

**BOROUGH OF LAKEHURST**

**WORK SESSION/REGULAR MEETING  
SEPTEMBER 15, 2022  
TENTATIVE AGENDA**

1. Approval of Minutes of September 1, 2022 Regular Meeting
2. Cannabis Committee to present recommendations for cannabis businesses
3. Resolution regarding payment of bills
4. Resolution releasing Performance Guarantee and waiving Maintenance Bond for Center Development Townhouse project
5. Resolution regarding marriage application fee refund
6. Resolution regarding adjustment to utility account for Block 64; Lot 10
7. Resolution approving agreement with the Lakehurst Board of Education for a school resource officer
8. Resolution regarding Hold Harmless Agreement for the use of the soccer field located at Harold J. Fuccile Memorial Sports Complex
9. Resolution regarding membership in Lakehurst Fire Department for Gene A. Megill Jr.
10. Executive/Closed Session to discuss contract negotiations

Maryanne Capasso, RMC  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION  
SEPTEMBER 15, 2022**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$75,947.96 is hereby approved.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2022.**

---

**Maryanne Capasso  
Municipal Clerk, RMC**

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last  
 Include Non-Budgeted: Y

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00326	05/18/22	P0042 PURE SOIL TECHNOLOGIES, INC								
		1 CONCRETE DISPOSAL	942.20	2-01-26-306-299	B Recycling - Miscellaneous	R	05/18/22	09/14/22		54241
22-00455	07/07/22	P0054 PENN JERSEY PAPER COMPANY								
		1 Z-FOLD PAPER TOWELS	274.75	2-01-26-310-299	B MISCELLANEOUS	R	07/07/22	09/14/22		
		2 TOILET TISSUE	96.50	2-01-26-310-299	B MISCELLANEOUS	R	07/07/22	09/14/22		
		3 TRASH CAN LINERS 38X58	65.90	2-01-26-310-299	B MISCELLANEOUS	R	07/07/22	09/14/22		
		5 DELIVERY FEE	7.95	2-01-26-310-299	B MISCELLANEOUS	R	09/08/22	09/14/22		
			<u>445.10</u>							
22-00490	07/20/22	C0095 CDW GOVERNMENT, LLC								
		1 HP OFFICEJET PRO 9015e	280.57	2-01-20-120-287	B COMPUTER EQUIPMENT & SOFTWARE	R	07/20/22	09/14/22		BN52930
22-00544	08/08/22	P0041 PRICED RITE TOWING								
		1 INVOICE# 160230	125.00	2-01-25-240-298	B Police - Towing Charges	R	08/08/22	09/14/22		160230
		2 INVOICE# 160175	125.00	2-01-25-240-298	B Police - Towing Charges	R	08/08/22	09/14/22		160175
		3 INVOICE# 160176	125.00	2-01-25-240-298	B Police - Towing Charges	R	08/08/22	09/14/22		160176
		4 INVOICE# 160484	225.00	2-01-25-240-298	B Police - Towing Charges	R	08/08/22	09/14/22		160484
		5 INVOICE# 160678	125.00	2-01-25-240-298	B Police - Towing Charges	R	08/08/22	09/14/22		160678
			<u>725.00</u>							
22-00549	08/09/22	W0026 WARSHAUER GENERATOR								
		1 26 BATTERY / FLEX FUEL LINE	704.68	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/09/22	09/14/22		
		2 SHIPPING	30.00	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/09/22	09/14/22		
			<u>734.68</u>							
22-00552	08/10/22	Y0259 Y-PERS								
		1 2.5" CUFF XL LEATHER GLOVES	96.00	2-01-26-305-245	B EQUIPMENT - SAFETY	R	08/10/22	09/14/22		
		2 CUT LEVEL A9 MECHANICS GLOVES	420.00	2-01-26-305-245	B EQUIPMENT - SAFETY	R	08/10/22	09/14/22		
		3 7 MIL 100BX NITRILE GLOVES	350.00	2-01-26-305-245	B EQUIPMENT - SAFETY	R	08/10/22	09/14/22		
		4 1000 WIPES LENS CLEANING WIPES	60.00	2-01-26-305-245	B EQUIPMENT - SAFETY	R	08/10/22	09/14/22		
			<u>926.00</u>							

