

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
DECEMBER 2, 2021**

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK CAPASSO:

“IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SECOND DAY OF DECEMBER, 2021, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED.”

ROLL CALL:

COUNCILMAN DAVIS: PRESENT COUNCILMAN LOWE: PRESENT
COUNCILMAN DiMEO: PRESENT COUNCILMAN McCARTHY: PRESENT
COUNCILWOMAN HODGES: PRESENT COUNCILMAN OGLESBY: PRESENT
MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Capasso reviewed the regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:33 p.m.

Jerry Nieuwenhuizen, 601 Poplar Street, questioned Resolution #21-139, shared services for truck washing services.

Mayor Robbins responded the borough is not allowed to wash trucks on borough property due to insufficient drainage.

Time closed: 7:34 p.m.

Council President Oglesby asked about the restroom repairs.

Councilman Lowe answered the materials for the repairs have been shipped.

Mr. Oglesby questioned the bulkhead repairs.

Mr. Lowe responded the bulkheads have been completed.

Mr. Oglesby asked about the planting of trees along Union Avenue.

Mr. Lowe answered the trees will be ordered in the spring.

ADJOURNMENT OF WORK SESSION:

Motion by: James Davis

Seconded by: Brian DiMeo

To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Gary Lowe

Seconded by: James Davis

To approve minutes of November 4, 2021 Regular Meeting. Roll call vote held. All votes affirmative.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

A. RESOLUTIONS:

1. Resolution #21-134 re: Payment of Bills
2. Resolution #21-135 re: 2021 Citizen of the Year
3. Resolution #21-136 re: Current Fund and Water-Sewer Utility Fund Transfer
4. Resolution #21-137 re: Authorizing Shared Services Agreement with the Ocean County Prosecutor's office for Drug Recognition Expert Callout Program
5. Resolution #21-138 re: Authorizing Shared Services Agreement with the Ocean County Prosecutor's office for Driving While Intoxicated Program
6. Resolution #21-139 re: Shared Services Agreement with Ocean County Board of Commissioners for Truck Washing Services
7. Resolution #21-140 re: Authorizing preparation of bid specifications for the NJDOT-funded Rose Street and Pine Street Curb and Sidewalk Construction Project

8. Resolution #21-141 re: Opt-In to Examination Exemption Civil Services Hiring Procedures
9. Resolution #21-142 re: Appointment of VanceAnthony Pelino as Part-time Police Officer
10. Resolution #21-143 re: Approving Membership in Lakehurst First Aid Squad for Iain James
11. Resolution #21-144 re: Utility Account Adjustment for Bl. 26; L. 4; Account 254-0
12. Resolution #21-145 re: Refund of tax overpayment for Block 25, Lot 6
13. Resolution #21-146 re: Refund of Permit Fee for Block 10; Lot 14
14. Resolution #21-147 re: Raffle Licenses for VFW Post 10061

Motion by: Gary Lowe

Seconded by: James Davis

To approve consent agenda. Roll call vote held. All votes affirmative with the exception of Council President Oglesby who abstained from Resolution #21-143 due to being a member of the First Aid Squad.

2021 CITIZEN OF THE YEAR

Municipal Clerk Capasso read into record Resolution #21-135 entitled 2021 Citizen of the Year.

Mayor Robbins presented Mr. Jerry Nieuwenhuizen, Citizen of the Year, a “Key to the City” as a tribute and in honor of his dedication to keeping the Borough of Lakehurst litter free. Mayor Robbins stated that he and the council would be honored for Mr. Nieuwenhuizen to “flip the switch” to the lights on the borough Christmas Tree at the Annual Tree Lighting Ceremony on December 10th at 7:00 p.m. at the Lakehurst Community Center.

COMMITTEE/COUNCIL REPORTS:

Councilwoman Hodges reported the Ordinance Committee has finished reviewing the borough ordinances. Mrs. Hodges stated that she and Municipal Clerk Capasso have spoken to Coded Systems, the company that will codify the ordinances, in regard to the adoption of said ordinances. Mrs. Hodges further added that Coded Systems stated that the Mayor and Council can adopt the entire ordinance book, with minor revisions, as far as wording goes, and as long as the borough is not changing the intentions of the ordinances, as one.

Mayor Robbins asked if there will be two readings.

Mrs. Hodges answered in the affirmative adding one meeting will have the first reading and the following meeting will be the second reading and open to the public for comment.

Mayor Robbins questioned the Land Use Ordinances.

Mrs. Hodges responded the committee will begin reviewing the Land Use Ordinances in January.

Mrs. Hodges also reported the Finance Committee has received the proposed 2022 budgets from the department heads and will be meeting next week to review.

