

BOROUGH OF LAKEHURST

REMINDER: REDEVELOPMENT MEETING BEGINNING AT 7:00 P.M.

REDEVELOPMENT AGENCY APRIL 4, 2019 TENTATIVE AGENDA

1. Approval of Minutes of March 7, 2019 meeting
2. Any other business
4. Adjournment

WORK SESSION/REGULAR MEETING APRIL 4, 2019 TENTATIVE AGENDA

1. Presentation to representative of Ocean County Library Manchester Branch for National Library Week
2. Approval of Minutes of March 21, 2019 Regular Meeting
3. Payment of Bills
4. Resolution approving July 3 fireworks display
5. Resolution regarding Cops in Shops Summer Shore Initiative grant
6. Resolution regarding raffle licenses for Lakehurst Volunteer Fire Department
7. Introduction and first reading of Ordinance #19-02 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A UTILITY VEHICLE AND RELATED EQUIPMENT AND TO APPROPRIATE THE SUM OF \$35,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND"
8. Executive/Closed Session to discuss personnel matters and contract negotiations

Maryanne Capasso
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
APRIL 4, 2019**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$19,633.61 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 4, 2019.

**Maryann Capasso
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00137	02/25/19	T0972 TONY'S GENERAL MERCHANDISE									
		1 BIBS	69.99	9-09-00-101-271	B	UNIFORMS	R	02/25/19	04/02/19		
		2 RAIN COAT	69.99	9-09-00-101-271	B	UNIFORMS	R	02/25/19	04/02/19		
			<u>139.98</u>								
19-00139	02/28/19	W0008 WORKNET, OCEAN BAY OCC MEDICIN									
		1 PRE-EMPLOYMENT PHYSICAL EXAM	235.00	9-01-26-306-250	B	RECYCLING TAX	R	02/28/19	04/02/19		
19-00189	03/07/19	P0041 PRICED RITE TOWING									
		1 IMPOUND VEHICLE INV# 0110677	125.00	9-01-25-240-297	B	Police - Towing Charges	R	03/07/19	04/02/19		0110677
		2 IMPOUND VEHICLE INVOICE 138048	125.00	9-01-25-240-297	B	Police - Towing Charges	R	03/07/19	04/02/19		138048
		3 IMPOUND VEHICLE INV # 0112320	125.00	9-01-25-240-297	B	Police - Towing Charges	R	03/07/19	04/02/19		0112320
		4 IMPOUND VEHICLE INV # 139077	125.00	9-01-25-240-297	B	Police - Towing Charges	R	03/07/19	04/02/19		139077
			<u>500.00</u>								
19-00190	03/08/19	B0040 BRICK CARDIOVASCULAR									
		1 STRESS TEST - POLICE RECRUIT	250.00	9-01-25-240-229	B	PHYSICALS	R	03/08/19	04/02/19		
19-00194	03/12/19	L0003 LAKEHURST HARDWARE									
		1 20" FIRE/RESCUE CHAINSAW WITH	1,305.55	9-01-25-265-242	B	EQUIPMENT - NEW PURCHASES	R	03/12/19	04/02/19		378838
19-00195	03/13/19	N0951 NJ OFFICE WEIGHTS & MEASURES									
		1 RADAR TUNING FORKS	120.00	9-01-25-240-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	03/13/19	04/02/19		
19-00197	03/18/19	FB001 FBI LEEDA									
		1 2019 ANNUAL DUES -ERIC HIGGINS	50.00	9-01-25-240-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	03/18/19	04/02/19		54145054-19
19-00198	03/18/19	P0120 POLICE AND SHERIFFS PRESS									
		1 HOLOVIEW SECURE ID INV# 114905	15.00	9-01-25-240-211	B	OFFICE SUPPLIES	R	03/18/19	04/02/19		114905
		2 SHIPPING	2.50	9-01-25-240-211	B	OFFICE SUPPLIES	R	03/18/19	04/02/19		
			<u>17.50</u>								
19-00199	03/18/19	T0969 THIS & THAT UNIFORMS, LLC									
		1 HESTER INITIAL ISSUE UNIFORMS	1,728.69	9-01-25-240-272	B	UNIFORM REPAIRS - REPLACE	R	03/18/19	04/02/19		1414

