreditation Program; **and**

**WHEREAS**, the total cost of the accreditation is \$39,900.00. The Ocean County Prosecutor's Office has agreed to pay \$10,000.00; the Borough of Lakehurst has agreed to pay \$10,000.00 and the Joint Insurance Fund has agreed to pay \$20,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and the Municipal Clerk of the Borough of Lakehurst are hereby authorized and directed to enter into and execute a Shared Services Agreement with the Ocean County Prosecutor's Office for sharing the cost to complete procedures necessary for the Accreditation of the Borough of Lakehurst Police Department through the New Jersey State Association of Chiefs of Police Accreditation Program.
2. A copy of this Agreement shall be kept on file and be available for public inspection at the Office of the Borough Clerk.
3. A certified copy of this resolution shall be forwarded to the Ocean County Prosecutor's Office

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, the need exists for the purchase of a new microphones, mixer and amp for the Community Center and digital recorder for Land Use Board meetings, **and**,

**WHEREAS**, Gramco Business Communications has provided a cost estimate of \$6,620.00 for the sound system and \$1,990.00 for the digital recorder; **and**

**WHEREAS**, Chief Financial Officer William Antonides, Jr. has indicated funds are available.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that purchase of a new sound system for the Community Center and digital recorder for Land Use Board meetings in the combined amount of \$8,610.00 from Gramco Business Communications is hereby approved.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, the Mayor and Council are desirous of appointing a part-time administrator.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that Stephen F. Childers is hereby appointed as part-time administrator at a salary of \$25,000 per annum, effective January 1, 2018.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, the need exists for the purchase of a new server and services related to installation, **and**,

**WHEREAS**, Coastal Solutions, 10 Allen Street, Suite 3d, Toms River, New Jersey 08753 has provided a cost estimate in the amount of \$9,405.80 with an additional amount of \$4,600 for a block service agreement for forty hours at \$115 per hour.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that purchase of computer upgrades and associated installation charges in the amount of \$14,005.80 is hereby approved.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
DECEMBER 7, 2017**

**WHEREAS**, NJSA 40A:14-118 allows for the creation of a police department and the appointment of members as deemed appropriate, **and**

**WHEREAS**, the Governing Body recognizes the need to increase the number of regular police officers as the result of attrition, **and**

**WHEREAS**, the Civil Service Commission has certified the results of the law enforcement examination, **and**

**WHEREAS**, Madelyn Waltz has successfully passed the Civil Service Commission examination for police officer, and has been recommended for appointment by Chief Eric S. Higgins.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey appoints Madelyn Waltz to the position of police officer, effective December 20, 2017, at a base salary of \$ 38,000.00 per annum.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 7, 2017.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**



AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH CHAPTER VIII ENTITLED "TOWING" PERTAINING TO FEES

**#2017-09**

**WHEREAS**, the Mayor and Council of the Borough of Lakehurst find it necessary to amend certain provisions in the towing ordinance to insure more compliance with existing regulations, provide for towing contractors and properly allocate fees; and

**WHEREAS**, the Chief of Police has recommended certain changes to the ordinance to accomplish these goals, while promoting the health and safety of residents and visitors alike;

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

**8-9. Rates and Charges.** The rates for the Borough of Lakehurst Towing and Storage Fees, listed in the following sections, represent the maximum rates permitted to be charged by any municipal towing contractor.

C. Towing charges and fees shall be revised as follows:

(1) Basic towing.

a. Class 1 vehicles to include automobiles, motorcycles, motor scooters and trucks with a GVWR up to 10,000 lbs. from scene to shop or location:

Fee: \$125.00

b. Class 2 vehicles to include automobiles and trucks with a GVWR from 10,001 lbs. to 26,000 lbs from scene to shop or location

Fee: \$125.00

## **SECTION II**

In the event any section, part or provision of this Ordinance shall be held unconstitutional or invalid by any Court, such holding shall not affect the validity of this Ordinance or any remaining part of this Ordinance other than the part held unconstitutional or invalid.

## **SECTION III**

All ordinances or parts thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of their inconsistencies.

#### **SECTION IV**

This Ordinance shall take effect immediately upon adoption and publication in the manner required by law.

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Harry Robbins, Mayor  
Borough of Lakehurst

#### **NOTICE**

TAKE NOTICE that the ordinance entitled as of above was introduced and passed on first reading at a regular meeting of the Mayor and Council of the Borough of Lakehurst held on the 2nd day of November, 2017 and will be further considered upon second reading for final passage at a regular meeting of the said Mayor and Council of the Borough of Lakehurst to be held on the 7th day of December, 2017 at the Lakehurst Community Center, 207 Center Street, Lakehurst, New Jersey, at 7:30 p.m. or as soon thereafter as the matter may be reached, at which time and place any person desiring to be heard thereon will be given such opportunity.

Bernadette Dugan, RMC/CPM  
Municipal Clerk