

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
SEPTEMBER 19, 2024
TENTATIVE AGENDA**

1. Approval of Minutes of September 5, 2024 Regular Meeting
2. Resolution regarding payment of bills
3. Resolution reappointing John Antonides as Tax Collector.
4. Resolution accepting maintenance bond and release of performance bond for the 2023 NJDOT Pine Street & Union Avenue Reconstruction Project
5. Resolution regarding Hold Harmless Agreement for the use of the soccer field located at Harold J. Fuccile Memorial Sports Complex
6. Executive/Closed Session to discuss contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

RESOLUTION
SEPTEMBER 19, 2024

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$224,813.91 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 19, 2024.

Maryanne Capasso
Municipal Clerk, RMC

Ranges		Item Status	Purchase Types	Misc						
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All						
PO #	PO Date	Vendor	Contract	PO Type						
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
24-00457	05/21/24	C0041		CLAYTON SAND/BLOCK CO.						
1		TYPE 3 BEACH SAND	1,088.99	4-01-26-310-299	B	B&G - MISCELLANEOUS	R	05/21/24	09/18/24	
24-00463	06/03/24	P0120		POLICE AND SHERIFFS PRESS						
1		HOLOVIEW SECURE ID INV# 193481	15.00	4-01-25-240-297	B	Police - Miscellaneous	R	06/03/24	09/18/24	193481
2		SHIPPING	2.60	4-01-20-150-299	B	MISCELLANEOUS	R	06/03/24	09/18/24	
			<u>17.60</u>							
24-00510	06/11/24	W0040		WIRELESS ELECTRONICS						
1		REPAIR APX8000XE	665.00	4-01-25-265-244	B	EQUIPMENT - MAINTENANCE/REPA	R	06/11/24	09/18/24	M63752
24-00511	06/11/24	P0120		POLICE AND SHERIFFS PRESS						
3		HOLOVIEW SECURE ID INV# 108469	30.00	4-01-25-240-297	B	Police - Miscellaneous	R	09/05/24	09/18/24	108469
4		SHIPPING	2.60	4-01-25-240-297	B	Police - Miscellaneous	R	09/05/24	09/18/24	
			<u>32.60</u>							
24-00516	06/18/24	T0972		TONY'S GENERAL MERCHANDISE						
1		PW WORK BOOTS 9 EMPLOYEES	1,988.94	4-09-00-101-271	B	UNIFORMS	R	06/18/24	09/18/24	
24-00653	08/02/24	S0090		SIGN UP SIGNS, LLC.						
1		PD 4' X 8' ALUMINITE SIGN	608.00	4-01-26-310-299	B	B&G - MISCELLANEOUS	R	08/02/24	09/18/24	LPD72924
24-00665	08/07/24	N0113		NJ WATER ASSOCIATION						
1		2024 NJWA CONFERENCE	360.00	4-09-00-101-284	B	TRAINING & EDUCATION	R	08/07/24	09/18/24	