September 14, 2022  
03:14 PM

Borough of Lakehurst  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00557	08/15/22	00071 111 SOUTH CONTRACTORS									
		1 STRIP AND WAX PD FLOORS	845.00	2-01-26-310-299	B MISCELLANEOUS		R	08/15/22	09/14/22		
22-00560	08/15/22	M0118 MIRACLE CHEMICAL CO.									
		1 200 GAL SODIUM HYPOCHLORITE	992.00	2-09-00-101-267	B CHEMICALS		R	08/15/22	09/14/22		51452
		2 FUEL SURCHARGE	75.00	2-09-00-101-267	B CHEMICALS		R	08/15/22	09/14/22		
			<u>1,067.00</u>								
22-00564	08/16/22	W0008 WORKNET, OCEAN BAY OCC MEDICIN									
		1 POLICE PRE EMPLOYEMENT MEDICAL	333.75	2-01-25-240-229	B PHYSICALS		R	08/16/22	09/14/22		03621754-00
22-00630	09/08/22	J0035 JERSEY PINES OVERHEAD DOOR									
		1 FIRST AID GARAGE DOOR INV#1262	1,025.00	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	09/08/22	09/14/22		1262
22-00635	09/12/22	C0084 COASTAL SOLUTIONS									
		1 DISPLAY PORT ADAPTORS	51.78	2-01-20-140-222	B Information Technology - Contractual	Srv R		09/12/22	09/14/22		
		2 SURGE SUPPRESSOR	17.99	2-01-20-140-222	B Information Technology - Contractual	Srv R		09/12/22	09/14/22		
			<u>69.77</u>								
22-00636	09/12/22	C0084 COASTAL SOLUTIONS									
		1 DISPLAY PORT ADAPTORS	25.89	2-01-20-140-222	B Information Technology - Contractual	Srv R		09/12/22	09/14/22		93805
22-00638	09/14/22	S0896 SHORE BUSINESS SOLUTIONS									
		1 BORO COPIER INVOICE # AR65673	30.40	2-01-20-120-299	B MISCELLANEOUS		R	09/14/22	09/14/22		AR65673
		2 PD COPIER INVOICE # AR65264	54.82	2-01-25-240-297	B Police - Miscellaneous		R	09/14/22	09/14/22		AR65264
			<u>85.22</u>								
22-00639	09/14/22	N0029 TWIN ROCKS WATER									
		1 BORO HALL WATER AND COOLER	278.89	2-01-20-120-299	B MISCELLANEOUS		R	09/14/22	09/14/22		
		2 POLICE DEPT WATER AND COOLER	188.79	2-01-25-240-297	B Police - Miscellaneous		R	09/14/22	09/14/22		
		3 PW WATER AND COOLER	125.86	2-01-26-305-299	B MISCELLANEOUS		R	09/14/22	09/14/22		
			<u>593.54</u>								
22-00640	09/14/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 CENTER DEVELOPMENT	278.00	T-03-00-400-401	B Center Development Associates		R	09/14/22	09/14/22		1514P058-43
22-00641	09/14/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 NJDOT 2022 ROSE & PINE STREETS	1,319.00	G-02-00-200-628	B NJDOT FY2022 - Rose St & Pine St		R	09/14/22	09/14/22		1514U079-8



PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00653	09/14/22	J0900 JCP&L									
		1 RT 70 & ORCHARD LIGHT	54.47	2-01-31-436-276	B STREET LIGHTING		R	09/14/22	09/14/22		
22-00654	09/14/22	V0855 VERIZON									
		1 PHONE BILL	98.07	2-09-00-101-275	B TELEPHONE		R	09/14/22	09/14/22		
		2 PHONE BILL	98.07	2-09-00-101-275	B TELEPHONE		R	09/14/22	09/14/22		
			<u>196.14</u>								
22-00655	09/14/22	C0060 COMCAST CABLE									
		1 WATER PLANT CABLE MODEM	93.22	2-09-00-101-275	B TELEPHONE		R	09/14/22	09/14/22		
22-00656	09/14/22	C0060 COMCAST CABLE									
		1 PW CABLE MODEM	110.84	2-01-31-440-275	B TELEPHONE		R	09/14/22	09/14/22		
22-00657	09/14/22	G0044 GABRIELLE ELIZABETH JEAN-LOUIS									
		1 REFUND MARRIAGE APP FEES	28.00	2-01-20-120-299	B MISCELLANEOUS		R	09/14/22	09/14/22		
22-00658	09/14/22	N0136 NJ NATURAL GAS COMPANY									
		1 ESC GAS BILL	324.49	2-01-31-437-269	B NATURAL GAS		R	09/14/22	09/14/22		
		2 PW GARAGE GAS BILL	270.20	2-01-31-437-269	B NATURAL GAS		R	09/14/22	09/14/22		
		3 COMMUNITY CENTER GAS BILL	60.68	2-01-31-437-269	B NATURAL GAS		R	09/14/22	09/14/22		
		4 PD HQ GAS BILL	46.98	2-01-31-437-269	B NATURAL GAS		R	09/14/22	09/14/22		
		5 BOROUGH HALL GAS BILL	42.00	2-01-31-437-269	B NATURAL GAS		R	09/14/22	09/14/22		
			<u>744.35</u>								
22-00659	09/14/22	B9112 B & K EQUIPMENT SERVICES									
		1 TRASH TRUCK INVOICE# 35945	4,420.19	2-01-26-291-254	B SANITATION VEHICLE MAINT/REP		R	09/14/22	09/14/22		35945
22-00660	09/14/22	L0003 M. E. FLEMMING & SONS									
		1 HARDWARE HOUSE ACCOUNT CHARGES	101.40	2-01-26-310-262	B MINOR TOOLS & EQUIPMENT		R	09/14/22	09/14/22		500938
22-00661	09/14/22	P0151 PEDRONI FUEL OIL CO.									
		1 DYED DIESEL FOR PW GARAGE	1,993.16	2-01-31-447-266	B DIESEL FUEL		R	09/14/22	09/14/22		582063
22-00662	09/14/22	00012 ONE CALL CONCEPTS									
		1 ONE CALL MESSAGES 8/22	51.48	2-09-00-101-275	B TELEPHONE		R	09/14/22	09/14/22		2085374
22-00663	09/14/22	L0040 LOWE'S									
		1 B & G SHARE	484.03	2-01-26-310-262	B MINOR TOOLS & EQUIPMENT		R	09/14/22	09/14/22		

