

**BOROUGH OF LAKEHURST  
REMINDER: REDEVELOPMENT MEETING**

**CANCELED**

**WORK SESSION/REGULAR MEETING  
JUNE 3, 2021  
TENTATIVE AGENDA**

1. Approval of Minutes of May 20, 2021 Regular Meeting
2. Payment of Bills
3. Resolution regarding change order for Orchard Street Resurfacing Project
4. Resolution accepting maintenance bond and release of performance bond for the 2020 NJDOT Orchard Street Resurfacing Project
5. Resolution renewing liquor license for Lakehurst VFW Post 10061
6. Executive/Closed Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION  
JUNE 3, 2021**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$64,818.27 is hereby approved.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 3, 2021.**

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**Maryanne Capasso  
Municipal Clerk, RMC**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

| PO #     | PO Date  | Vendor                               | Amount   | Charge Account  | Contract Acct | PO Type Description                  | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice    |
|----------|----------|--------------------------------------|----------|-----------------|---------------|--------------------------------------|----------|----------------|-----------|---------------|------------|
| 21-00215 | 03/30/21 | P0042 PURE SOIL TECHNOLOGIES, INC    |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 CONCRETE DISPOSAL                  | 1,759.60 | 1-01-26-306-299 |               | B Recycling - Miscellaneous          | R        | 03/30/21       | 06/02/21  |               |            |
| 21-00329 | 05/06/21 | P0038 PRO-SHRED SOUTHERN NJ          |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 PD SHRED INVOICE# 31562            | 45.00    | 1-01-25-240-297 |               | B Police - Miscellaneous             | R        | 05/06/21       | 06/02/21  |               | 31562      |
| 21-00330 | 05/06/21 | P0041 PRICED RITE TOWING             |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 INVOICE# 152395                    | 125.00   | 1-01-25-240-298 |               | B Police - Towing Charges            | R        | 05/06/21       | 06/02/21  |               | 152395     |
| 21-00331 | 05/06/21 | A0090 ACCURATE TOWING                |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 IMPOUND INVOICE: 68998             | 125.00   | 1-01-25-240-298 |               | B Police - Towing Charges            | R        | 05/06/21       | 06/02/21  |               | 68998      |
|          |          | 2 IMPOUND INVOICE: 69245             | 125.00   | 1-01-25-240-298 |               | B Police - Towing Charges            | R        | 05/06/21       | 06/02/21  |               | 69245      |
|          |          |                                      | 250.00   |                 |               |                                      |          |                |           |               |            |
| 21-00355 | 05/20/21 | P0076 POWER DMS, INC                 |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 ANNUAL POWER DMS SUBSCRIPTION      | 3,909.57 | 1-01-25-240-297 |               | B Police - Miscellaneous             | R        | 05/20/21       | 06/02/21  |               | INV-6000   |
| 21-00356 | 05/20/21 | S0197 STEVENSON SUPPLY CO., INC.     |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 SEWER SUPPLIES INVOICE# 628876     | 588.23   | 1-09-00-101-244 |               | B EQUIPMENT - MAINTENANCE/REPAIR     | R        | 05/20/21       | 06/02/21  |               | 628876     |
| 21-00361 | 05/20/21 | M0075 MATTHEW SAGE                   |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 ALT. PUBLIC DEFENDER               | 300.00   | T-03-00-100-005 |               | B Public Defender                    | R        | 05/20/21       | 06/02/21  |               |            |
| 21-00362 | 05/20/21 | N0380 NJ STATE LEAGUE OF MUNICIPALIT |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 2021 LEAGUE MAGAZINE SUBSCRIP      | 275.00   | 1-01-20-120-283 |               | B BOOKS & PUBLICATIONS               | R        | 05/20/21       | 06/02/21  |               | 21M-8962   |
| 21-00365 | 06/02/21 | NJ101 NJ DEPT OF HEALTH              |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 DOG LIC REPORT MAY 2021            | 9.00     | 1-15-00-900-003 |               | B Due to State - License Fees        | R        | 06/02/21       | 06/02/21  |               |            |
| 21-00366 | 06/02/21 | J0012 JOE STEUBER                    |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 MEDICARE REIMBURS. 3/21 - 5/21     | 445.50   | 1-01-23-220-228 |               | B Insurance - Medicare Reimbursement | R        | 06/02/21       | 06/02/21  |               |            |
| 21-00367 | 06/02/21 | R0158 REMINGTON & VERNICK ENGINEERS  |          |                 |               |                                      |          |                |           |               |            |
|          |          | 1 2021 NJDOT MUN AID LAKE ST REC     | 4,793.00 | 1-01-20-165-232 |               | B ENGINEERING SERVICES               | R        | 06/02/21       | 06/02/21  |               | 1514U077-4 |

