

**WORK SESSION/REGULAR MEETING
FEBRUARY 21, 2019
TENTATIVE AGENDA**

1. Approval of Minutes of February 7, 2019 Regular Meeting
2. Resolution authorizing payment of bills
3. Resolution hiring a temporary Municipal Clerk
4. Second Reading and Public Hearing of Ordinance #2019-01 entitled "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED WATER AND SEWER" (#2019-01)
5. Executive/Closed Session to discuss personnel matters, contract negotiations, and pending litigation

Maryanne Capasso
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

RESOLUTION
FEBRUARY 21, 2019

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$405,978.61 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2019.

Maryanne Capasso
Municipal Clerk

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00738	09/12/18	I0017	INDUSTRIAL SERVICES COMPANY	ICE MACHINE REPAIR	Open	1,328.90	0.00
18-01005	12/14/18	W0016	WALTER EARLE CORP.	2.97 TONS OF TOP ASPHALT	Open	195.40	0.00
18-01009	12/14/18	W0010	W. B. MASON OFFICE SUPPLIES	UTILITIES OFFICE SUPPLIES	Open	311.72	0.00
18-01040	12/18/18	D0041	D-FI PRODUCTIONS INC.	PD WEBSITE HOSTING/NAME RENEWA	Open	294.00	0.00
19-00062	01/18/19	R0034	RMA COMMUNICATIONS CORP.	COMPUTER WORK & UPGRADES	Open	3,300.00	0.00
19-00064	01/24/19	E0031	EMERGENCY REPORTING	FIRE DEPT YEARLY FIRE PACKAGE	Open	1,420.00	0.00
19-00065	01/24/19	E0078	ESI EQUIPMENT, INC	FD ANNUAL SERVICE CONTRACT	Open	864.00	0.00
19-00072	01/25/19	A0001	ATLANTIC PLUMBING SUPPLY CORP.	WATER & SEWER PARTS	Open	115.93	0.00
19-00077	01/25/19	H0196	HALL'S SERVICE, INC.	SERVICE INVOICES	Open	5,799.37	0.00
19-00079	01/30/19	C0024	COASTAL GARAGE DOOR	FIRST AID BAY DOOR REPAIR	Open	1,750.00	0.00
19-00081	02/01/19	M0013	BILL MEYER ELECTRIC	COMMUNITY CENTER LIGHTS	Open	2,361.98	0.00
19-00086	02/01/19	M0036	MUNICIPAL RECORD SERVICE	COURT SUBPOENAS	Open	180.00	0.00
19-00087	02/04/19	G0030	GRAMCO BUSINESS COMMUNICATIONS	CDS FOR COURT RECORDER	Open	52.80	0.00
19-00091	02/05/19	T0061	TOMS RIVER HEATING & AIR COND	REPAIR CALL ESC	Open	300.00	0.00
19-00113	02/07/19	S0094	SAL MONTALTO	SAFETY LENS REIMBURSEMENT	Open	70.00	0.00
19-00116	02/11/19	S0151	SHERWIN-WILLIAMS PAINT STORE	BORO HALL UPSTAIRS RENOVATIONS	Open	139.10	0.00
19-00124	02/20/19	O0145	OCEAN COUNTY UTILITIES	1ST QTR 2018 UTILITIES CHARGE	Open	60,057.32	0.00
19-00125	02/20/19	O0140	OCEAN COUNTY BOARD OF HEALTH	ANIMAL SHELTER BILLING 01/19	Open	32.00	0.00
19-00126	02/20/19	C0060	COMCAST CABLE	CABLE MODEM BILLS ESC & PD	Open	221.09	0.00
19-00127	02/20/19	L0098	LAKEHURST BOARD OF EDUCATION	MARCH 2019	Open	234,865.00	0.00
19-00129	02/20/19	L0099	LAKEHURST BOARD OF EDU (BOND)	SCHOOL BOND PAYABLE	Open	92,320.00	0.00

Total Purchase Orders: 21 Total P.O. Line Items: 0 Total List Amount: 405,978.61 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPR	8-01	1,818.30	0.00	1,818.30	0.00	0.00	1,818.30
WATER & SEWER OPE	8-09	<u>20,410.96-</u>	<u>0.00</u>	<u>20,410.96-</u>	<u>0.00</u>	<u>0.00</u>	<u>20,410.96-</u>
Year Total:		18,592.66-	0.00	18,592.66-	0.00	0.00	18,592.66-
CURRENT FUND APPR	9-01	337,804.26	0.00	337,804.26	0.00	0.00	337,804.26
WATER & SEWER OPE	9-09	<u>80,965.93</u>	<u>0.00</u>	<u>80,965.93</u>	<u>0.00</u>	<u>0.00</u>	<u>80,965.93</u>
Year Total:		418,770.19	0.00	418,770.19	0.00	0.00	418,770.19
	C-04	5,801.08	0.00	5,801.08	0.00	0.00	5,801.08
Total of All Funds:		<u>405,978.61</u>	<u>0.00</u>	<u>405,978.61</u>	<u>0.00</u>	<u>0.00</u>	<u>405,978.61</u>

**RESOLUTION
FEBRUARY 21, 2019**

WHEREAS, the Borough is in need of hiring a temporary Municipal Clerk, **and**

WHEREAS, Susan A. Minock, Municipal Clerk of Beachwood is available as a temporary Municipal Clerk, **and**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Susan A. Minock be hired as a temporary Municipal Clerk at \$25.00 per hour, not to exceed \$2000.00 effective February 21, 2019.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2019.