September 14, 2022  
03:14 PM

Borough of Lakehurst  
Bill List By P.O. Number

Page No: 5

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00663	09/14/22	L0040 LOWE'S									
		2 UTILITY SHARE	352.84	2-09-00-101-244		B EQUIPMENT - MAINTENANCE/REPAIR	R	09/14/22	09/14/22		
			836.87								
22-00664	09/14/22	C0104 CENTER DEVELOPMENT, LLC									
		1 RELEASE PERFORMANCE GUARANTEE	45,446.01	T-03-00-500-407		B Center Development Performance Bond	R	09/14/22	09/14/22		
Total Purchase Orders:		39	Total P.O. Line Items:		64	Total List Amount:	74,109.27	Total Void Amount:		0.00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	22,858.79	0.00	22,858.79	0.00	0.00	22,858.79
WATER & SEWER OPERATING	2-09	1,760.68	0.00	1,760.68	0.00	0.00	1,760.68
Year Total:		24,619.47	0.00	24,619.47	0.00	0.00	24,619.47
	G-02	3,542.00	0.00	3,542.00	0.00	0.00	3,542.00
	T-03	45,947.80	0.00	45,947.80	0.00	0.00	45,947.80
Total of All Funds:		74,109.27	0.00	74,109.27	0.00	0.00	74,109.27



September 8, 2022  
12:03 PM

Borough of Lakehurst  
Bill List By P.O. Number

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00627	09/08/22	A0123				AMAZON CAPITAL SERVICES					
1		BOWERS UNIFORM ALLOWANCE	174.98	2-01-25-240-277	B	UNIFORM ALLOWANCE - BOWERS	R	09/08/22	09/08/22		
2		JAMES UNIFORM ALLOWANCE	174.98	2-01-25-240-274	B	UNIFORM ALLOWANCE - JAMES	R	09/08/22	09/08/22		
3		PD OFFICE SUPPLIES	7.99	2-01-25-240-211	B	OFFICE SUPPLIES	R	09/08/22	09/08/22		
			357.95								

Total Purchase Orders: 1 Total P.O. Line Items: 3 Total List Amount: 357.95 Total Void Amount: 0.00

---

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	357.95	0.00	357.95	0.00	0.00	357.95
Total of All Funds:		<u>357.95</u>	<u>0.00</u>	<u>357.95</u>	<u>0.00</u>	<u>0.00</u>	<u>357.95</u>

---

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00625	09/07/22	A0123 AMAZON CAPITAL SERVICES									
		1 ANNIVERSARY CELEB SUPPLIES	307.93	2-01-28-371-236	B	Public Events - Miscellaneous	R	09/07/22	09/07/22		1GYL-TRVM-9LFV
22-00626	09/07/22	A0123 AMAZON CAPITAL SERVICES									
		1 PD OFFICE SUPPLIES	203.07	2-01-25-240-211	B	OFFICE SUPPLIES	R	09/07/22	09/07/22		
		2 BOWERS UNIFORM ALLOWANCE	189.81	2-01-25-240-277	B	UNIFORM ALLOWANCE - BOWERS	R	09/07/22	09/07/22		
		3 GUIDE UNIFORM ALLOWANCE	260.95	2-01-25-240-276	B	UNIFORM ALLOWANCE - GUIDE	R	09/07/22	09/07/22		
		4 HERNANDEZ UNIFORM ALLOWANCE	518.98	2-01-25-240-275	B	UNIFORM ALLOWANCE - HERNANDEZ	R	09/07/22	09/07/22		
			1,172.81								