PO #	PO Date	Vendor	Contract	PO Type							
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
24-00666	08/07/24	P0032			THE PARTS SHACK, LLC						
1	INVOICE # 366652	134.42	4-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	08/07/24	09/18/24		366652	
24-00707	08/15/24	R0011			RUBBERCYCLE						
1	RECYCLE TIRES	152.00	4-01-26-306-250	B	RECYCLING TAX	R	08/15/24	09/18/24		267579	
2	RECYCLE TIRES	52.00	4-01-26-306-250	B	RECYCLING TAX	R	09/18/24	09/18/24		270395	
		<u>204.00</u>									
24-00714	08/20/24	W0016			WALTER EARLE CORP.						
1	TOP ASPHALT	108.75	4-01-26-290-299	B	MISCELLANEOUS	R	08/20/24	09/18/24		91507	
24-00719	08/26/24	H0626			HENDERSON LABS, J.R. INC.						
1	LAB TESTS AUGUST 2024	200.00	4-09-00-101-222	B	CONTRACTUAL SERVICES	R	08/26/24	09/18/24		62859	
24-00723	08/27/24	N0616			NJ STATE ASSC OF CHIEFS OF PD						
1	OPRA CLASS 9/23 & 9/24	299.00	4-01-25-240-284	B	TRAINING & EDUCATION	R	08/27/24	09/18/24			
24-00725	08/27/24	A0090			ACCURATE TOWING						
1	IMPOUND INVOICE: 90827	150.00	4-01-25-240-298	B	Police - Towing Charges	R	08/27/24	09/18/24		90827	
2	IMPOUND INVOICE: 90843	150.00	4-01-25-240-298	B	Police - Towing Charges	R	08/27/24	09/18/24		90843	
		<u>300.00</u>									
24-00767	09/05/24	P0038			PRO-SHRED SOUTHERN NJ						
1	PD SHRED INVOICE# 1521135	45.00	4-01-25-240-297	B	Police - Miscellaneous	R	09/05/24	09/18/24		1521135	
24-00769	09/05/24	T0048			TITLE OFFICER LLC						
1	ACURA - STANDARD TITLE	600.00	4-01-25-240-297	B	Police - Miscellaneous	R	09/05/24	09/18/24		8	
2	VOLKSWAGON - JUNK TITLE	140.00	4-01-25-240-297	B	Police - Miscellaneous	R	09/05/24	09/18/24			
3	TITLE FEE	3.00	4-01-25-240-297	B	Police - Miscellaneous	R	09/05/24	09/18/24			
4	JUNK FEE	2.00	4-01-25-240-297	B	Police - Miscellaneous	R	09/05/24	09/18/24			
		<u>745.00</u>									
24-00772	09/05/24	M0082			MARINE LUMBER & PILING						
1	Lumber and Supplies	6,325.81	C-04-00-563-001	B	Ordinance 2021-07 Various Improvem	R	09/05/24	09/18/24		193760	

PO #	PO Date	Vendor	Contract	PO Type							
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
24-00784	09/16/24	H0196			HALL'S SERVICE, INC.						
1	2407-3055: PD VW EVAC RECHARGE	120.00	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2407-3055	
2	2407-3067: PD 1306 ALTERNATOR	737.13	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2407-3067	
3	2407-3078: PW DURANGO OIL CHNG	61.65	4-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	09/16/24	09/18/24		2407-3078	
4	2407-3435: PW DUMP OIL CHANGE	56.29	4-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	09/16/24	09/18/24		2407-3435	
5	2408-3563: PD 1302 TIRE PLUG	37.60	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2408-3563	
6	2408-3899: PD 1306 CONTROL ARM	1,045.02	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2408-3899	
7	2408-3904: PD 1308 TIRE PLUG	24.74	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2408-3907	
8	3408-3921: PD 1305 OIL/PLUG	91.56	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2408-3921	
9	2408-3937: PD 1303 BATTERY	424.46	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2408-3937	
10	2408-3941: PD 1308 OIL CHANGE	55.89	4-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	09/16/24	09/18/24		2408-3941	
		<u>2,654.34</u>									
24-00785	09/18/24	L0098			LAKEHURST BOARD OF EDUCATION						
1	OCTOBER 2024	113,312.00	4-01-55-900-002	B	SCHOOL TAXES PAYABLE	R	09/18/24	09/18/24			
24-00786	09/18/24	NJ101			NJ DEPT OF HEALTH						
1	DOG LIC REPORT AUGUST 2024	2.40	4-15-00-900-003	B	Due to State - License Fees	R	09/18/24	09/18/24			
24-00787	09/18/24	E0036			EASTERN ARMORED SERVICES INC.						
1	BANK COURIER SERVICES	370.50	4-01-20-145-299	B	Tax Collector - Miscellaneous	R	09/18/24	09/18/24		0034227	
2	BANK COURIER SERVICES	370.50	4-09-00-101-299	B	MISCELLANEOUS	R	09/18/24	09/18/24		0034227	
		<u>741.00</u>									
24-00788	09/18/24	L0104			LAKEHURST FIRST AID SQUAD						
1	CONTRIBUTION TO FIRST AID	5,000.00	4-01-25-260-237	B	ANNUAL CONTRIBUTION	R	09/18/24	09/18/24			
24-00789	09/18/24	A0086			AMY LOWE						
1	LEGAL ISSUES FOR HR CLASS	299.00	4-01-20-120-284	B	TRAINING & EDUCATION	R	09/18/24	09/18/24			
2	RETENTION,REWARDS,RECOGN.CLASS	299.00	4-01-20-120-284	B	TRAINING & EDUCATION	R	09/18/24	09/18/24			
3	HR MANAGEMENT FUNDAMENT.CLASS	299.00	4-01-20-120-284	B	TRAINING & EDUCATION	R	09/18/24	09/18/24			
		<u>897.00</u>									
24-00790	09/18/24	N0029			TWIN ROCKS WATER						

PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00790	09/18/24 N0029		TWIN ROCKS WATER		<i>Account Continued</i>					
1	BORO HALL WATER AND COOLER	56.97	4-01-20-120-299	B	MISCELLANEOUS	R	09/18/24	09/18/24		
2	POLICE DEPT WATER AND COOLER	100.93	4-01-25-240-297	B	Police - Miscellaneous	R	09/18/24	09/18/24		
3	PW WATER AND COOLER	44.97	4-09-00-101-299	B	MISCELLANEOUS	R	09/18/24	09/18/24		
		<u>202.87</u>								
24-00791	09/18/24 S0110		S&G PAVING, INC.							
1	2023 DOT PINE ST/UNION AVE	35,771.08	G-02-00-200-629	B	NJDOT FY 2023 - Pine St & Union Ave	R	09/18/24	09/18/24		
24-00792	09/18/24 R0158		REMINGTON & VERNICK ENGINEERS							
1	GENERAL ENGINEERING DOT 2024	2,552.50	G-02-00-200-630	B	NJ DOT 2024 - Rose and Pine	R	09/18/24	09/18/24		1514U082-3
24-00793	09/18/24 R0158		REMINGTON & VERNICK ENGINEERS							
1	ORANGE STREET P2	1,800.00	G-02-00-200-642	B	CDBG - Orange Street P2	R	09/18/24	09/18/24		1514U083-1
24-00794	09/18/24 R0158		REMINGTON & VERNICK ENGINEERS							
1	GENERAL ENG STORMWATER CONTROL	1,710.00	4-01-20-165-232	B	ENGINEERING SERVICES	R	09/18/24	09/18/24		1514T126-1
24-00795	09/18/24 R0158		REMINGTON & VERNICK ENGINEERS							
1	GENERAL ENG STORMWATER CONTROL	306.25	4-01-20-165-232	B	ENGINEERING SERVICES	R	09/18/24	09/18/24		1514T126-2
24-00796	09/18/24 R0158		REMINGTON & VERNICK ENGINEERS							
1	GENERAL ENGINEERING THRU 7/31	5,700.00	4-01-20-165-232	B	ENGINEERING SERVICES	R	09/18/24	09/18/24		1514T125-7
24-00797	09/18/24 R0158		REMINGTON & VERNICK ENGINEERS							
1	ORANGE STREET P2	1,530.00	G-02-00-200-642	B	CDBG - Orange Street P2	R	09/18/24	09/18/24		1514U083-2
24-00798	09/18/24 U0005		UNIFIRST CORPORATION							
1	PW UNIFORM CLEANING 8/24	1,840.90	4-09-00-101-271	B	UNIFORMS	R	09/18/24	09/18/24		
24-00799	09/18/24 H0622		HOME DEPOT CREDIT SERVICES							
1	EQUIPMENT RENTALS	1,351.54	4-01-26-310-299	B	B&G - MISCELLANEOUS	R	09/18/24	09/18/24		
24-00800	09/18/24 H0030		HOLIDAY CAR WASH							
1	POLICE CAR WASHES	68.00	4-01-25-240-297	B	Police - Miscellaneous	R	09/18/24	09/18/24		1698

PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00809	09/18/24 J0900			JCP&L						
1	ELECTRIC BILL UF	2,571.18	4-09-00-101-276	B	ELECTRIC	R	09/18/24	09/18/24		
24-00810	09/18/24 J0900			JCP&L						
1	RT 70 & ORCHARD LIGHT	62.41	4-01-31-436-276	B	STREET LIGHTING	R	09/18/24	09/18/24		
24-00811	09/18/24 J0900			JCP&L						
1	ELECTRIC BILL ST. LIGHTS	1,710.34	4-01-31-436-276	B	STREET LIGHTING	R	09/18/24	09/18/24		
24-00812	09/18/24 J0900			JCP&L						
1	ELECTRIC BILL CF	4,298.64	4-01-31-435-276	B	ELECTRICITY	R	09/18/24	09/18/24		
24-00813	09/18/24 L0040			LOWE'S						
1	B & G SHARE	454.73	4-01-26-310-262	B	MINOR TOOLS & EQUIPMENT	R	09/18/24	09/18/24		
2	UTILITY SHARE	616.43	4-09-00-101-244	B	EQUIPMENT - MAINTENANCE/REPA	R	09/18/24	09/18/24		
		1,071.16								