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00200	03/18/19	T0969 THIS & THAT UNIFORMS, LLC								
		1 9 X 12 PLAQUES	80.00	9-01-25-240-299	B Police - Miscellaneous	R	03/18/19	04/02/19		1443
		2 8 X 10 PLAQUES	30.00	9-01-25-240-299	B Police - Miscellaneous	R	03/18/19	04/02/19		1443
			<u>110.00</u>							
19-00201	03/18/19	M0316 MUNICIPAL CLERKS ASSOC OF OC								
		1 2019 ANNUAL MEMBERSHIP DUES	100.00	9-01-20-120-281	B PROFESSIONAL MEMBERSHIP & DUES	R	03/18/19	04/02/19		
19-00202	03/18/19	N0025 NATIONAL ENTERTAINMENT TECH.								
		1 1000 CANDY FILLED EGGS	120.00	9-01-28-371-236	B Public Events - Miscellaneous	R	03/18/19	04/02/19		190319016
19-00223	03/20/19	N0380 NJ STATE LEAGUE OF MUNICIPALIT								
		1 CLASSIFIED AD	115.00	9-01-20-120-215	B Clerk - Advertising	R	03/20/19	04/02/19		12265DB
19-00225	03/20/19	T0969 THIS & THAT UNIFORMS, LLC								
		1 HERNANDEZ ACADEMY UNIFORM/EQUI	683.00	9-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	03/20/19	04/02/19		1551
19-00226	03/20/19	H0626 HENDERSON LABS, J.R. INC.								
		1 LAB TESTS MARCH 2019	140.00	9-09-00-101-222	B CONTRACTUAL SERVICES	R	03/20/19	04/02/19		54343
19-00230	03/20/19	B9112 B & K EQUIPMENT SERVICES								
		1 TRASHTRUCK REPAIRS	570.63	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	03/20/19	04/02/19		27039
		2 TRASHTRUCK REPAIRS	95.00	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	03/20/19	04/02/19		27085
			<u>665.63</u>							
19-00239	04/02/19	E0011 ERS FLEET REPAIR								
		1 6223 REPAIR INVOICE# 4557	170.00	9-01-26-291-281	B FIRE DEPT VEHICLE MAINT/REPAIR	R	04/02/19	04/02/19		4557
19-00244	04/02/19	S0132 STATE OF NEW JERSEY-PWT								
		1 WATER TAX - 1ST QTR. 2019	178.31	9-09-00-101-299	B MISCELLANEOUS	R	04/02/19	04/02/19		
19-00245	04/02/19	J0900 JCP&L								
		1 ELECTRIC BILL STREET LIGHTING	1,733.29	9-01-31-436-276	B STREET LIGHTING	R	04/02/19	04/02/19		
19-00246	04/02/19	J0900 JCP&L								
		1 ELECTRIC BILL CF	2,502.07	9-01-31-435-276	B ELECTRICITY	R	04/02/19	04/02/19		
19-00248	04/02/19	A0024 ACTION DATA SERVICES								
		1 PAYROLL SERVICE PDEND 3/15/19	244.66	9-01-20-130-299	B Finance - Miscellaneous	R	04/02/19	04/02/19		63190

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00249	04/02/19	C0060 COMCAST CABLE									
		1 BORO HALL CABLE MODEM	132.97	9-01-31-440-275	B TELEPHONE		R	04/02/19	04/02/19		
		2 PW CABLE MODEM	<u>110.84</u>	9-01-31-440-275	B TELEPHONE		R	04/02/19	04/02/19		
			243.81								
19-00250	04/02/19	P0022 SUN LIFE FINANCIAL									
		1 LIFE INS BILL TO 4/19	127.71	9-01-23-220-227	B Insurance - Life Insurance		R	04/02/19	04/02/19		
19-00251	04/02/19	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	3,521.29	9-01-31-440-275	B TELEPHONE		R	04/02/19	04/02/19		
19-00252	04/02/19	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL	586.85	9-01-31-440-275	B TELEPHONE		R	04/02/19	04/02/19		
19-00253	04/02/19	M0113 MANCHESTER TOWNSHIP									
		1 IT SHARED SERVS 1ST QTR. 2019	3,375.00	9-01-42-150-202	B Manchester Township - IT Services		R	04/02/19	04/02/19		
19-00254	04/02/19	T0973 TREASURER, STATE OF NJ (MARRIA									
		1 MARRIAGE LICENSE REPT 1-3/19	75.00	9-01-55-900-041	B DUE STATE: MARRIAGE LIC. FEES		R	04/02/19	04/02/19		
19-00255	04/02/19	NJ101 NJ DEPT OF HEALTH									
		1 DOG LIC REPORT MARCH 2019	28.20	9-15-00-900-003	B DUE STATE OF NJ-DOG TRUST FUND		R	04/02/19	04/02/19		
19-00256	04/02/19	B9112 B & K EQUIPMENT SERVICES									
		1 TRASHTRUCK REPAIRS	157.09	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP		R	04/02/19	04/02/19		27109
		2 TRASHTRUCK REPAIRS	314.98	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP		R	04/02/19	04/02/19		27100
		3 TRASHTRUCK REPAIRS	<u>95.00</u>	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP		R	04/02/19	04/02/19		27116
			567.07								
Total Purchase Orders:		29	Total P.O. Line Items:		39	Total List Amount:	19,633.61	Total Void Amount:		0.00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	9-01	19,147.12	0.00	19,147.12	0.00	0.00	19,147.12
WATER & SEWER OPERATING	9-09	458.29	0.00	458.29	0.00	0.00	458.29
ANIMAL CONTROL FUND	9-15	28.20	0.00	28.20	0.00	0.00	28.20
Total of All Funds:		<u>19,633.61</u>	<u>0.00</u>	<u>19,633.61</u>	<u>0.00</u>	<u>0.00</u>	<u>19,633.61</u>