| PO #     | PO Date  | Vendor                              | Amount          | Charge Account  | Contract PO Type<br>Acct Type Description | Stat/Chk | First Rcvd<br>Enc Date Date | Chk/Void<br>Date Invoice |
|----------|----------|-------------------------------------|-----------------|-----------------|---|----------|-----------------------------|--------------------------|
| 21-00368 | 06/02/21 | R0158 REMINGTON & VERNICK ENGINEERS |                 |                 |   |          |                             |                          |
| 1        |          | TAX MAP MAIN/REVISION 20/21         | 138.00          | 1-01-20-165-232 | B ENGINEERING SERVICES                    | R        | 06/02/21 06/02/21           | 1514T115-2               |
| 21-00369 | 06/02/21 | A0121 ALPHA TAX LIEN GROUP          |                 |                 |   |          |                             |                          |
| 2        |          | REDEMPTION TSC# 19-00002            | 34,654.57       | 1-01-55-900-004 | B TAX LIENS 3RD PARTY                     | R        | 06/02/21 06/02/21           |                          |
| 21-00371 | 06/02/21 | B9112 B & K EQUIPMENT SERVICES      |                 |                 |   |          |                             |                          |
| 1        |          | TRASH TRUCK INVOICE# 32887          | 157.50          | 1-01-26-291-254 | B SANITATION VEHICLE MAINT/REP            | R        | 06/02/21 06/02/21           | 32887                    |
| 2        |          | TRASH TRUCK INVOICE# 32914          | 157.50          | 1-01-26-291-254 | B SANITATION VEHICLE MAINT/REP            | R        | 06/02/21 06/02/21           | 32914                    |
| 3        |          | TRASH TRUCK TIRES INV# 32956        | 3,093.24        | 1-01-26-291-257 | B PUBLIC WORKS VEHICLE - TIRES            | R        | 06/02/21 06/02/21           | 32956                    |
|          |          |                                     | <u>3,408.24</u> |                 |   |          |                             |                          |
| 21-00372 | 06/02/21 | W0030 WEX BANK                      |                 |                 |   |          |                             |                          |
| 1        |          | WAWA GAS CHARGES MAY 2021           | 2,885.53        | 1-01-31-447-265 | B GASOLINE                                | R        | 06/02/21 06/02/21           | 72133199                 |
| 21-00373 | 06/02/21 | A0506 AT&T                          |                 |                 |   |          |                             |                          |
| 1        |          | AT&T TELEPHONE CHARGES              | 3,384.45        | 1-01-31-440-275 | B TELEPHONE                               | R        | 06/02/21 06/02/21           |                          |
| 21-00374 | 06/02/21 | P0022 SUN LIFE                      |                 |                 |   |          |                             |                          |
| 1        |          | LIFE INS BILL TO 07/21              | 118.80          | 1-01-23-220-227 | B Insurance - Life Insurance              | R        | 06/02/21 06/02/21           |                          |
| 21-00375 | 06/02/21 | J0900 JCP&L                         |                 |                 |   |          |                             |                          |
| 1        |          | ELECTRIC BILL STREET LIGHTING       | 1,399.82        | 1-01-31-436-276 | B STREET LIGHTING                         | R        | 06/02/21 06/02/21           |                          |
| 2        |          | LED STREET LIGHTING                 | 432.94          | 1-01-31-436-276 | B STREET LIGHTING                         | R        | 06/02/21 06/02/21           |                          |
|          |          |                                     | <u>1,832.76</u> |                 |   |          |                             |                          |
| 21-00376 | 06/02/21 | P0151 PEDRONI FUEL OIL CO.          |                 |                 |   |          |                             |                          |
| 1        |          | DYED DIESEL FOR PW GARAGE           | 1,094.86        | 1-01-31-447-266 | B DIESEL FUEL                             | R        | 06/02/21 06/02/21           | 570139                   |
| 21-00377 | 06/02/21 | C0076 CLEARY, GIACOBBE, ALFIERI &   |                 |                 |   |          |                             |                          |
| 1        |          | LABOR ATTORNEY FEES                 | 840.00          | 1-01-20-155-231 | B LEGAL SERVICES                          | R        | 06/02/21 06/02/21           | 94550                    |
| 21-00378 | 06/02/21 | A0062 ALFRED SLOAN                  |                 |                 |   |          |                             |                          |
| 1        |          | MEDICARE REIMB 3/21 - 5/21          | 445.50          | 1-01-23-220-228 | B Insurance - Medicare Reimbursement      | R        | 06/02/21 06/02/21           |                          |
| 2        |          | MEDICARE REIMB 3/21 - 5/21          | 445.50          | 1-01-23-220-228 | B Insurance - Medicare Reimbursement      | R        | 06/02/21 06/02/21           |                          |
|          |          |                                     | <u>891.00</u>   |                 |   |          |                             |                          |
| 21-00379 | 06/02/21 | A0073 ASCAP                         |                 |                 |   |          |                             |                          |
| 1        |          | ANNUAL LICENSING AGREEMENT          | 368.67          | 1-01-28-370-299 | B MISCELLANEOUS                           | R        | 06/02/21 06/02/21           |                          |