Total Purchase Orders: 54 Total P.O. Line Items: 87 Total List Amount: 207,562.18 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATI	4-01	147,163.35	0.00	147,163.35	0.00	0.00	147,163.35
WATER & SEWER OPERATING	4-09	8,329.10	0.00	8,329.10	0.00	0.00	8,329.10
ANIMAL CONTROL FUND	4-15	2.40	0.00	2.40	0.00	0.00	2.40
	Year Total:	155,494.85	0.00	155,494.85	0.00	0.00	155,494.85
	C-04	6,325.81	0.00	6,325.81	0.00	0.00	6,325.81
	G-02	41,791.52	0.00	41,791.52	0.00	0.00	41,791.52
	T-03	3,950.00	0.00	3,950.00	0.00	0.00	3,950.00
Total Of All Funds:		207,562.18	0.00	207,562.18	0.00	0.00	207,562.18

Ranges	Item Status	Purchase Types	Misc
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Detail without Line Item Notes</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>

PO #	PO Date	Vendor	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00189	03/03/23	M0073				MOTOROLA SOLUTIONS, INC. C/O					
1		APX 8500 MOBILE RADIO	7,714.08	3-01-44-222-297	B	AQUISITION OF POLICE VEHICLE	R	03/03/23	09/09/24		
23-00653	08/22/23	M0073				MOTOROLA SOLUTIONS, INC. C/O					
1		APX 8000 PORTABLE RADIO	7,507.94	G-02-00-200-016	B	Homeland Security Grant 2021	R	08/22/23	09/09/24		
3		PD SHARE	2,029.71	4-01-25-240-239	B	EQUIPMENT - RADIO PURCHASE	R	01/05/24	09/09/24		
			<u>9,537.65</u>								

Total Purchase Orders: 2 Total P.O. Line Items: 3 Total List Amount: 17,251.73 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATI	3-01	7,714.08	0.00	7,714.08	0.00	0.00	7,714.08
CURRENT FUND APPROPRIATI	4-01	2,029.71	0.00	2,029.71	0.00	0.00	2,029.71
	G-02	7,507.94	0.00	7,507.94	0.00	0.00	7,507.94
Total Of All Funds:		17,251.73	0.00	17,251.73	0.00	0.00	17,251.73

**RESOLUTION
SEPTEMBER 19, 2024**

WHEREAS, N.J.S.A. 40A:9-141 requires every Municipality to provide for the appointment of a Tax Collector; **and**

WHEREAS, the John Antonides was duly appointed and confirmed to the position of Tax Collector on August 20, 2020; **and**

WHEREAS, John Antonides has served for a four (4) year term; **and**

WHEREAS, a Tax Collector can become tenure after one full term of 4 years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

1. John Antonides is hereby reappointed to the position of Tax Collector in the Borough of Lakehurst.
2. John Antonides is and has upon this reappointment attained tenure pursuant to N.J.S.A 40A:9-145, et seq.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 19, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 19, 2024**

WHEREAS, the Borough engineer has recommended the release of the performance bond submitted by S&G Paving, Inc. for the NJDOT FY2023 project; **and**

WHEREAS, Borough engineer Alan Dittenhofer has recommended that the maintenance bond in the amount of \$193,624.73 be accepted, **and**

WHEREAS, Municipal Attorney Ian M. Goldman has found the maintenance bond to be acceptable in both form and content.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the performance bond for the NJDOT FY2023 Project be released.

BE IT FUTHER RESOLVED that the maintenance bond in the amount of \$193,624.73 be accepted.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 19, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 19, 2024**

WHEREAS, the Borough of Lakehurst is desirous of entering into an agreement with the Lakehurst Board of Education for the use of the soccer field at Harold J. Fuccile Memorial Sports Complex; **and**

WHEREAS, the Borough of Lakehurst agrees to abide by all terms and conditions in said Hold Harmless Agreement; **and**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest the Hold Harmless Agreement between the Borough of Lakehurst and the Lakehurst Board of Education for the use of the soccer field.
2. That the term of said agreement will be for a period of one year commencing September 16, 2024 and ending December 31, 2024.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 19, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**