

BOROUGH OF LAKEHURST
REDEVELOPMENT MEETING

Cancelled

WORK SESSION/REGULAR MEETING
MAY 7, 2020
TENTATIVE AGENDA

1. Approval of Minutes of April 16, 2020 Regular Meeting
2. Payment of Bills
3. Introduction and First Reading of Ordinance #2020-03 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II ADMINISTRATION, SECTION 2-19 POLICE DEPARTMENT”
4. Executive/Closed Session to discuss personnel matters and contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
MAY 7, 2020**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$270,377.31 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 7, 2020.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00016	01/09/20	W0010 W. B. MASON OFFICE SUPPLIES									
		1 TIME CLOCK	255.45	0-01-26-310-299	B MISCELLANEOUS		R	01/09/20	05/05/20		
		2 TIME CARDS	38.97	0-01-26-310-299	B MISCELLANEOUS		R	01/09/20	05/05/20		
		3 TIME CARD HOLDER	28.51	0-01-26-310-299	B MISCELLANEOUS		R	04/29/20	05/05/20		
			322.93								
20-00179	03/05/20	W0010 W. B. MASON OFFICE SUPPLIES									
		1 12PK POST IT	3.36	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		2 STORAGE BOXES 12CT	12.38	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		3 DESK CALENDAR	8.35	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		4 BLIZZARD PAPER	190.47	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		5 ANTIGLARE LCD FILTER	93.38	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		6 SCRUB BRUSH	10.99	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		7 VINYL MAT	20.82	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		8 BINDER	1.95	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		9 SHEET PROTECTORS 100CT	15.18	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
		10 8X11 DOCUMENT FRAMES	32.68	0-01-25-240-211	B OFFICE SUPPLIES		R	03/05/20	05/05/20		
			389.56								
20-00183	03/05/20	E0035 ELITE VEHICLE SOLUTIONS									
		1 TIGER TOUGH SEAT COVER	155.00	0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	03/05/20	05/05/20		06510
20-00184	03/05/20	M0118 MIRACLE CHEMICAL CO.									
		1 200 GAL SODIUM HYPOCHLORITE	698.00	0-09-00-101-267	B CHEMICALS		R	03/05/20	05/05/20		
20-00192	03/17/20	T0061 TOMS RIVER HEATING & AIR COND									
		1 PD HEAT SERVICE CALLS	300.00	0-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	03/17/20	05/05/20		129950/130020
20-00193	03/17/20	H0626 HENDERSON LABS, J.R. INC.									
		1 LAB TESTS FEBRUARY 2020	140.00	0-09-00-101-222	B CONTRACTUAL SERVICES		R	03/17/20	05/05/20		55854
20-00194	03/17/20	D0072 DYNAMIC TESTING SERVICE, LLC									
		1 DRUG/ALCH TEST - PW	80.00	G-02-00-222-002	B Recycling Tonnage Grant 2017		R	03/17/20	05/05/20		12204