| PO #                   | PO Date  | Vendor                          | Amount        | Charge Account     | Contract Acct Type                   | PO Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice |
|------------------------|----------|---------------------------------|---------------|--------------------|--------------------------------------|---------------------|----------|----------------|-----------|---------------|---------|
| 21-00380               | 06/02/21 | C0060 COMCAST CABLE             |               |                    |                                      |                     |          |                |           |               |         |
|                        |          | 1 ESC CABLE MODEM               | 156.53        | 1-01-31-440-275    | B TELEPHONE                          |                     | R        | 06/02/21       | 06/02/21  |               |         |
|                        |          | 2 COMM CENTER CABLE MODEM       | 89.62         | 1-01-31-440-275    | B TELEPHONE                          |                     | R        | 06/02/21       | 06/02/21  |               |         |
|                        |          | 3 BORO HALL CABLE MODEM         | 174.57        | 1-01-31-440-275    | B TELEPHONE                          |                     | R        | 06/02/21       | 06/02/21  |               |         |
|                        |          | 4 PD CABLE MODEM                | 105.84        | 1-01-31-440-275    | B TELEPHONE                          |                     | R        | 06/02/21       | 06/02/21  |               |         |
|                        |          | 5 PW CABLE MODEM                | 110.84        | 1-01-31-440-275    | B TELEPHONE                          |                     | R        | 06/02/21       | 06/02/21  |               |         |
|                        |          |                                 | <u>637.40</u> |                    |                                      |                     |          |                |           |               |         |
| 21-00381               | 06/02/21 | S0046 SECURALL MONITORING CORP  |               |                    |                                      |                     |          |                |           |               |         |
|                        |          | 1 ESC ALARM MONITORING          | 98.85         | 1-01-26-310-299    | B MISCELLANEOUS                      |                     | R        | 06/02/21       | 06/02/21  |               |         |
| 21-00382               | 06/02/21 | A0024 ACTION DATA SERVICES      |               |                    |                                      |                     |          |                |           |               |         |
|                        |          | 1 PAYROLL SERVICE PDEND 5/09/21 | 180.77        | 1-01-20-130-299    | B Finance - Miscellaneous            |                     | R        | 06/02/21       | 06/02/21  |               | 73405   |
| 21-00383               | 06/02/21 | R0047 RUSSELL TILTON            |               |                    |                                      |                     |          |                |           |               |         |
|                        |          | 1 MEDICARE REIMB 4/21 - 6/21    | 445.50        | 1-01-23-220-228    | B Insurance - Medicare Reimbursement |                     | R        | 06/02/21       | 06/02/21  |               |         |
| 21-00384               | 06/02/21 | R0037 RAYMOND B. REGAN          |               |                    |                                      |                     |          |                |           |               |         |
|                        |          | 1 TAX REUND - EXEMPT VETERAN    | 1,338.97      | 1-01-55-900-003    | B Tax Overpayments Refunded          |                     | R        | 06/02/21       | 06/02/21  |               |         |
| <hr/>                  |          |                                 |               |                    |                                      |                     |          |                |           |               |         |
| Total Purchase Orders: | 27       | Total P.O. Line Items:          | 36            | Total List Amount: | 64,818.27                            | Total Void Amount:  | 0.00     |                |           |               |         |