RESOLUTION
APRIL 4, 2019

WHEREAS, the Borough of Lakehurst wishes to sponsor the July 4th fireworks display, **and**

WHEREAS, the Mayor and Council desire to approve the discharge of fireworks within the Borough of Lakehurst, consistent with the provisions of the Uniform Fire Code of the State of New Jersey and the National Fire Protection Association Standards 1123 and 1124,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that the fireworks display in commemoration of July 3rd (with a rain date of July 6th) is hereby approved and permission is sought to have a permit issued by the Fire Official for the discharge of said fireworks under the standards required by law,

BE IT FURTHER RESOLVED that the Borough of Lakehurst wishes to contract with Serpico Pyrotechnics, LLC, 133 Orchid Court, Toms River, NJ 08753-1334 to provide said fireworks display for the Borough of Lakehurst based on their professionalism as the fireworks vendor in the amount of \$7,840.00.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 4, 2019.

Maryanne Capasso
Municipal Clerk

RESOLUTION
APRIL 4, 2019

WHEREAS, the Borough of Lakehurst is desirous of participating in the Federal grant program Cops in Shops Summer Shore Initiative 2019 Grant # AL-19-45-05-01 administered by the State of New Jersey, Department of Law and Public Safety; **and**

WHEREAS, the Lakehurst Police Department will participate in the program supported by Federal Fiscal Year (FFY) 2019 National Priority Safety Programs (CFDA NO. 20.616) and funding from the Department of Transportation, National Highway Traffic Safety Administration; **and**

WHEREAS, the Borough of Lakehurst will receive \$2,640.00 for the Cops In Shops details from May 22, 2019 to September 15, 2019; **and**

WHEREAS, the Borough of Lakehurst agrees to accurately and timely complete all program forms, including Monthly Reimbursement Forms, Summary of Arrest Forms and Arrest/Citation Report Forms.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the funding in the amount of \$2,640.00 for the Cops in Shops College Summer Shore Initiative Grant# AL-19-45-05-01 is hereby accepted.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 4, 2019.

Maryanne Capasso
Municipal Clerk

**RESOLUTION
APRIL 4, 2019**

WHEREAS, the Lakehurst Volunteer Fire Department has applied for a Raffle License to conduct one on-premise draw raffle awarding cash as a prize (50/50 cash raffle) and one on-premise draw raffle awarding merchandise as a prize on June 9 2019, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffle Licenses for the Lakehurst Volunteer Fire Department is hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of April 4, 2019.

**Maryanne Capasso
Municipal Clerk**

BOROUGH OF LAKEHURST - COUNTY OF OCEAN
ORDINANCE 2019-02

ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A UTILITY VEHICLE AND RELATED EQUIPMENT AND TO APPROPRIATE THE SUM OF \$35,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Borough of Lakehurst, in the County of Ocean, State of New Jersey (the "Borough") is hereby authorized to undertake the acquisition of a utility vehicle and related vehicle.

Sections 2. The sum of \$35,000 is hereby appropriated to the payment of the cost of the improvements authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be fully funded by the Capital Improvement Fund. The sum of \$35,000 is hereby appropriated from the Capital Improvement Fund for the payment of the cost of said purpose.

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five years.

Section 4. The capital budget of the Borough of Lakehurst is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State

of New Jersey, held on the 4th day of April, 2019 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the 2nd day of May, 2019 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso
Municipal Clerk

**RESOLUTION
APRIL 4, 2019**

WHEREAS, the Borough is in need of hiring a temporary public works laborer,
and

WHEREAS, Mr. David Winton Public Works Department Head, after a review of applications and interviews, has recommended Sean E. Cutro to be hired,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Sean E. Cutro be hired as a temporary, not to exceed 120-days, public works laborer at a salary of \$10.00 per hour, effective April 5, 2019.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 4, 2019.

**Maryanne Capasso
Municipal Clerk**