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	
Item Description					Acct Type Description		Enc Date Date	Date	Invoice
20-00210	03/18/20	w0010 W. B. MASON OFFICE SUPPLIES							
1		ALLIANCE PRINTER ROLLS 4 X 81"	99.98	0-01-25-240-211	B OFFICE SUPPLIES	R	03/18/20	05/05/20	
2		96 ROLLS TOILET PAPER	39.99	0-01-25-240-211	B OFFICE SUPPLIES	R	03/18/20	05/05/20	
			139.97						
20-00211	03/19/20	A0007 ALL INDUSTRIAL SAFETY PRODUCTS							
1		DZ LEATHER PALM WORK GLOVES	43.50	0-01-26-305-299	B MISCELLANEOUS	R	03/19/20	05/05/20	
2		BX POWDER FREE NITRILE XL	100.50	0-01-26-305-299	B MISCELLANEOUS	R	03/19/20	05/05/20	
4		EA 5500 HALF MASK LARGE	16.40	0-01-26-305-299	B MISCELLANEOUS	R	03/19/20	05/05/20	
5		PK NORTH P100 CARTRIDGE	10.40	0-01-26-305-299	B MISCELLANEOUS	R	03/19/20	05/05/20	
			170.80						
20-00234	04/07/20	A0007 ALL INDUSTRIAL SAFETY PRODUCTS							
1		PK MSA P100 #815369	39.00	T-03-00-100-010	B Storm Trust Reserve	R	04/07/20	05/05/20	
2		MSA ADVANTAGE 1/2 MASK 200L	54.15	T-03-00-100-010	B Storm Trust Reserve	R	04/07/20	05/05/20	
3		DZ 14" PVC GLOVE SMOOTH	20.25	T-03-00-100-010	B Storm Trust Reserve	R	04/07/20	05/05/20	
			113.40						
20-00236	04/08/20	S0091 SERPICO PYROTECHNICS, LLC							
1		2020 FIREWORKS DOWN PAYMENT	3,500.00	0-01-28-371-236	B Public Events - Miscellaneous	R	04/08/20	05/05/20	
20-00237	04/08/20	N0616 NJ STATE ASSC OF CHIEFS OF PD							
1		M. KLINE 2020 MEMBERSHIP DUES	475.00	0-01-25-240-281	B PROFESSIONAL MEMBERSHIP & DUES	R	04/08/20	05/05/20	IN-7043
20-00240	04/08/20	A0706 AWARD COMPANY OF AMERICA							
1		EZ PLAQUE 11.5"x14" WALNUT	219.00	0-01-20-120-299	B MISCELLANEOUS	R	04/08/20	05/05/20	35887
2		SHIPPING	43.85	0-01-20-120-299	B MISCELLANEOUS	R	04/08/20	05/05/20	
			262.85						
20-00241	04/08/20	M0016 MICROMEDIA PUBLICATIONS							
1		CLERK ADVERTISING	250.00	0-01-20-122-215	B Advertising - Legal Advertisements	R	04/08/20	05/05/20	7437563
20-00242	04/08/20	A0114 ASSOC OF MUNI ASSESSORS OF OC							
1		2020 MEMBERSHIP DUES	125.00	0-01-20-150-281	B PROFESSIONAL MEMBERSHIP & DUES	R	04/08/20	05/05/20	
2		2020 MEMBERSHIP DUES	75.00	0-01-20-150-281	B PROFESSIONAL MEMBERSHIP & DUES	R	04/08/20	05/05/20	
			200.00						
20-00243	04/08/20	M0075 MATTHEW SAGE							
1		ALT. PUBLIC DEFENDER	300.00	T-03-00-100-005	B Public Defender	R	04/08/20	05/05/20	