**Maryanne Capasso
Municipal Clerk**

ORDINANCE

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING
CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW
JERSEY, ENTITLED “WATER AND SEWER”**

2019-01

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

Section 16-2.2 Annual Sewer Rates It is hereby established that the annual cost of sewer service, effective January 1, 2019, shall be as follows:

Each residential living unit including, but not limited to, single family dwellings, duplexes, apartments, and mobile/ homes will pay, as the minimum, on the basis of one hundred six dollars and ninety-four cents (\$106.94) per quarter, whether services by individual service or by manifold serviced by one (1) connection. Residential rates for sewerage will be five dollars and seventy-six cents (\$5.76) per one thousand (1,000) gallons over the minimum of twelve thousand (12,000) gallons.

a. Commercial rates for sewerage will be six dollars and nine cents (\$6.09) per one thousand (1,000) gallons over the minimum of ten thousand (10,000). The following minimum rates per quarter will be charged:

1. Bar and Taverns	\$ 154.98
2. Restaurants	137.36
3. Laundromats	154.98
4. Laundries	154.98
5. Church, fraternal organizations, and schools	99.63
6. Retail stores	116.91
7. Garage, service stations	116.91
8. Beauty salon, spas	137.36
9. All other commercial and business	116.91
10. Motels	154.98
11. Rooming houses (Per 1-5 Rooms)	77.49
12. Car wash/detail shop	154.98

It is hereby established that the annual cost of sewer service, effective January 1, 2020, shall be as follows:

Each residential living unit including, but not limited to, single family dwellings, duplexes, apartments, and mobile/ homes will pay, as the minimum, on the basis of one hundred nine dollars and sixty-one cents (\$109.61) per quarter, whether services by individual service or by manifold serviced by one (1) connection. Residential rates for sewerage will be five dollars and ninety cents (\$5.90) per one thousand (1,000) gallons over the minimum of twelve thousand (12,000) gallons.

b. Commercial rates for sewerage will be six dollars and twenty-four cents (\$6.24) per one thousand (1,000) gallons over the minimum of ten thousand (10,000). The following minimum rates per quarter will be charged:

1. Bar and Taverns	\$ 158.85
2. Restaurants	140.79
3. Laundromats	158.85
4. Laundries	158.85
5. Church, fraternal organizations, and schools	102.12
6. Retail stores	119.83
7. Garage, service stations	119.83
8. Beauty salon, spas	140.79
9. All other commercial and business	119.83
10. Motels	158.85
11. Rooming houses (Per 1-5 Rooms)	79.43
12. Car wash/detail shop	158.85

Section 16-2.8 Water rates for Residents and Commercial Establishments

It is hereby established effective January 1, 2019 the following annual water rates, per quarter, shall be as follows:

Meter size	Minimum Charge Up to 12,000 Gal	Per 1,000 Gal for use 12,001 – 24,000 Gal	Per 1,000 Gal over 24,001 Gal
¾"	\$ 53.00	\$ 6.06	\$ 8.06
1"	74.00	6.06	8.06
1.5"	113.00	6.06	8.06
2"	144.00	6.06	8.06
3"	277.00	6.06	8.06
4"	431.00	6.06	8.06
6"	1190.00	6.06	8.06

It is hereby established effective January 1, 2020 the following annual water rates, per quarter, shall be as follows:

Meter size	Minimum Charge Up to 12,000 Gal	Per 1,000 Gal for use 12,001 – 24,000 Gal	Per 1,000 Gal over 24,001 Gal
¾"	\$ 54.00	\$ 6.21	\$ 8.26
1"	76.00	6.21	8.26
1.5"	116.00	6.21	8.26
2"	148.00	6.21	8.26
3"	284.00	6.21	8.26
4"	442.00	6.21	8.26
6"	1,220.00	6.21	8.26

Severability

All ordinances or parts of ordinances that are in conflict herewith are hereby repealed to the extent of such conflict or inconsistency. If any part of this ordinance shall be held to be invalid, such part shall be deemed to be severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Effective date

This ordinance shall take effective immediately upon final passage and publication as required by law.

Harry Robbins, Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2019-01 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED "WATER AND SEWER" was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the twenty-first day of February 2019.

Maryanne Capasso
Municipal Clerk