Councilman DiMeo reported the Youth and Recreation Committee invited everyone to come out to the Community Center this Sunday, December 5th, 2:00 p.m. to make environmentally friendly ornaments for the Borough Christmas Tree. Mr. DiMeo stated the ornaments will be stored at the Community Center until December 10th at which time the ornaments will be hung on the Christmas Tree just before the Lighting Ceremony.

Mayor Robbins reminded everyone the Annual Tree Lighting Ceremony is December 10th at 7:00 p.m. at the Lakehurst Community Center.

Council President Oglesby stated he has a report for executive session.

Councilman Lowe reported the heating system next door is in need of repair adding the cost to repair is expensive. Mr. Lowe stated that at this time the heat upstairs is only needed for the restroom; therefore, Public Works will replace the urinal in the bathroom downstairs with a toilet so that the water upstairs can be shut off as well as the heat.

Mr. Lowe also reported the materials to repair the restrooms at Lake Horicon have been shipped and added the cameras at both Lake Horicon and Borough Hall have been installed.

Mr. Lowe further reported Public Works has been going through tires on the trash trucks in last couple of months due to the landfill.

Councilman Davis reported the Public Works Committee met with Dave Winton, Public Works Department Head, who has concerns about his expenditures. Mr. Davis stated the backhoe is continuing to have problems and added the heating at Public Works is also in need of repair.

Mr. Davis also reported the pavilion was damaged significantly due to a storm last month. Mr. Davis stated Mr. Winton is exploring options for repairs.

Mr. Davis further report paving at Rose and Lake Street is underway, all snowplow equipment is in good working order and the auction of public equipment ended today.

Mayor Robbins asked if the auction is through GovDeals.

Mr. Davis answered in the affirmative.

Mayor Robbins explained GovDeals is an online auction service that allows bidders to go online to register and bid on items from backhoes, forfeited cars to office equipment and furniture.

Councilman McCarthy reported the Board of Education secured a security grant in the amount \$20,000 adding there was no mention of the intent of the grant. Mr. McCarthy stated the bills for the month were \$358,000 with a balance of \$877,000. Mr. McCarthy also stated there was multi policy and regulation additions and revisions, both first vote and second vote, due to COVID funds being received from the government.

Mr. McCarthy also reported the Police Department had ten On-Point referrals this month and a “handful” of fraud cases.

Mayor Robbins asked what type of fraud cases.

Mr. McCarthy responded credit card fraud and cautioned everyone to keep a close eye to their accounts.

Mr. McCarthy further reported a new police officer has been hired and the police department expects to make purchase of the grant radios in the next couple of weeks.

Mr. McCarthy announced Toys for Tots will be taking place through the Police Department and added if someone knows a family in need to please reach out to Detective Waltz at mwaltz@lakehurstpolice.org. Mr. McCarthy also announced the Fire Department will have Santa delivering gifts on December 19th adding if you would like Santa to deliver a gift to your child to please drop off the wrapped, label gift Tuesday nights between the hours of 6 p.m. and 8 p.m. McCarthy stated the Fire Department will also be having Pizza with Santa at the Lakehurst Community Center on December 15th between 6 p.m. and 8 p.m. adding the cost is five dollars.

COMMENTS FROM PUBLIC:

Time opened: 7:50 p.m.

Jerry Nieuwenhuizen, 601 Poplar Street, questioned the paving of Union Avenue.

Mayor Robbins responded the borough has a watermain project that needs to be completed on Union Avenue before the county can pave.

Mr. Nieuwenhuizen asked if Brown Avenue was a county road as well.

Mayor Robbins responded Brown Avenue is a county road.

Bruce Margenson, 5 Geneva Road, stated that he has been making comments on the need to pave both Union Avenue and Brown Avenue for the past three years.

Mayor Robbins reminded Mr. Margenson that Brown Avenue will be paved this spring.

Mr. Margenson congratulated Councilman Lowe and Councilman Davis for winning the election. Mr. Margenson then thanked the Mayor, Councilmembers, Borough Attorney Ian Goldman, and Municipal Clerk Capasso for all they do for the Borough of Lakehurst.

Time closed: 7:55 p.m.

CLOSED SESSION:

Resolution to go into closed session read by Municipal Clerk Capasso:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Steven Oglesby

Seconded by: Patricia Hodges

To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 7:56 p.m.

Time out of closed session: 8:22 p.m.

Motion by: James Davis

Seconded by: Steven Oglesby

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Patricia Hodges

Seconded by: Gary Lowe

To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:22 p.m.

Maryanne Capasso, RMC
Municipal Clerk