| Totals by Year-Fund         |      |             |             |              |               |           |           |
|-----------------------------|------|-------------|-------------|--------------|---------------|-----------|-----------|
| Fund Description            | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total     |
| CURRENT FUND APPROPRIATIONS | 1-01 | 63,921.04   | 0.00        | 63,921.04    | 0.00          | 0.00      | 63,921.04 |
| WATER & SEWER OPERATING     | 1-09 | 588.23      | 0.00        | 588.23       | 0.00          | 0.00      | 588.23    |
| ANIMAL CONTROL FUND         | 1-15 | 9.00        | 0.00        | 9.00         | 0.00          | 0.00      | 9.00      |
| Year Total:                 |      | 64,518.27   | 0.00        | 64,518.27    | 0.00          | 0.00      | 64,518.27 |
|                             | T-03 | 300.00      | 0.00        | 300.00       | 0.00          | 0.00      | 300.00    |
| Total of All Funds:         |      | 64,818.27   | 0.00        | 64,818.27    | 0.00          | 0.00      | 64,818.27 |

**RESOLUTION  
JUNE 3, 2021**

**WHEREAS**, a change order is required for the Orchard Street Resurfacing project funded by the NJDOT FY2020 grant; **and**

**WHEREAS**, said change order representing final as-built quantity adjustments for a net contract increase in the amount of \$6,235.57,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the change order for the Orchard Street Resurfacing project in the amount of \$6,235.57 which represents a net contract increase is hereby approved.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above resolution was approved by the Mayor and Council at the meeting of June 3, 2021.**

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**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION**  
**JUNE 3, 2021**

**WHEREAS**, the Borough engineer has recommended the release of the performance bond submitted by Earle Asphalt Company for the NJDOT FY2020 project;  
**and**

**WHEREAS**, Borough engineer Alan Dittenhofer has recommended that the maintenance bond in the amount of \$187,648.70 be accepted, **and**

**WHEREAS**, Municipal Attorney Ian M. Goldman has found the maintenance bond to be acceptable in both form and content.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the performance bond for the NJDOT FY2020 Project be released.

**BE IT FUTHER RESOLVED** that the maintenance bond in the amount of \$187,648.70 be accepted.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 3, 2021.**

\_\_\_\_\_  
**Maryanne Capasso, RMC**  
**Municipal Clerk**



**RESOLUTION**  
**JUNE 3, 2021**

**WHEREAS**, Veterans of Foreign Wars Post 10061, trading as Lakehurst VFW Post 10061 has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-31-008-002, for premises located on Union Avenue, **and**

**WHEREAS**, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

**WHEREAS**, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Veterans of Foreign Wars Post 10061 be renewed for the year 2021-2022.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 3, 2021.**

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**Maryanne Capasso, RMC**  
**Municipal Clerk**