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Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
20-00244	04/08/20	T0061 TOMS RIVER HEATING & AIR COND						
		1 PD HEAT SERVICE CALLS	175.00	0-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	04/08/20 05/05/20	130381
20-00245	04/08/20	D0009 DE SESA ENGINEERING COMPANY						
		1 IN S93780: PD HEAT REPAIR	532.00	0-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	04/08/20 05/05/20	S93780
20-00246	04/08/20	D0072 DYNAMIC TESTING SERVICE, LLC						
		1 POST ACCIDENT DRUG TEST	200.00	0-01-25-265-299	B MISCELLANEOUS	R	04/08/20 05/05/20	12287
		2 BREATH ALCOHOL W/CONFIRMATION	35.00	0-01-25-265-299	B MISCELLANEOUS	R	04/08/20 05/05/20	
		3 5 PANEL URINE DRUG SCREEN	45.00	0-01-25-265-299	B MISCELLANEOUS	R	04/08/20 05/05/20	
			280.00					
20-00247	04/09/20	J0007 JERSEY RENTS						
		1 JACK HAMMER RENTAL	949.00	0-01-26-290-243	B EQUIPMENT - LEASE & RENTAL	R	04/09/20 05/05/20	0112898-01
20-00276	04/23/20	L0003 LAKEHURST HARDWARE						
		1 HARDWARE HOUSE ACCOUNT CHARGES	72.18	0-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	04/23/20 05/05/20	
20-00277	04/23/20	S0896 SHORE BUSINESS SOLUTIONS						
		1 PD COPIER INV.# AR29727	31.80	0-01-25-240-299	B Police - Miscellaneous	R	04/23/20 05/05/20	AR29727
		2 PD COPIER INV.# AR30803	24.98	0-01-25-240-299	B Police - Miscellaneous	R	04/23/20 05/05/20	AR30803
		4 PW COPIER INV.# AR30124	15.55	0-01-26-305-299	B MISCELLANEOUS	R	04/23/20 05/05/20	AR30124
		5 PW COPIER INV.# AR31019	6.56	0-01-26-305-299	B MISCELLANEOUS	R	04/23/20 05/05/20	AR31019
		6 CLERK COPIER INV.# AR30125	11.67	0-01-20-120-299	B MISCELLANEOUS	R	04/23/20 05/05/20	AR30125
		7 CLERK COPIER INV.# AR31034	1.45	0-01-20-120-299	B MISCELLANEOUS	R	04/23/20 05/05/20	AR31034
		8 CLERK COPIER INV.# AR31035	3.54	0-01-20-120-299	B MISCELLANEOUS	R	04/23/20 05/05/20	AR31035
		10 CLERK COPIER INV.# AR30123	13.46	0-01-20-120-299	B MISCELLANEOUS	R	04/23/20 05/05/20	AR30123
			109.01					
20-00289	05/05/20	N0029 TWIN ROCKS WATER						
		1 BORO HALL WATER AND COOLER	60.00	0-01-20-120-299	B MISCELLANEOUS	R	05/05/20 05/05/20	
		2 POLICE DEPT WATER AND COOLER	21.00	0-01-25-240-299	B Police - Miscellaneous	R	05/05/20 05/05/20	
		3 PW GARAGE WATER AND COOLER	35.00	0-01-26-305-299	B MISCELLANEOUS	R	05/05/20 05/05/20	
			116.00					
20-00290	05/05/20	W0030 WEX BANK						
		1 WAWA GAS CHARGES APRIL 2020	1,624.52	0-01-31-447-265	B GASOLINE	R	05/05/20 05/05/20	65231360

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00291	05/05/20	W0168 WEST GROUP PAYMENT CENTER									
		1 NJ STATUTES SUBSCRIPTION RENEW	1,248.00	0-01-20-120-283	B BOOKS & PUBLICATIONS		R	05/05/20	05/05/20		842163180
20-00292	05/05/20	A0024 ACTION DATA SERVICES									
		1 PAYROLL SERVICE PDEND 4/15/20	184.86	0-01-20-130-299	B Finance - Miscellaneous		R	05/05/20	05/05/20		68449
20-00293	05/05/20	NJ101 NJ DEPT OF HEALTH									
		1 DOG LIC REPORT APRIL 2020	4.20	0-15-00-900-003	B Due to State - License Fees		R	05/05/20	05/05/20		
20-00294	05/05/20	P0022 SUN LIFE FINANCIAL									
		1 LIFE INS BILL TO 5/20	127.71	0-01-23-220-227	B Insurance - Life Insurance		R	05/05/20	05/05/20		
20-00295	05/05/20	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	3,460.81	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
20-00296	05/05/20	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	120.34	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
		2 PW CABLE MODEM	110.84	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
		3 BORO HALL CABLE MODEM	134.57	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
		4 PD CABLE MODEM	105.84	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
			471.59								
20-00297	05/05/20	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL 4/20	553.47	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
20-00298	05/05/20	V0855 VERIZON									
		1 PHONE BILL	342.39	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
20-00299	05/05/20	V0855 VERIZON									
		1 PHONE BILL	14.80	0-01-31-440-275	B TELEPHONE		R	05/05/20	05/05/20		
20-00300	05/05/20	O0284 OCEAN COUNTY DEPART OF FINANCE									
		1 COUNTY LEVY DUE 5/15/2020	159,263.46	0-01-55-900-001	B COUNTY TAXES PAYABLE		R	05/05/20	05/05/20		
20-00301	05/05/20	O0141 OCEAN COUNTY MUNICIPAL JIF									
		1 2020 2ND INSTALLMENT GENLIA	34,200.00	0-01-23-210-224	B INSURANCE - LIABILITY		R	05/05/20	05/05/20		
		2 2020 2ND INSTALLMENT GENLIA	8,550.00	0-09-00-101-228	B INSURANCE - OTHER		R	05/05/20	05/05/20		
		3 2020 2ND INSTALLMENT W/C	37,073.60	0-01-23-215-224	B INSURANCE-WORKERS COMPENSATION		R	05/05/20	05/05/20		