Total Purchase Orders: 2 Total P.O. Line Items: 5 Total List Amount: 1,480.74 Total Void Amount: 0.00

---

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	1,480.74	0.00	1,480.74	0.00	0.00	1,480.74
Total of All Funds:		<u>1,480.74</u>	<u>0.00</u>	<u>1,480.74</u>	<u>0.00</u>	<u>0.00</u>	<u>1,480.74</u>

---

**RESOLUTION  
SEPTEMBER 15, 2022**

**WHEREAS**, Center Development, LLC has requested a Performance Guarantee release for the townhouse project located at the property designated as Block 70; Lot 13, **and**

**WHEREAS**, Borough Engineer Alan Dittenhofer has recommended the release of the performance bond for the project; **and**

**WHEREAS**, the Borough Engineer has recommended that the posting of maintenance bond be waived since Performance Guarantees have been in place for more than two (2) years and all bonded improvements were completed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Performance Guarantee for the townhouse project be released.

**BE IT FUTHER RESOLVED** that the posting of Maintenance Bond be waived.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2022.**

\_\_\_\_\_  
**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
SEPTEMBER 15, 2022**

**WHEREAS**, Persons seeking to be married or joined in civil union in the State of New Jersey shall pay to the Borough of Lakehurst a marriage application fee; **and**

**WHEREAS**, Gabrielle Elizabeth Jean-louis and her fiancé, Austin Anthony Lazarus, are seeking to be married; **and**

**WHEREAS**, Ms. Jean-Louis has paid the fee of \$28.00; **and**

**WHEREAS**, Governor Murphy has signed a waiver for marriage application fees effective July 1, 2022; **and**

**WHEREAS**, Ms. Bauer has requested a refund of the marriage application fee that was paid on September 2, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that marriage application fee of \$28.00 be refunded to Ms. Jean-Louis.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2022.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
SEPTEMBER 15, 2022**

**WHEREAS**, Tax Collector John Antonides has indicated that due to a meter reading error, the utility bill for Block 64; Lot 10, Utility Account #730-0 needs to be adjusted, **and**

**WHEREAS**, the water account needs to be adjusted \$398.13 and the sewer account \$284.38.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 64; Lot 10, Utility Account #730-0 be adjusted to reflect an adjustment to the water account of \$398.13 and the sewer account of \$284.38.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2022.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
SEPTEMBER 15, 2022**

**WHEREAS**, the Borough of Lakehurst and the Lakehurst Board of Education are desirous of continuing to provide a School Resource Officer to foster educational programs and activities that will increase students' knowledge of and respect for law and the function of law enforcement agencies; **and**

**WHEREAS**, an agreement has been reached between the Borough of Lakehurst and the Board of Education to provide the School Resource Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the agreement between the Borough of Lakehurst and the Lakehurst Board of Education to provide a School Resource Officer from September 1, 2022 through August 31, 2023 is hereby approved.

**BE IT FURTHER RESOLVED** that the Mayor and Police Chief are hereby authorized and directed to execute the contract for same, upon approval by the Borough Attorney.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2022.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**



**RESOLUTION  
SEPTEMBER 15, 2022**

**WHEREAS**, the Borough of Lakehurst is desirous of entering into an agreement with the Lakehurst Board of Education for the use of the soccer field at Harold J. Fuccile Memorial Sports Complex; **and**

**WHEREAS**, the Borough of Lakehurst agrees to abide by all terms and conditions in said Hold Harmless Agreement; **and**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest the Hold Harmless Agreement between the Borough of Lakehurst and the Lakehurst Board of Education for the use of the soccer field.
2. That the term of said agreement will be for a period of one year commencing September 7, 2022 and ending December 31, 2022.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2022.**

\_\_\_\_\_  
**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
SEPTEMBER 15, 2022**

**WHEREAS**, Gene A. Megill Jr. has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

**WHEREAS**, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

**WHEREAS**, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Gene A. Megill Jr. membership in the Lakehurst Volunteer Fire Company and the New Jersey State Firemen's Relief Association is hereby approved, effective immediately.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 15, 2022.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**