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Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00301	05/05/20	00141 OCEAN COUNTY MUNICIPAL JIF				Continued					
		4 2020 2ND INSTALLMENT W/C	<u>9,268.40</u>	0-09-00-101-228		B INSURANCE - OTHER	R	05/05/20	05/05/20		
			89,092.00								
20-00302	05/05/20	J0900 JCP&L									
		1 ELECTRIC BILL STREET LIGHTING	1,451.99	0-01-31-436-276		B STREET LIGHTING	R	05/05/20	05/05/20		
		2 LED STREET LIGHTING	<u>250.58</u>	0-01-31-436-276		B STREET LIGHTING	R	05/05/20	05/05/20		
			1,702.57								
20-00303	05/05/20	J0900 JCP&L									
		1 ELECTRIC BILL CF	2,556.23	0-01-31-435-276		B ELECTRICITY	R	05/05/20	05/05/20		
<hr/>											
Total Purchase Orders:	37	Total P.O. Line Items:	74	Total List Amount:	270,377.31	Total Void Amount:	0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	0-01	251,223.31	0.00	251,223.31	0.00	0.00	251,223.31
WATER & SEWER OPERATING	0-09	18,656.40	0.00	18,656.40	0.00	0.00	18,656.40
ANIMAL CONTROL FUND	0-15	4.20	0.00	4.20	0.00	0.00	4.20
	Year Total:	<u>269,883.91</u>	<u>0.00</u>	<u>269,883.91</u>	<u>0.00</u>	<u>0.00</u>	<u>269,883.91</u>
	G-02	80.00	0.00	80.00	0.00	0.00	80.00
	T-03	413.40	0.00	413.40	0.00	0.00	413.40
Total of All Funds:		<u><u>270,377.31</u></u>	<u><u>0.00</u></u>	<u><u>270,377.31</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>270,377.31</u></u>

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II ADMINISTRATION, SECTION 2-19 POLICE DEPARTMENT”

2020-03

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, the following sections are amended:

2-19 POLICE DEPARTMENT

2-19.1 Police Department Established; Members.

- A. There is hereby created in and for the Borough of Lakehurst a Police Department, which shall be known and designated as "The Police Department of the Borough of Lakehurst", New Jersey. This Department shall consist of a Chief of Police and such officers as one (1) Lieutenant, two (2) Sergeants, six (6) Police Officers (plus additional officers equal to the vacancies in Superior Officer ranks set forth above), two (2) Special Class II Officers, one (1) Special Class III Officer, and three (3) Special Class I Officers. The creation of these positions shall not require the Mayor and Borough Council to fill each position and any position hereunder established may, in the sole discretion of the Mayor and Borough Council, remain vacant.
- B. The Police Department shall, pursuant to law, preserve the public peace, protect life and liberty; detect, arrest and prosecute offenders of the laws of New Jersey and the ordinances of the Borough of Lakehurst; direct and control traffic; provide attendance and protection during emergencies; provide appearances in court; cooperate with all other law enforcement agencies and provide training for the efficiency of its members and officers. The Police Department shall be located in the Municipal Building in the Borough of Lakehurst or such Police Headquarters as established by the Borough governing body.

Severability

All ordinances or parts of ordinances that are in conflict herewith are hereby repealed to the extent of such conflict or inconsistency. If any part of this ordinance shall be held to be invalid, such part shall be deemed to be severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Effective date

This ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the seventh day of May, 2020 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the twenty-first day of May, 2020 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso, RMC
Municipal Clerk